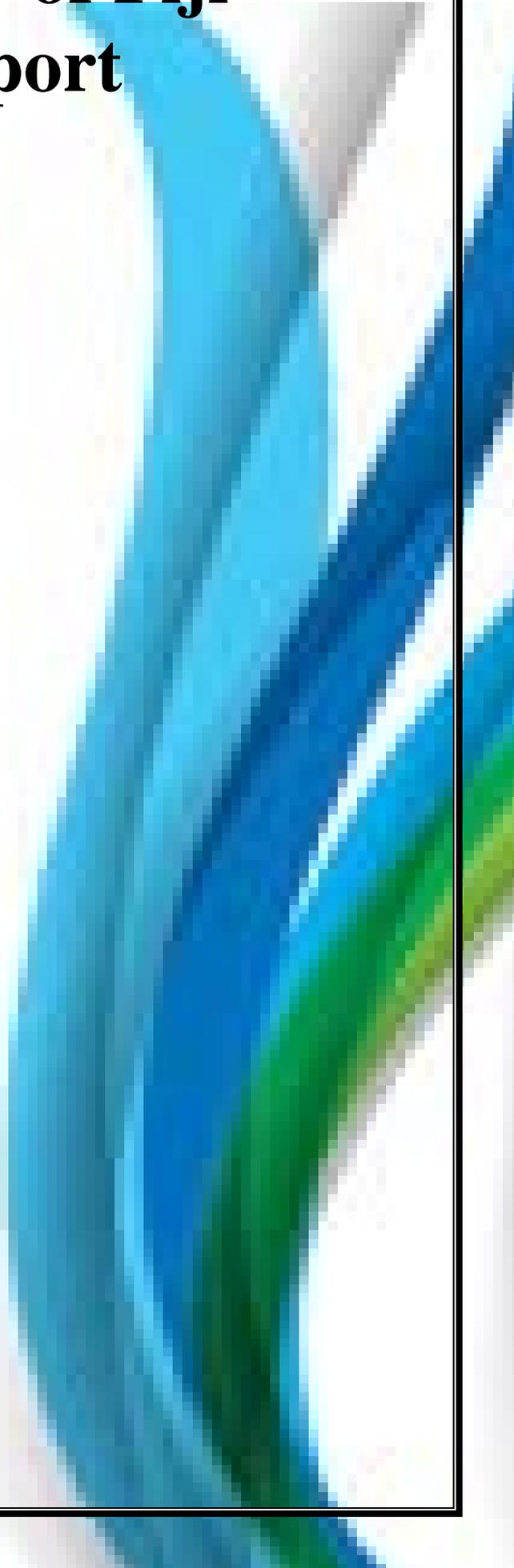


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The University of Fiji

Annual Report

2014



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ANNUAL REPORT

2014



1. VC's MESSAGE

The University of Fiji is in its tenth year of inception after the decision of the Arya Pratinidhi Sabha of Fiji to establish a University at Saweni, Lautoka. If one considers the vision of the founders of The University of Fiji at this important juncture, some 10 years after its beginning it is clear it has made remarkable progress.



The 2014 was a remarkable year as the following important events took place:

- Appointment of Mr. Anil Tikaram as the new Pro-Chancellor;
- Government grant of \$3million was received;
- The Master of Law and Master of Nursing programmes were established;
- Teaching of Sanskrit Language was introduced;
- Ground breaking ceremony for the Suva Campus development by the Chancellor Ratu Sir Epeli Nailatikau;
- The University of Fiji received a two year provisional registration from Fiji Higher Commission (RGN0020/11); and
- The University of Fiji held its first Staff Excellence Awards Programme.

Ever since its founding, the University has expanded as a tertiary provider to the wider Fijian community. This year too is no different in its operation. In fact, it has grown from being a small Fijian owned higher education provider to a diverse, quality tertiary institution.

With continued support, good leadership and farsightedness of its founders, the University has begun to grow in its student population, more recruitment of staff, and engagement with the government for funding to uplift teaching standards and quality delivery of education.

The University of Fiji in the last ten years have fortified its partnership with the greater western division and now intending to spread its services to the entire of Fiji and the South Pacific countries. A lot of other academic programmes have been introduced together with the line of courses offered from previous years. Plans are to further academic as well as professional development courses and need basis qualifications to cater for Fiji's market driven needs.

International research with employers has identified key competencies valued by all employers. In numerous studies worldwide, an important recurring theme is that employers want graduates who have the *ability and willingness to learn*. One may have thought one's days of study and learning were over; but learning is a life-long process. It is my earnest hope that you all will never lose that eagerness to learn, and that all will seize every learning opportunity offered to you with both hands. Good luck for your future, and please do keep in touch. The greatest reward for your teachers and the management of the University is to share in your success – we love to hear from our alumni, and I thank you once again for choosing to study with us at the University of Fiji.

Professor Richard K. Coll, BSc, PhD, EdD
Vice-Chancellor

2. STUDENT ENROLMENT

A total of 2066 students were enrolled in 2014 and the breakdown of the above is categorized into the following:

- a) Ethnicity and gender;
- b) Home town;
- c) Programmes; and
- d) subjects/levels/gender

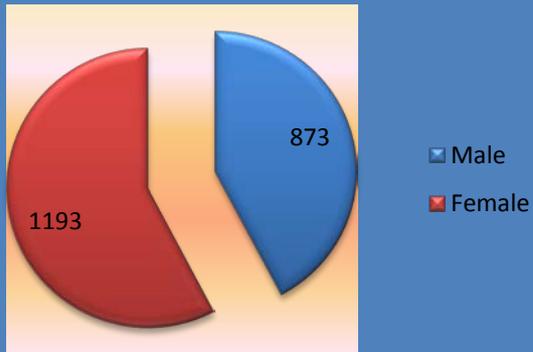


Early Enrolment and Registration 2014

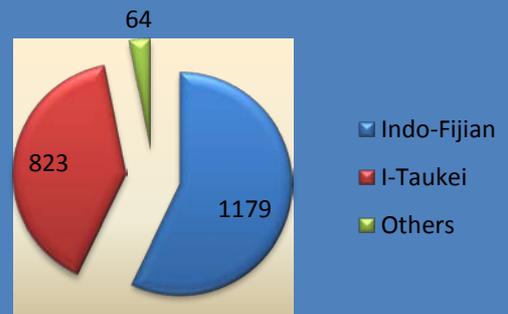
a) Ethnicity and Gender

By Ethnicity and Gender	Indo-Fijian	I-Taukei	Others	Total
Female	645	514	34	1193 (58%)
Male	534	309	30	873 (42%)
Total	1179(57%)	823(40%)	64 (3%)	2066

Gender



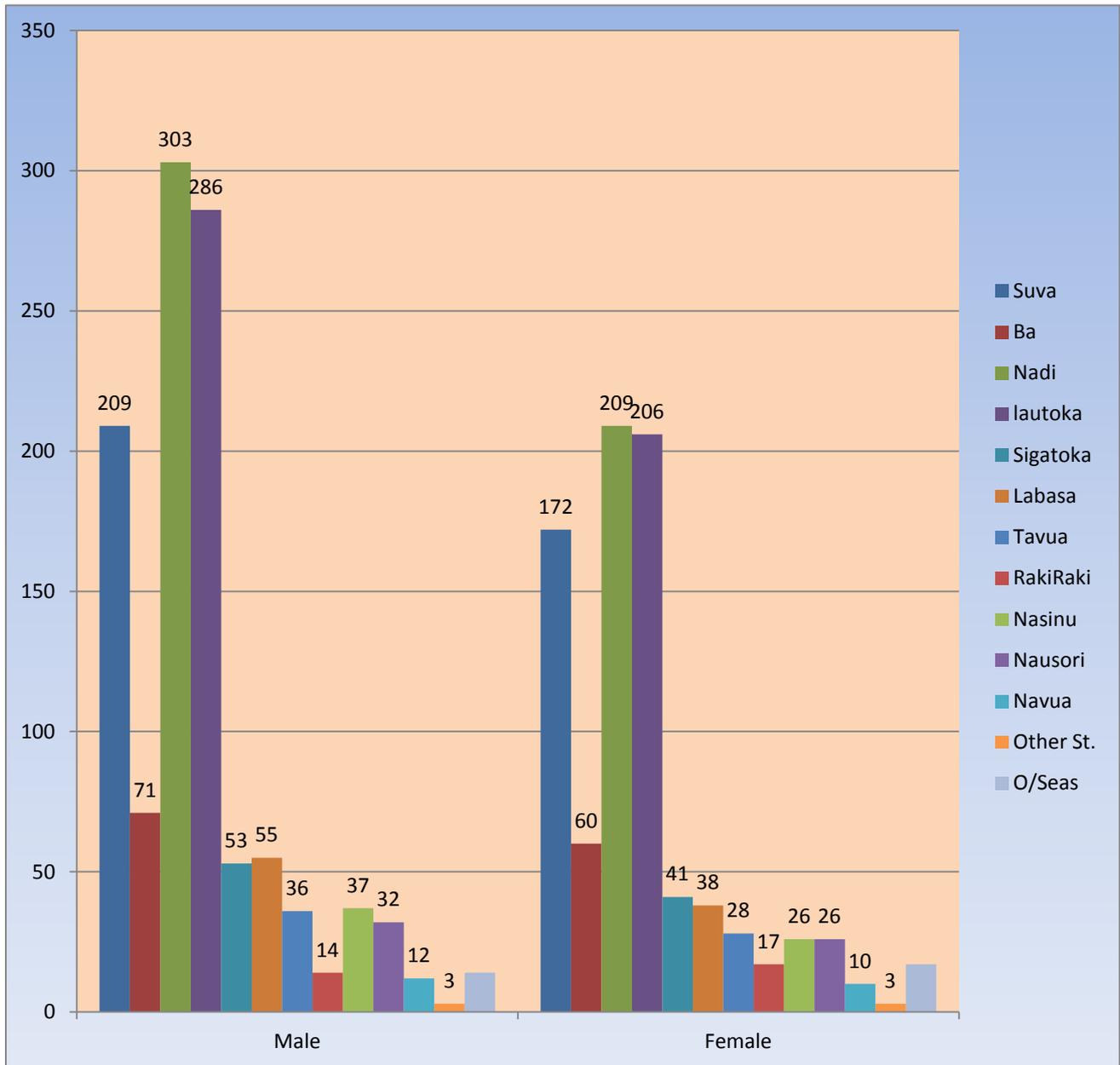
Ethnicity



b) Home town

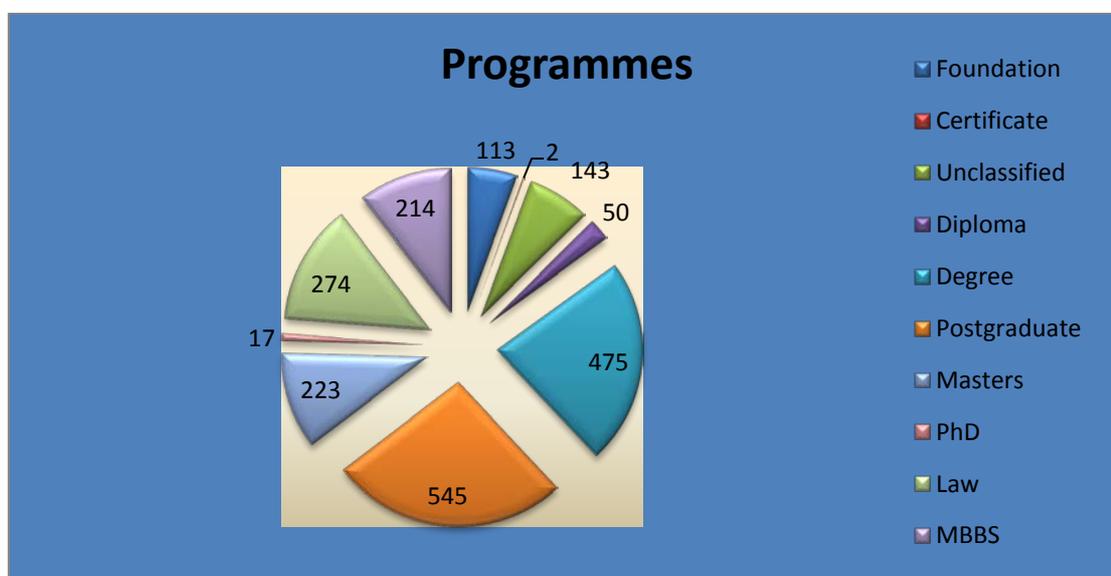
By Home	Suva Lami	Ba	Nad	Ltk	Sig ka	Lab. Tav/Savu	Tav	Ra	Nas	Nau	Nav	Oth	O/S	Total
Female	209	71	303	286	53	55	36	14	37	32	12	3	14	1193
Male	172	60	209	206	41	38	28	17	26	26	10	3	17	873
Total	381	131	512	492	94	93	64	31	63	58	22	6	31	2066

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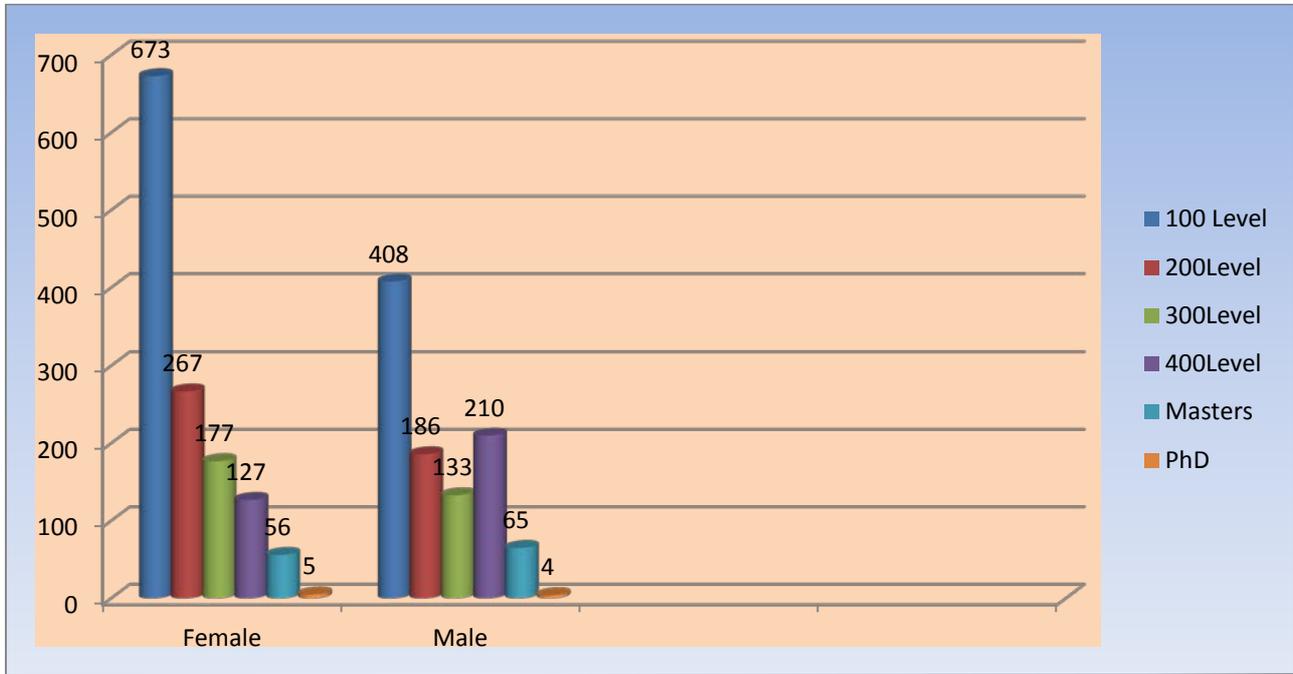
c) Programmes - 2014

Programme	Fnd.	Cert	U/C	Dip	Deg	PG	Masters	PhD	Law	MBB S	Tot
No. of Students	113	2	143	50	475	545	223	17	284	214	2066



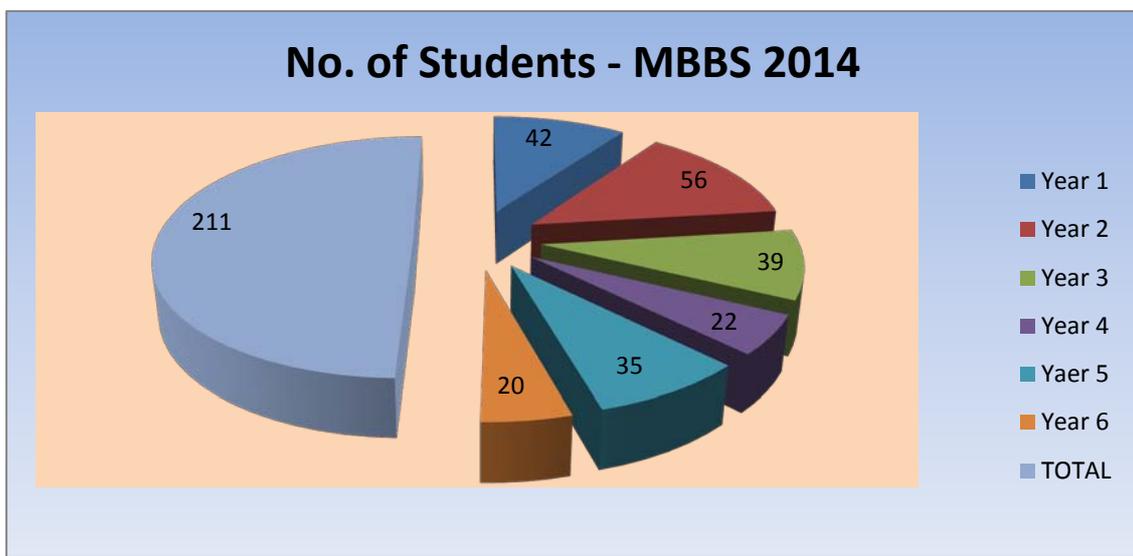
d).Enrolment by Subject/ Level/Gender - 2014

	100		200		300		400		MA		PhD	
	F	M	F	M	F	M	F	M	F	M	F	M
ACC	32	29	33	16	21	13	0	0	0	1	1	3
BIF	N/A	N/A	0	0	3	2	0	0	N/A	N/A	N/A	N/A
BIO	58	12	25	9	10	5	N/A	N/A	N/A	N/A	N/A	N/A
CHE	51	11	20	5	11	5	N/A	N/A	N/A	N/A	N/A	N/A
ECO	24	18	21	3	9	6	1	1	0	0	0	0
EDU	0	0	25	25	74	50	76	69	38	36	5	6
ESC	N/A	N/A	13	4	3	3	N/A	N/A	N/A	N/A	N/A	N/A
HIC	68	30	31	9	28	11	12	7	N/A	N/A	N/A	N/A
INR	N/A	N/A	N/A	N/A	N/A	N/A	14	12	4	9	N/A	N/A
ITC	96	76	21	23	10	13	2	18	1	4	0	1
ITK	112	66	17	12	37	9	N/A	N/A	N/A	N/A	N/A	N/A
LAW	88	66	63	57	83	81	1	6	7	6	N/A	N/A
LLC	176	87	35	19	25	11	38	12	7	6	0	0
MBA	N/A	N/A	N/A	N/A	N/A	N/A	72	110	14	27	N/A	N/A
MGT	31	23	24	7	14	4	4	6	0	0	0	0
MTH	36	23	6	10	2	4	1	1	1	0	0	0
PHY	27	13	0	0	3	3	N/A	N/A	N/A	N/A	N/A	N/A
UUU	94	49	52	21	47	21	4	6	3	1	N/A	N/A
TOTAL	673	408	267	186	177	133	127	210	56	65	5	4



MBBS Student Enrolment - 2014

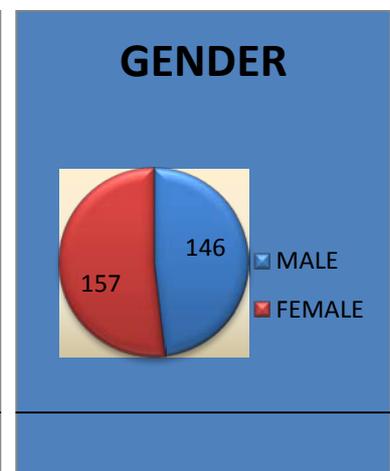
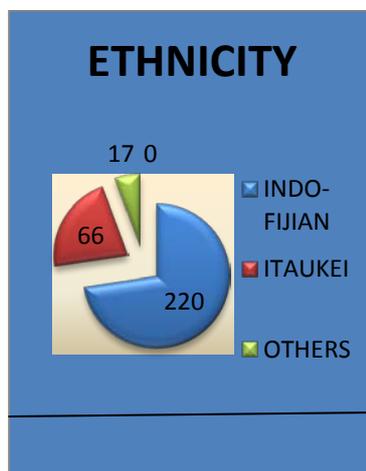
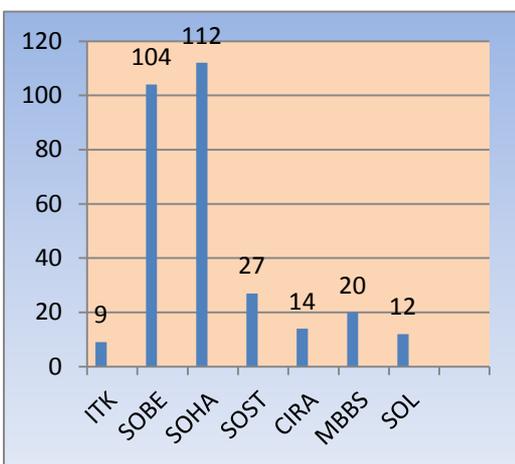
Year	Year 1		Year 2		Year 3		Year 4		Year 5		Year 6		TOTAL
Gender	F	M	F	M	F	M	F	M	F	M	F	M	<u>211</u>
Nos.	22	20	36	20	20	19	15	7	24	11	10	10	



3.0 2014- GRADUATION DATA

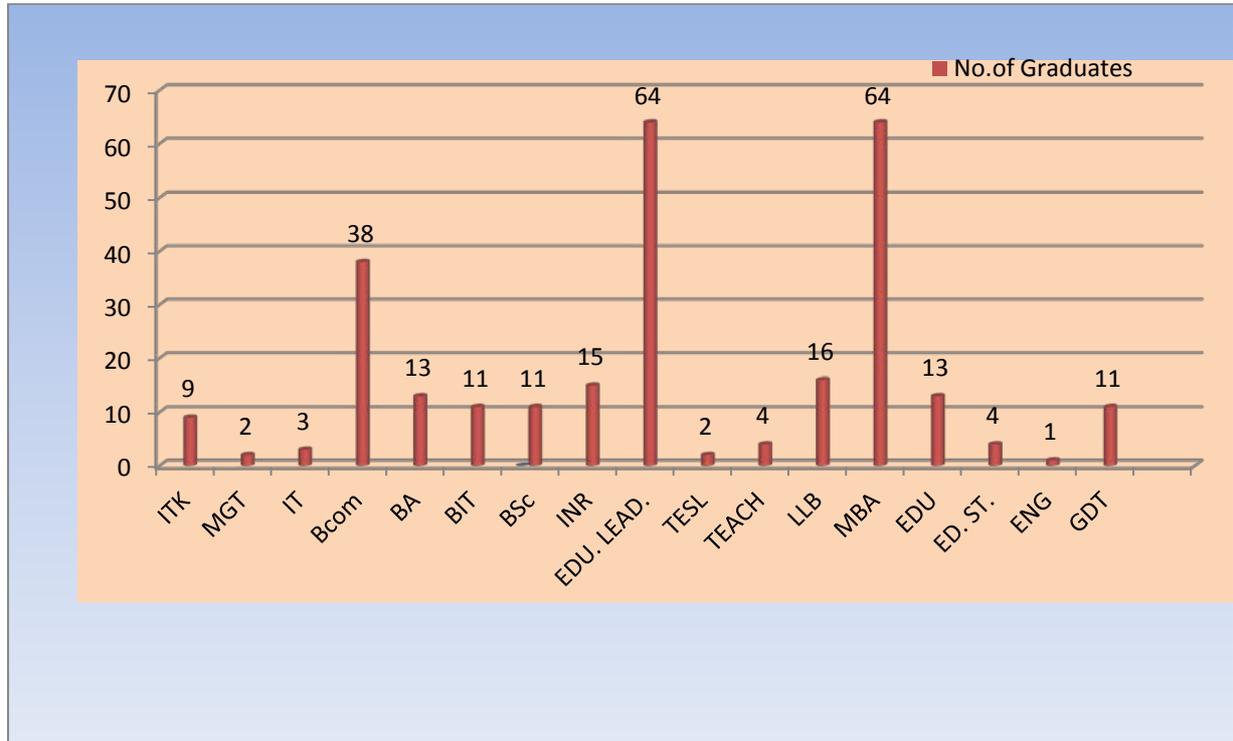


SCH/ DEPT	CIRA	ITK	SOBE	SOHA	SOST	SOL	MBBS	M	F	INDO-FIJ	ITAUKEI	OTH.	TOTAL
NOS.	14	09	104	112	27	16	20	146	157	220	66	17	303

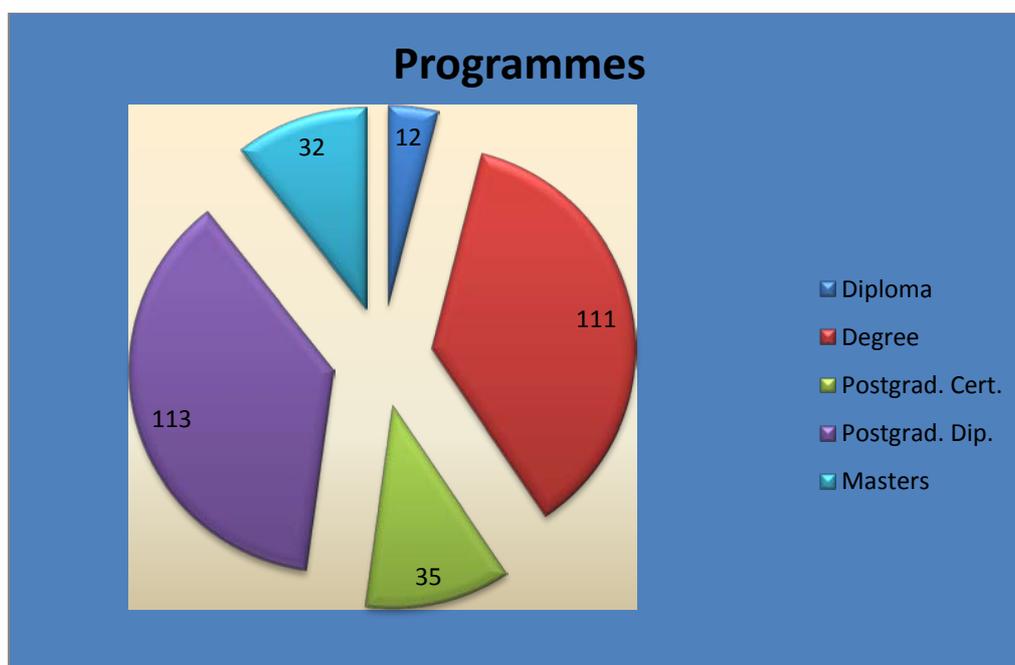


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PRO G.	DIP			DEGREE						PGCE RT		PG DIP								MASTERS					
	IT K	M G T	I T	B C o m	B A	B I T	B S C	L B I	B B S	M B A	I N R	M B A	E N G	E D U	E D S T	E D L	I T	G D T	T E S L	I N R	I N R	E D L	M B A	T E A C H	
NOS.	9	2	1	38	13	11	11	16	2	20	34	1	19	1	13	4	52	2	11	2	9	5	12	11	4



December 2014 graduation – Deans with Council Members



4.0 2014 - STAFFING

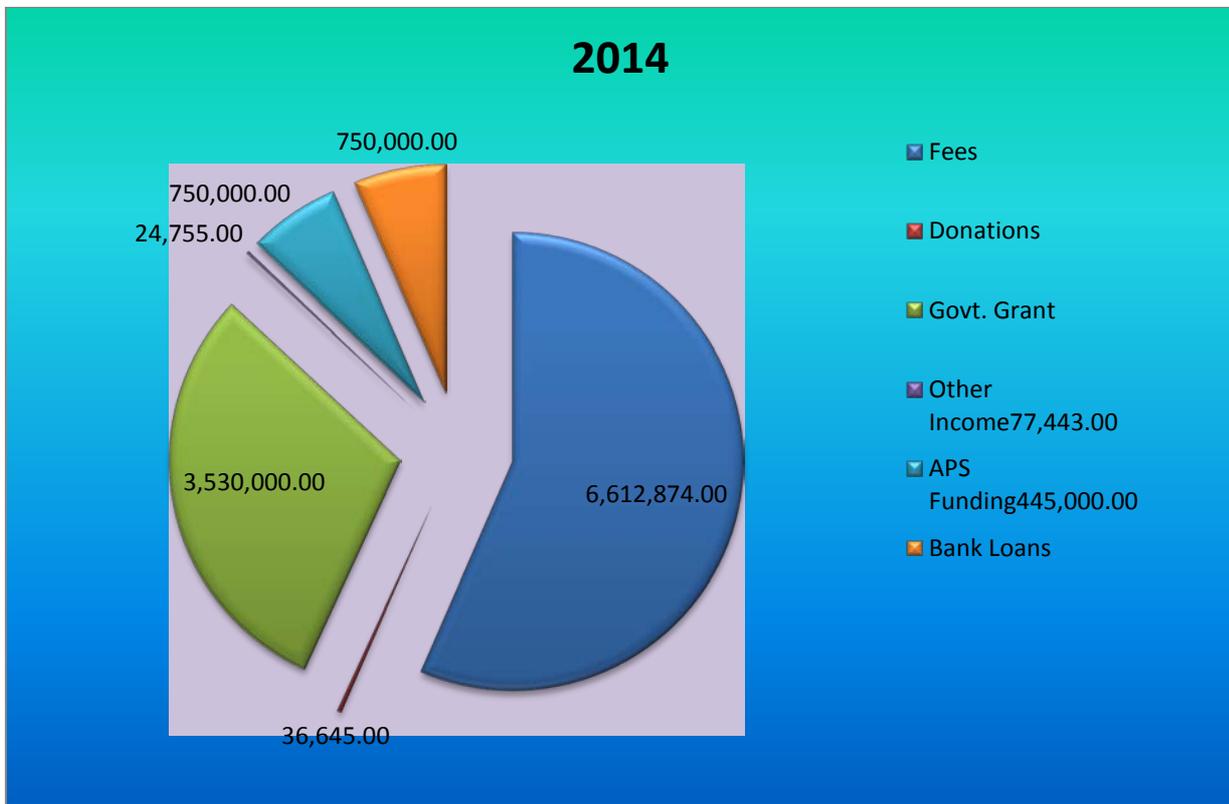
ACADEMIC STAFF										TOTAL
Prof	A/Prof	Snr Lect	P/T Snr. Lecturer	Lect.	P/T Lect	Asst. Lect.	P/T Asst. Lect	Tutor	P/T Tutor	
5	4	18	1	23	5	22	-	12	10	100

NON - ACADEMIC STAFF						TOTAL
Personal Assistants	Academic Related Staff	Admin. Assistants	Library	Kitchen Hand	Cleaners & Handyman	
2	8	19	2	5	15	51

A total of 51 Non-Academic staff under different classification for 2013.

5.0 GOVERNMENT GRANT ACQUITTALS

Year	Fees	Donations	Government Grant	Other Income	APS Funding	Bank Loans	TOTALS (\$)
2013	5,749,572.00	188,927.00	3,000,000.00	77,443.00	445,000.00	500,000.00	9,960,942.00
2014	6,612,874.00	36,645.00	3,530,000.00	24,755.00	750,000.00	750,000.00	11,704,274.00



6.0 UNIVERSITY MATTERS

6.1 University Registration

The Director of the FHEC informed the Vice-Chancellor that the University has been awarded Provisional Registration, with full Registration to be confirmed in 12 months after the University meets any conditions stipulated by the Registration Board.

6.2 Suva Campus

Tenders closed and Council approved Ranjeet Construction as the successful tender for the Suva campus expansion. Ground breaking and laying of the foundations has been completed, and Phase I is due for completion before Semester I of 2015, and Phase II by the beginning of Semester II of 2015.

6.3 Enrolments

A total of 1444 students were enrolled in semester 1. 2014.

6.4 FHEC Funding Model

The FHEC presented their funding model to the University and indicated that, subject to the Minister's and Cabinet's approval, the University was to receive nearly \$2 million extra compared with 2014. The new Minister for Education subsequently rejected the FHEC funding model for 2015. He stated he cannot see why any institutions other than FNU and USP should be funded out of Government money, and that no institution should get both FHEC funding, and TSLB Funding. He also expressed reservations about the way FHEC computed the allocated funding, about the quality of some institutions, and about how some institutions gained the status of a university (specifically Fulton College). The 3 Vice-Chancellors and Executive Chair of FHEC met with the Minister and it has been decided the FHEC and universities and Minister will review the current funding model in 2015.

6.5 University Centres

The Vice-Chancellor has appointed interim Directors of new Centres. These Directors have all secured the services of a Visiting Expert to advice on the future direction of the Centres. A proposal about the future of the University Centres and has been submitted to Senate for consideration. This proposal suggests the centres be hosted by a relevant School. Upon Senate's approval this shall be sent to the next Council meeting for endorsement.

7.0 SCHOOLS, DEPARTMENTS & CENTRES

8.1 Foundation Studies Programme

8.1.1 Marketing and Registration

The rising numbers of Foundation students over the past years indicates that Foundation Program is quite popular and carries immense potential for further development. Staff from various departments has represented the University on vigorous planned marketing visitations in 2014 during Mid-Semester Break covering all high schools in the Western Division. During these visits, representatives from each school also informed the students about Foundation and Unclassified Studies, their entry requirements, strands under Foundation Studies and distributed Foundation Studies brochures. Also, further marketing is planned through University of Fiji Open Day scheduled in July to promote Foundation Courses.

8.1.2 Guest on Attachment

Mr. Neil Wetterings, a Secondary School Teacher in Netherlands and a volunteer with Projects Abroad was here at The University of Fiji for two weeks in October, 2014. He was associated with Foundation Studies for a week from 9th to 13th October, 2014 for observations, providing expertise and guidance to History and Geography Courses. Mr. Wetterings entailed in a lot of interactive sessions, observations, addressed Foundation Staff as well as Foundation Students during his 1 week attachment with Foundation Studies.

8.1.3 DFL Mode/Offerings in Suva Campus

A lot of discussion was generated regarding DFL mode of study and the offering of the Foundation courses at the Suva Campus. The Suva Academic Plan and budget details were submitted to senate for further sanction. The Foundation Studies Co-Directors met with the Vice Chancellor, Professor Richard Coll on 27th August, 2014 from 12-1pm to discuss Foundation Budget allocations and Academic Plan for Suva Offering. As part of our consistent effort to initiate the offering of the Foundation courses at the Suva Campus, we had conversed with respective HOD's and the Foundation Staff to perceive their reaction. Whilst, they all agree that it is a fine suggestion, there are a number of concerns arose which we put across to the BOS for further discussion.

8.2 School of Humanities and Arts

8.2.1 Introduction

School of Humanities & Arts (SoHA) has established itself as an important School of the University of Fiji with a commendable national and international profile. Its programs in Education, Language, and Literature & Communication continue to attract students from year 1 to PhD and EdD levels. This year at the University Graduation we had a number of students graduating in English and Education with post graduate diplomas and degrees apart from undergraduate qualifications. School of Humanities & Arts consists of the Department of Language, Literature & Communications and the Department of Education.

8.2.2 Department of Education

The Department is nationally recognized as the provider of cutting edge programmes not offered at other international Universities in the world. The Department offers a Bachelor of Teaching Degree for primary teachers and a Graduate Diploma in Teaching Degree for secondary school teachers. Programmes within the Department of Education prepare graduates for professional careers in teaching, research, and professional practice. Master's studies are offered in Educational Leadership and in Teaching. The Doctor of Education degree for established professional educators provides teachers with advanced skills and internationally recognized qualifications in education. We are driven by a desire to ensure that education helps everyone reach their full potential and contributes to building a knowledge based inclusive society.

8.2.3 Staffing

The education department had the following staffing in 2014:

Name	Position	Campus
Dr Wahab Ali	HOD and Actg. Dean for SOHA	Saweni
Ms Prathika Gounder	Lecturer	Saweni
Ms Mohini Devi	Lecturer	Suva
Mr. Ruveni Tuimavana	Assistant Lecturer	Saweni
Ms Atelini Bai	Assistant Lecturer	Saweni
Ms Nanise Vakarau	Assistant Lecturer	Suva

8.2.4 Staff Promotions

- **Dr Wahab Ali** was promoted from Senior Lecturer to Associate Professor while **Mr. Ruveni Tuimavana** was promoted from assistant lecturer to lecturer at the end of academic year

8.2.5 Programmes Offered by the Department:

- Doctor of Education;
- Post Master Certificate in Education;
- Postgraduate Diploma in Educational Leadership;
- Master of Educational Leadership;
- Postgraduate Diploma in Education;
- Master of Teaching;
- Postgraduate Diploma in Teaching; and
- Bachelor of Teaching Primary (in service).

8.2.6 Programme Coordinators

- Dr. Wahab Ali coordinates the Doctor of Education programme.
- Ms Prathika Gounder and Ms Mohini Devi coordinate the Masters of Educational Leadership programme.

- Mr. Ruveni Tuimavana and Ms Mohini Devi coordinate the Master of Teaching programme
- Mr. Ruveni Tuimavana and Ms Nanise Vakarau jointly coordinate the Bachelor of Teaching (Primary) programme.
- Ms Atelini Bai, Ms Mohini Devi and Ms Prathika Gounder jointly coordinate the Graduate Diploma in Teaching programme

8.2.7 Visit by Adjunct Professor

Dr. Anne Christine Hume (EdD *Waikato*, PGCert.TT *Waikato*, Med *Waikato*, DipEd *Hamilton*) who is a Senior Lecturer and Chairperson of the Department of Mathematics, Science and Technology Education (MSTE) and Faculty of Education at the University of Waikato came to coordinate the Doctor of Education course EDU781 for a week in semester 2. All the students enrolled in the course attended the intensive week long lectures.

8.2.7 Number of Students Graduated in 2014

Programme	April Graduation	December Graduation
Graduate Diploma in Teaching	9	2
Postgraduate Diploma in Education	11	2
Postgraduate Diploma in Educational Leadership	40	11
Master of Educational Leadership	12	
Master of Teaching	None	3
Postgraduate Diploma in Education Studies	4	None

8.2.8 Award of Best Department Student for 2014

Aminesh Atish Ram who graduated with a Postgraduate Diploma in Educational Leadership was awarded with Dr Wahab Ali's prize for Excellence in Education.



Aminesh Atish Ram with Dr Wahab Ali's prize for Excellence in Education.

8.2.9 Posthumous award

Mr. Esogran Gounder (S100163) was awarded a posthumous award for Master of Teaching in April Graduation. He was a student at the University of Fiji since 2010. Despite him being in a full time employment role as a school teacher he strived and achieved excellent results in his studies. He graduated with a Postgraduate Diploma in Education in 2013. He proceeded to do his Master of Teaching and he was on the verge of completion when he became the first victim of the current dengue fever outbreak. As Mr. Gounder was a dedicated student hence the Education Department decided to honour him with a posthumous award in Master of Teaching.

8.2.10 Visit by the High Power Team from Ministry of Education

A high powered delegation from MOE visited us on 7th April, 2014 at 9.00am. This is part of their usual visit where they briefed us about their expectations and about innovations and change in the education system. The team also discussed MoE's expectations and aspects of the curriculum that need to be taught to new teachers in teacher training programmes.



8.3 Department of Language and Literature

The Language and Literature Department currently has five teaching staff, Ms. Kamala Naiker, Dr. Victoria Reeve, Ms. Manpreet Kaur, Ms. Kathleen Taito, Ms. Matilda Gibson, Ms. Sanjaleen Prasad and Ms. Vaciseva Rabonu. The offerings include an array of options that allow zealous learners to create their own educational path to the BA in English/English Literature. Four exciting undergraduate concentrations give interested learners the opportunity to study an area of English in depth: BA Single Major in Literature and Language, BA Double Major in Literature and Language, Diploma in Literature and Language and Basic English Conversation Course for Beginners and non-English Speakers. We are delighted that we have Korean, Japanese and Chinese students enrolling in this course. For postgraduate courses, the Department offers Postgraduate

and Masters Degree in English Literature, Postgraduate and Masters Degree in Teaching English as a Second Language, and Doctor of Philosophy in English Literature.

8.3.1 Programmes offered by the Department

- Basic Conversational English for Beginners
- Diploma in English Language and Literature
- Bachelor of Arts (single major in English with either ITK/HIC/MGT and double major in English Language and Literature)
- Postgraduate Diploma in English Literature
- Postgraduate Diploma in Teaching English as a Second Language
- Master of Arts (English Literature)
- Master of Arts (Teaching English as a Second Language)

8.3.2 Appointment Head of Department

Ms Kamala Naiker was appointed as the Acting Head of Department on 20th February, 2014 and further promoted to Head of Department, Language, Literature & Communication on 26th May, 2014.

8.3.3 New programme

A new course **Basic Conversational English for Beginners** was designed and this gained approval by the Senate. The Course was specifically designed for foreign students. Initially 3 students enrolled in this course. All these students successfully completed the programme and graduated with a Certificate in Basic Conversation English. Since then, we have had foreign students enrolling in this programme. This programme is coordinated and tutored by Ms. Matilda Gibson. The programme is also open to local students.

Another New Course **LLC323, Drama and Literary Appreciation** was designed and approved by the Senate. This course is offered in the Bachelor of Arts Programme. There was an urgent need to teach our students drama in the BA programme so that they are able to examine the innovative theatrical forms developed in response to political, psychological, and epistemological changes. It is essential for our students to be able to analyze individual plays as text and as theatre, in terms of ideas, characterization, dialogue, stage and verbal imagery, and structure. These will lead students to develop an awareness of how the text might be dramatized and improve the overall quality of our BA graduates. Thus, the new course was designed focusing on creating a greater depth of understanding, with advanced analytical and interpretive skills of both the works of Pacific dramatists against the backdrop of acclaimed International playwrights.

8.3.4 Visit by Adjunct Lecturer/Professor/ Guest Lecturer

Dr. Jyotsna Sinha, Assistant Professor, Department of Humanities & Social Science, Motilal Nehru National Institute of Technology, Allahabad – 211004 (UP), India, *was invited*

as a visiting expert for a week. She conducted a seminar on 'Business English' on 14th October, 2014 at The University of Fiji Hall from 3-4pm. This attracted massive interest from the public, corporate houses, Language teachers and students who participated to learn more on Business English to develop professionally in their own areas of vacation and enhance Business Communication Skills.

Dr. Mridula Chakraborty from the University of Western Sydney visited Unifiji as a visiting expert for Center for Diaspora Studies for a week. She conducted a seminar titled 'Diasporic Studies' at the University of Fiji on 11th November, 2014.



Public Lecture on Diaspora Studies - Dr Mridula Nath Chakraborty

8.3.5 Holiday Classes

Ms Manpreet Kaur conducted Summer Class for Post Graduate Diploma in TESL. LLC 414 was offered at Suva Campus in December, 2014 for 2 weeks and a total of 23 students enrolled for this Intensive Summer Class. The Course was successfully completed in the last week of March, 2015.

8.3.6 University Marketing

The Department took the initiative to visit secondary schools for marketing purposes. The following schools were visited by Ms. Kamala Naiker, Ms. Manpreet Kaur and Ms. Sanjaleen Prasad

- Nadi Muslim College – 09 September, 2014
- S.S.K.M College – 09 September, 2014
- Sabeto College – 02 June, 2014 and 10 September, 2014
- Maharishi College – 02 June, 2014 and 10 September, 2014
- Votualevu College – 10 September, 2014

8.3.7 Departmental Activities

Creative Circle Programmes

Besides the academic excellence of our students, the Creative Circle gives allowance for moments where individuals make contact with the creative spirit, that elusive muse of something exceptionally dazzling to present that flash of inspiration as the masterpiece and

allowing their creative imaginations to roam free. In light with ingenuity, each semester, UniFiji Creative Circle celebrates inventive programmes on the insignia: Creativity creates Culture, Culture shapes Values, Values determine the Future. Delighted scores of people are in attendance marvelling myriad forms of creativity and this is a testimony of the success of the programme.

First landing Chronicles

The Department encompasses the significance of Fiji's vernacular languages. First Landing Chronicle is where students' original articles, paintings, drawings and cartoon strips are edited and displayed. Both scholars and academicians marvel creativity at its best and enjoy every minute of this enlivening and vitalizing work of talented artists, writers and designers.

Essay Competition for Secondary Schools

English Language Centre and Centre for Diasporic Studies organized an Essay Competition for Fiji Secondary School students on the theme "**Cognitive Development**". An array of challenging topics was listed for students to choose from and to participate. This competition has irrefutably presented Fiji students with an opportunity to express their viewpoints, show their academic writing skills and entail in a rigorous competition for the up-skilling of language competency. The closing date for the competition was 1st August, 2014.

The Awards were succinctly determined. The essays were indubitably of high standard and the judges of Language, Literature and Communication Department critically assessed each entry to award winners. This posed a challenge as the essays were of high standards. Each participant has been duly honored with a Certificate. This immense project was undertaken to earmark the success of the competition and allow Year 11, 12 and 13 students to experience an opportunity in meeting with UniFiji Staff and also being informed of their career choices and develop their vision for their future in Tertiary Education System.

8.3.8 Guest speakers in functions

- ***Ms Kamala Naiker***
 - ✓ Chief Judge for LTA National Road Safety Oratory Competition Finals– 2014
 - ✓ Chief Guest/ Chief Judge at Nadi Library Week Celebration – 2014

- ***Ms Manpreet Kaur***
 - ✓ Invited as Chief Guest at Lautoka Arya primary School on 25th November, 2014 for Annual Awards and Open Day from 9-1pm.
 - ✓ Invited in the Capacity of Director for CDS at Gurukul Primary School for their Annual Awards Day on 26th November, 2014 from 9.30 to 1pm.
 - ✓ One of the judges in Western Divisional Oratory Contest Finals at The University of Fiji's Auditorium on 30th May, 2014 from 8.30 am to 12.30 pm. The Program was spearheaded by the Ministry Of Education's Curriculum and Development Unit and supported by the Land Transport Authority. Assisted in the judging panel for 2 categories in the Secondary School Division and 1 category in the Primary School Division.

- **Ms Vaciseva Rabonu**

- ✓ Judge at Nadi Library Week Celebration – 2014

8.3.9 Conference

Ms Kamala Naiker attended and presented a paper at the 49th RELC Conference on ‘Strategies in Core Values Education for Pacific Language and Language Classrooms’ held in Singapore from 14th-16th April, 2014.

8.3.10 Enrolments

Enrolments continue to be very high for LLC101, the English for Academic Purposes and Foundation English and Study Skills I and II (LLCF11 and LLCF12). The enrolment number for the Department has increased at both undergraduate and postgraduate levels.

8.4 Conclusion

The year was completed on a high note with an increase in student number achieved through the dedication and commitment of the SOHA members. The school hopes to increase the intake in all the programmes in the coming year. The Programmes offered can be taken to a higher level next year with the recruitment of senior staff in the area of Linguistics and Professor in Education. I as the Dean wish to thank the staff members of School of Humanities and Arts for making this year a prosperous one.

8.0 School of Science and Technology

9.1. Mathematics Department

HOD: Associate Professor Vishwa N Maurya /Ms. Sangeeta Menon

1. New Programme Offerings

There were no new programme and course for 2014.

2. Promotions of Staff/Appointment

Associate Professor Vishwa N Maurya was appointed to the Department in February 2014.

3.Publications

Maurya V.N., Reddy Narendra, Maurya Avadhesh Kumar, Datt Nikleshwar, Progressive review and analytical approach for optimal solution of stochastic transportation problems (STP) involving multi choice cost, *American Journal of Modeling and Optimization*, Science & Education Publishing, USA, Vol. 2 (3), , 2014, ISSN (Print) 2333-1143, ISSN (Online) 2333-1267

Maurya V.N., Reddy Narendra, Maurya Avadhesh Kumar, Datt Nikleshwar, Optimization perspectives and effectiveness of gender in organizational leadership: Scenario of employees satisfaction and organizational goals, *IEC University Journal of Engineering, Management and Sciences*, India, Vol. 1 (1), 2014

Maurya V.N., Reddy Narendra, Maurya Avadhesh Kumar, Arora D.K., Datt Nikleshwar, Empirical analysis of work life balance policies and its impact on employee's job satisfaction and performance: Descriptive statistical approach, *American Journal of Theoretical and Applied Statistics*, USA, 2014, (Accepted/In-press)

4. Grants

Project Title: Performance analysis and forecasting of Fiji Sugar Corporation, Lautoka using simulation and optimization techniques for cost reduction.

Principal Investigator: Associate Professor Vishwa N Maurya

Project Title: Teachers' attitude towards teaching Mathematics in upper primary schools in Fiji: A case study of the western primary schools.

Principal Investigator: Mr Nikleshwar Datt and Mr Ruveni Tuimavana

9.2 Department of Computer Science and Information Technology

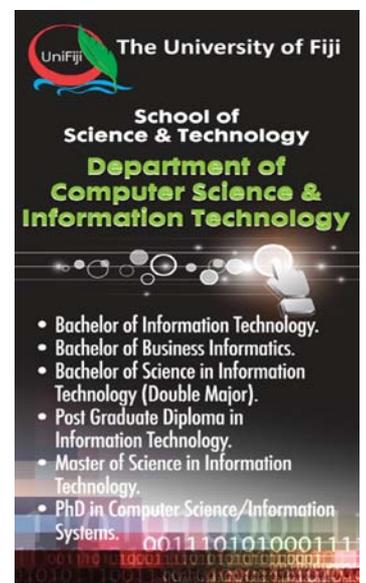
HOD: Professor A B M Shawkat Ali



Highlights of 2014

1. New Programme Offerings

- **Centre of Smart Technologies (CS) Short Courses**
Information users of today should be familiar with and know how to use features and capabilities of computers especially Microsoft Office suite. Thus CST enabled its journey of short courses with "Computers for Beginners", which navigates through Microsoft Office 2007 Word, Excel, PowerPoint software at a beginner level, enabling students to create and edit professional-looking documents for a variety of purposes and situations. The course commenced on 8th and finished on 11th December with each student getting a certificate of completion.



- **Introduction to VB.Net**

CST introduces its first short course in the programming field with VB.Net. The course was designed to give learners a practical and theoretical foundation in computer programming for the Windows environment. It enables students to write Visual Basic.Net codes easily, and to further prepared to develop their programming skills, be it in Visual Basic.Net or in any other Windows programming language. The course commenced on 8th and finished on 12th December with each student getting a certificate of completion.



2. Promotions of Staff/Appointment

- Appointed A B M Shawkat Ali as a Professor and Head of Department in CS/IT.

3. Publications

Books:

- Arif, M. T., Amanullah M. T. Oo, and Ali, S., *Energy Storage for Power Utility*, LAP LAMBERT Academic Publishing, Germany, 2014, ISBN-13: 978-3-659-56371-3.
- **Khan, Z, Ali, S. and Riaz, Z. (Eds.)** *Computational Intelligence for Decision Support in Cyber Physical Systems*, Springer, 2014, ISBN 978-981-4585-35-4.

Book Chapter

- **Shahin MA, Ali MA and Ali S, "Vector Autoregression (VAR) Modeling and Forecasting of Temperature, Humidity, and Cloud Coverage", Islam et al.**

(eds.), *Computational Intelligence Techniques in Earth and Environmental Sciences*, Springer, pp: 29-51, 2014.

Journals Article

- GM Shafiullah, Amanullah M. T. Oo, Stojcevski, A and Ali, S., "Integration of Roof-Top Solar Photovoltaic Systems into the Low Voltage Distribution Network", *Journal of Renewable and Sustainable Energy*, vol. 6, AIP, 2014.

Refereed Conference Articles

- Zuo, Y. Ali, S and Yada, K. Consumer Purchasing Behavior Extraction Using Statistical Learning Theory, In the proceedings of 18th International Conference on Knowledge-Based and Intelligent Information & Engineering Systems, Gdynia, Poland, 15-17th September 2014.
- Nisha, S., Ali, N. and Ali, S., Searching Quranic Verses: A Keyword Based Query Solution Using Net Platform, In the proceedings of The 5th International Conference on Information & Communication Technology for the Muslim World (*ICT4M*), Malaysia, 21-23 Nov. 2014.
- Azad, S., Ali, S. and P. Wolfs Daily Average Load Forecasting using Dynamic Linear Regression, In the proceedings of Asia-Pacific World Congress on Computer Science and Engineering 2014 (APWC on CSE 2014), Fiji, 4-5th November 2014.
- Azad, S., Ali, S. and P. "Wolfs Identification of Typical Load Profiles using K-Means Clustering Algorithm", In the proceedings of IEEE Asia-Pacific World Congress on Computer Science and Engineering 2014, Fiji, 4-5th November 2014.
- Shah, T. and Ali, S. "Storage Cost Minimizing in Cloud – A Proposed Novel Approach Based on Multiple Key Cryptography", In the IEEE proceedings of Asia-Pacific World Congress on Computer Science and Engineering 2014, Fiji, 4-5th November 2014.
- Habiba, M., Islam, M. R., and Ali, S. A Unified Architecture for Utility Service in Cloud, In the proceedings of IEEE Asia-Pacific World Congress on Computer Science and Engineering 2014, Fiji, 4-5th November 2014.

4. Grants

Project Title: Integrating solar photovoltaic power in the National Grid- A study about the possibility in context of Fiji. Grant amount: F\$21,000. Provider: *Fiji Higher Education Commission*.

Project Title: "Computer Networking Lab Development", F\$18,500. Provider: *Fiji Higher Education Commission*.

5. Any New Project

New Networking Lab

UniFiji has invested around \$20,000 in equipping a Networking Lab for research and post graduate studies. It has its own IBM x3100 M4 server with 8GB RAM and 2TB HDD capable of cloud computing and network security projects. The desktop PCs are 3.0GHz Pentium systems with 4GB RAM and 500GB HDD. All systems are equipped to communicate wirelessly via Dual band 300MBPS router. The lab will be fully operational in 2015.

New Programme BSc Engineering in Computer Science and Engineering

CS&IT made 4 years Computer Science and Engineering curriculum and it has been submitted to Fiji Higher Education Commission for approval.

6. Visiting Professor

- **Visiting Professors Lecture:** On 7th November 2014, two prestigious Professors, Dr. Gautam Das and Dr. Sanjay Misra spent the entire day at the UniFiji Saweni Campus. The Programme, 'A Day with Professor Das & Professor Misra', saw a session of lectures given by both the professors and also having a forum on techniques of writing a journal paper, with morning and afternoon tea and cafeteria lunch. Research oriented students also got a chance to do a one on one discussion with the professors.

- **Professor Misra** Originally from Pratapgarh (U.P.), India is a Professor of computer engineering in Covenant University, OTA, Nigeria. He has tremendous amount of experience as a software engineer, an academic and as a researcher. He is author of more than 150 papers (majority of them is in ISI Web of Sciences) and chairs several International IEEE conferences annually. Presently, he is chief editor of International Journal of Physical Sciences, and founder EIC of Covenant J. of ICT (An official Journal of Covenant University) and International Journal of Computer Science and Software Technology (IJCSST).
- **Professor Gautam Das**, currently Head of the Database Exploration Laboratory (DBXLAB) at the CSE department of University of Texas at Arlington has previously held positions at Microsoft Research, Compaq Corporation and the University of Memphis. Dr. Das has broad research interests in all aspects of Big Data Exploration and has resulted in over 150 papers, many of which have appeared in premier data mining, database and algorithms conferences and journals.

He is on the Editorial Board of the journals Association for Computing Machinery- Transactions on Database Systems (ACM TODS) and IEEE Transactions on Knowledge and Data Engineering (TKDE).



7. Community Engagement

- **2014 IEEE APWC on CSE –CS&IT** hosted the 2014 IEEE Asia Pacific World Congress (APWC) on Computer Science & Engineering on the 4th and 5th of November at Plantation Island Resort. This is the first time a Conference of such a magnitude was held in Fiji. Experts from Germany, Japan, Australia, New Zealand and USA attended the conference.

The conference received over 100 paper submissions relating to areas such as Big Data, Software Engineering, Bio-Medical Engineering, Information Systems, Robotics, Internet of Things and Security. Out of these 100+ papers, 47 top papers were selected to be presented at the conference and to be subsequently included in the conference proceedings which will be available online via the IEEE Xplore Digital Database. These 47 accepted papers also include a number of submissions from local academics and students.

The Institute of Electrical and Electronics Engineers (IEEE) is the world's largest professional association for the advancement of technology. IEEE has a number of conferences which are held each year in different parts of the world focusing on some specific topic or issue related to Computer Science, Mathematics and Engineering. It also has a number of top ranked journals which further support the ever expanding body of knowledge. The 2014 IEEE APWC was proudly sponsored by University of Fiji, University of South Pacific, i-Lab Australia, Academy Publisher and the IEEE Computer Society.

- **Masters Research Students Presentation:** Mr. Anal D. Kumar, a graduate of The University of Fiji from the Department of CS & IT, in his capacity as a research master's student at UniFiji, did his Masters final presentation on Friday, 22nd August 2014 at the Saweni Campus on the topic '*i-Shop: A Model for Smart Shopping*' an outcome of a project for his minor Thesis for his Masters in IT. As of September 2014, Mr Kumar took up work at The University of the South Pacific. Prior to this, he was working as an academic at Fiji National University. His research interest lies in Web based design, customer behavior monitoring and smart marketing.
- **PhD Students Presentation at Careers Teachers Conference:** Mr. Adarsh Kumar, formerly of Rakiraki, moved to Suva to attend Central Queensland University and attained his Bachelor of IT from there. Currently employed by Fiji Sugar Corporation, Mr. Kumar is pursuing his PhD studies in IT at UniFiji. In September this year, he presented on the topic: '*What Is Expected of a Student in the Workforce*' in the Careers Teachers Conferences held at UniFiji Saweni Campus.
- **Morning and Evening at Workplace:**
- CST-Centre for Smart Technologies (CST) in collaboration with the Department of CS & IT organized "Morning and Evening at Workplace" event on the 26th of September, 2014, for the final year IT students with the intention of giving them a real perception of work life and to bestow on them the feel of reality in the industry.

From a meeting conducted by Industry Personnel from IT sector of various Industries, the Department found that students suffer from culture shock and information overloaded during their first 2 or 3 weeks on entry into their workplace and they struggle to overcome these challenges before getting a firm grasps of things and start work in any industry.

"Morning and Evening at Workplace" was thus organized to enable our graduates who are in the industry to share their views, experiences, problems, and solutions with the final year students. This event also gave the course coordinators a feedback on the relevance of the courses which are being taught. To fulfill this goal 3 speakers were invited, namely:

- Mr. Nawazish Ali who is working for FNPF as a Acting Quality Assurance Lead and is also teaching part time at our Suva Campus;
- Mr. Prashneel Goundar who is working for ATS as a GT system analyst; and
- Mr. Joel Anjaiya who is currently working at the Fiji Sugar cooperation as a GT Application/ Analyst Programmer



- **Final Year Students Presentation:** As part of their final year, and in partial fulfillment of graduation requirements, undergraduate students in the CS & IT Department need to carry out a Final-Year Project (FYP). The FYP is a substantial piece of work that will require creative activity and original thinking. A good FYP starts with the formulation of a problem, suggests alternative solutions, and then implements one of them. Thus the 2014 final year students presented their FYP on October 30. The presentation was divided into three categories, namely, Mobile Application Development, Three Dimensional Design, and full course work based IT Project. The events panel of judges comprised the Head of Department, Professor Shawkat Ali, Ms. Rajneesh Charan, General Manager Information Systems at Fiji Sugar Corporation, Lautoka and Mr. Bimal Kumar, HOD CS Department at Fiji National University, Lautoka Campus. The panel assessed all projects and awarded best project at a small category to Student Grade Application under Mobile Application Development. Under best major project category, ITC307 group project on UniFiji Online Student Registration System was selected. Certificates were given to all participants as an appreciation of their hard work and effort in their FYP. The presentation of awards and certificates was done by the Vice Chancellor Professor Richard Coll the following day at a farewell treat given to these students by the CS & IT department.
- **Final year students social event:** Three precious years of association, going through the ups and downs of Uni life, passing all hurdles to realize that dreams have wings and soaring high has passed in a flash and now arrives the time to bid farewell to the institution and department which created many fond memories. These thoughts go in the mind of all our final year students. Thus in a bid to make their last year at Uni memorable and to wish them well for future, the Department of CS & IT organized a Farewell Treat for all our students, where the FYP Best Project Awards were given. All students were also presented with Certificates of Appreciation for their hard work throughout the year as seen in their FYP presentation. The programme began with a warm welcome speech by the Vice Chancellor, Professor Richard Coll followed by Professor Shawkat Ali praising the final year students for their hard work and encouraging them to be good ambassadors of the university. The programme unfolded a surprise birthday wish and cake for one of the students by his friends for his 21st birthday. The event coordinator Mr. Sarnesh Deo (Assistant Lecturer) led the team through photo session followed by a wonderful late lunch of traditional Fijian Lovo.

8. Other Relevant Information

- **2014 UniFiji Vice-Chancellor's Research Excellence Awards Night**

University of Fiji Inaugural Teaching and Research Excellence Awards at Maravu Restaurant, Fiji Beach Resort and Spa on Denarau on Friday 5th December saw a wonderful outcome for SOST staffs as SOST received 67% of UniFiji Vice-Chancellor Awards with the following outcomes:

- Professor Shawkat Ali - Vice-Chancellor Research Excellence Award;
- Dr. Syed Ghani - Second Runner-up Vice-Chancellor Research Excellence Award;
- Sarnesh Deo - First Runner-up Vice-Chancellor Teaching Excellence Award; and
- Roselynn Naidu - Second Runner-up Vice-Chancellor Teaching Excellence Award.



- **UN Convention on Climate Change in Lima, Peru 2014.**

United Nations Climate Change Conference, COP20 was held in Lima, Peru, from December 1-12, 2014. It marks 20th yearly session of the Conference of the Parties (COP 20) to the 1992 United Nations Framework Convention on Climate Change (UNFCCC) and the 10th session of the Meeting of the Parties (CMP 10) to the 1997 Kyoto Protocol. The conference delegates comprising of members from nearly 200 countries worked on negotiations towards a global climate agreement during the conference. Professor Shawkat Ali joined as a Fiji Government Delegates Team Member for the UNFCCC and represented Fiji.



Workshop on Climate Change 2014

9.3 Department of Science

1. New programmes

- BSc in Environmental Science program.
- Master of Science in Renewable Energy Management. The programme is waiting for FHEC approval. It is also possible that the start of the programme will be delayed to Semester 1, 2016.

New courses for existing programmes

- BIO 214 Microbiology
- CHE 314 Biochemistry
- PHY 314 Electricity and Electronics
- PHY 315 Environmental Soil Physics
- BIO314 Evolutionary Biology
- ESC202 Agroecology
- GEO202 Physical Geography
- GEO204 Geology and Mining

2. Foundation studies

Lecturer from our department, Ms. Priyatma Singh, co-coordinates Foundation Studies in University of Fiji.

3. Research

Book:

Ghani, S. S. 2013. *The Chemistry of Nitrogen Donor Synthetic Macrocyclic Complexes*. Lambert Academic Publishing, Germany. ISBN: 978-3-659-42223-2.

Submitted manuscripts

Lüütsepp, G., **Kilgas, P.**, Mänd, R., Mägi, M. Short-term effect of ticks on breeding Pied Flycatchers *Ficedula hypoleuca*: a field experiment. Submitted to *Acta Ornithologica*.

Kilgas, P. Sources of variation in the measurement of basal metabolic rate in Laughing Doves (*Streptopelia senegalensis*). Submitted to *Ornithological Science*.

Conferences and Workshops

Naidu, R. Impact of Ocean Acidification on carbonate production by large benthic foraminifer *Marginopora vertebralis* in coastal waters of Fiji. International Symposium on Foraminifera. Concepcion, Chile. 19th - 24th January, 2014. (Oral presentation)

Ghani, S S., Prasad, R. Kick-Off Meeting for Renewable Energy in the Pacific Islands, Developing Skills and Capacity (EPIC) project in Alicante, Spain. November 18 - 19, 2013. (The oral presentation was about University of Fiji)

Ghani, S. S., Naidu, R. Attended 1st Sugar Seminar on Biogas, Sugar Research Institute of Fiji, February 13th 2014. (Participation)

Charan, D. Attended Public Expenditure and Institutional Review (CPEIR) Workshop. Southern Cross Hotel. Suva, Fiji. 24 – 25 February 2014 as a Participant

Singh, P. 9th Pacific Islands Conference on Nature Conservation and Protected Areas. Vodafone Arena Suva, Fiji 2-6 December 2013 as a Participant



4. New collaborations

A student, Jessica Lyn Phillips from Columbia University Graduate School of Journalism, USA, has applied for Fulbright-National Geographic Scholarship to make a nature

documentary in Fiji. If the application is successful, she will be affiliated with Department of Science, the University of Fiji.

A group of 40 students from Canada will be visiting University of Fiji in July. Their focus is mainly on Fiji's Biodiversity and native species and environmental sustainable developments to ensure the survival of these species. They would also like to tour our Science labs as well as get an insight into the Biology courses that are offered at the University.

Prof. Frank Muller-Karger (The University South Florida). Joint grant proposal with **Naidu, R** – “Developing the capacity to generate coastal and shallow-water basemaps for tropical island nations and territories of the Pacific” - submitted to PACAM.

The Mamanuca Environment Society (Turtle Conservation), Nadi, Fiji - Student Volunteer Scheme.

5. Marketing and Community Engagements

Organized events

- World Water Day Celebration, 21. March. 2014. Saweni, Fiji. Organized by all Department of Science staff in collaboration with CCCEESD.
- International Day of Forests, 21st March, 2014. Natabua Seaside. Organized by **Naidu, R** in collaboration with Department of Fisheries and Forestry.
- Clean-Up Campaign/Earth Day, 22nd April. Organized by **Geetika** in association with CCCEESD and Earth Day Network. Number of participants 100.



- Open Day Event. July 1st - 3rd, 2014. Organized by all Department of Science staff.

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- Eco-Contest (Western Secondary Schools Quiz competition on Natural Resources and Environment). Organized by **Singh, P** and the Science Department Staff in collaboration with CCCEESD. 22 High schools participated. Pool rounds, semifinals and finals to be held on the 11th and 12th, September, 2014.



McDonalds' Eco-Contest at Unifiji – 2014

- Models and Poster Judging for Nadi Science Association held at Maharishi Sanatan College. 9th July, 2014. Chief Guest/Judge: **Singh, P** and Evaluator: **Geetika**. Participants – All Nadi Secondary Schools.
- Agricultural Secondary and Primary Schools Oratory Contest held at Ba. Organized by Ministry of Agriculture, Fiji. Competition assessed by **Singh, P** and **Charan, D**. Participation by all Ba Schools.



6. Guest Lectures and visitors

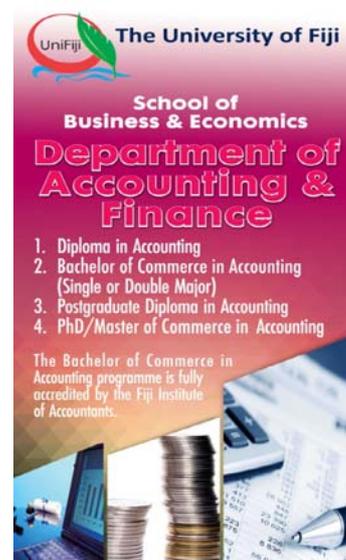
- Serenia, F. Presentation: 'Importance of turtle conservation program'. The Mamanuca Environment Society (Turtle Conservation), Nadi, Fiji.
- Prof. Yoshinobu Kawamitsu, Prof. Masami Ueno, Dr. Eizo Taira and Mr Shunchiro Kawasaki from University of Ryukus, Japan, visited CCCEESD and Science Department on 25 March 2014. Professors gave presentation on renewable energy and discussed possible collaboration.
- Prof. Shi Chuang, Prof. Zhao Qile from Wuhan University, China, visited the department on 14 May 2014. They discussed collaboration opportunities in Global Navigational Satellite Systems research.

10.0 School of Business and Economics

- 1 **Staffing:** The school's staffing position stabilised in accounting and management departments. Dr Chandra Dulare who was the head of the economic department left the university at the end of 2013 and Aruna Goundar in April 2014. Ms Goundar was awarded an AusAid scholarship and is undertaking doctoral studies in Australia. Dr Tikiri Herath joined the economic department in April and this brought some stability to the department. Other staff joining the school during the year are Amit Prakash in economic and Ruth Lal in management. SOBE was privileged to have two international academics join the school during the year: Dr Samantha Kumara from University of Ruhuna in Sri Lanka joined for a year and taught courses in the management department and also in the MBA programme. Professor T J Kamalanabhan from IIT Madras, India took a one trimester appointment and taught in the postgraduate programme in the management and the MBA programme.
- 2 **Consultancy:** SOBE staff undertook the following external consultancy: Developed and delivered a workshop on "R & D processes" for senior staff for the Public Service Commission, Fiji; "Assessment of impact of the Rural Credit Facility" for Empower Pacific.
- 3 **Research and publication:** Dr Amaradasa published a paper 'Influence of human biology on individual behavior as a potential tool to achieve desired behavior of an individual at workplace', Journal of Psychology & Behavioral Science, Vol 2 No 1;

Professor Narendra Reddy presented a paper titled “Challenges and Opportunities in Implementing Education in Human Values Programme in Fiji” at the World Education Conference, in Prasanthi Nilayam, India. The university was also represented PIURN at (Pacific Islands University Research Network) conference in Noumea, New Caledonia.

- 4 **Academic matters:** Accounting and Finance Department started offering a Postgraduate Diploma in Accounting (academic stream). In addition to this there four students enrolled in the doctoral programme in accounting. The postgraduate Diploma in Economics programme was resumed after the arrival of Dr Herath. MBA programme delivery was further expanded and classes are offered in Suva from trimester 111. MBA programme continues to be a financially profitable programme at the university.
- 5 **Accounting accreditation:** The undergraduate accounting programme was formally recognised and accredited with the Fiji Institute of Accountants after it was held in abeyance during 2012 - 2013. This is a major achievement for the accounting and finance department. Without this external professional accreditation it is difficult to attract students in the accounting programme. It is also difficult to attract and retain suitable academic teaching staff for the accounting programme.



11.0 School of Law

According to the University’s official registration records, 304 students are currently “enrolled” in the School of Law’s undergraduate and postgraduate programs at both its Saweni and Suva campuses. That figure comprises 284 LLB candidates (with 129 in Saweni and 155 in Suva); 13 LLM candidates (1 in Saweni and 12 in Suva); and 7 GDLP candidates (in Suva).



Master of Laws (LLM)

All of the 13 LLM candidates work full time. 2 students are completing their LLM degree by coursework. 11 students have opted to undertake the coursework and minor thesis combination. In Semester 2, 8 students enrolled in International Investment Law [LAW409]. Students agreed to be assessed on the basis of their class attendance and participation, seminar presentations, submission of assignments involving research and legal opinion writing, exercises on drafting arbitration and conciliation clauses, research and drafting of pleadings and written arguments and appearing in a simulated arbitration hearing.

The final grades awarded for LAW409 (ranging from C to A+) reflect both the varying quality of candidates and their current standard of performance based on individual balancing of study and work commitments.

During Semester 2, 11 candidates who are concurrently enrolled in LAW412 have continued work on the minor thesis component of their LLM program. Under individual supervision, they are completing literature reviews and will shortly be ready to submit revised proposals of their research topics for approval by the School of Law and Senate. LAW412 is continuous assessed course and examinable only when individual thesis is finally submitted.



Graduate Diploma in Legal Practice (GDLP)

The School of Law will produce its fourth batch of GDLP graduates before the University closes for the annual vacation. Only 7 students enrolled in the program during Semester 2 with delays in its commencement due to the unavailability of the principal instructor.

Bachelor of Laws (LLB)

The following 15 courses were offered to undergraduate students in both Saweni and Suva campuses during Semester 2:

1. LAW103 Introduction to Criminal Law;
2. LAW104 Law of Torts I;
3. LAW204 Law of Contract II;
4. LAW205 Constitutional Law;
5. LAW209 Property Law II;
6. LAW301 Intellectual Property Law;
7. LAW304 Customary Law;
8. LAW306 Competition and Consumer Law;
9. LAW307 Jurisprudence;
10. LAW309 Family Law;
11. LAW312 Legal Ethics, Governance and Public Accountability;
12. LAW315 Civil Procedure;

13. LAW317 Administrative Law;
14. LAW318 Commercial Law; and
15. LAW324 Legal Drafting.

From the above list, LAW318 was taught at Saweni campus as there was insufficient enrolments in that elective course at Suva campus.

Each of the 15 courses featured a combination of various forms of continuous assessment and a final examination.

The School of Law's Board of Studies met on November 27, 2014 to deliberate on the results of the Semester 2 examinations. The meeting delved into causal explanations for the outstanding and unsatisfactory performance of students in each course. There was general consensus that those who scored exceptional grades were consistently industrious while those who failed either did not submit the requisite assessable work in time or at all and/or did not appear for the final examinations.

A recurrent complaint remains as a few, particularly mature students lack proficiency in English. Future intakes of mature students and those whose command of English is considered inadequate for the pursuit of legal studies will need to be filtered by additional entry tests to establish their basic competence. With the assistance of the University's Teaching and Learning Development Unit, the School of Law intends to work with the School of Humanities and Arts in responding to the needs of identified students requiring specialist attention and specialized training in elementary English.

Despite the Vice Chancellor's emphatic direction to the contrary, the Board found that the printed course result records for a number of subjects retained the names of some unregistered students and omitted those who were formally registered. Following verification of the official status of registered students through the Law School's administrative assistants, the Board decided to add their names and grades to the printed course result records to enable processing, recording and rectification of those results.

The Board noted, yet again, that a few candidates did not make prior official arrangements to sit for examinations at either campus. Although not opposed, in principle, to students' resort to this facility in exigent circumstances, the Board has learned from its recent experience to propose formalized procedures for prior notification and better administrative coordination.

The Board considered that the credibility and perceived independence of the entire examination process would be enhanced by the employment of external invigilators. The deployment of its own academic and non-academic staff for this exercise does not reflect well on the University's image.

12.0 UMANAND PRASAD SCHOOL OF MEDICINE (UPSM)



The launching of Master of Nursing Programme – 2014

New Programme:

Post registration bachelor of nursing sciences (BNSC)

Level of programme: under-graduate- 300 levels

Sponsoring department: Umanand Prasad School of Medicine

Duration of the programme: 1 year

Proposed year/semester of introduction: 2015/semester 1

Proposed intake: 20

Proposed campus to offer programme: Saweni & Suva

Proposed programme delivery: Face to Face

SUBJECT	FACE TO	DFL
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	FACE	
1. HEALTH SERVICES PROVISIONS	16 WEEKS	2 WEEKS
2. TEACHING AND LEARNING HEALTH PROMOTIONS (NCD'S)	16 WEEKS	2 WEEKS
3. EVIDENCE BASED NURSING PRACTICES	16 WEEKS	2 WEEKS
4. RESEARCH METHODS IN HEALTH (RESEARCH, EPI, BIOSTATS)	16 WEEKS	2 WEEKS
5. ISSUES & PERSPECTIVES IN NURSING	16 WEEKS	2 WEEKS
6. PSYCHO SOCIAL & MENTAL HEALTH NURSING	16 WEEKS	2 WEEKS

ABRIDGMENT:

This program is an academic pathway offered to assist registered nurses bridge to BNSc in two semesters or one year. Graduates are expected to continue their employment in Fiji and the Pacific region and are able to proceed to higher education and postgraduate education (Masters in Nursing) in local and international tertiary institutions. It is also expected that the graduates would improve the research capacity of nurses in Fiji and the Pacific.

CONSULTATION: To proceed with external stakeholders on programme structure and content will include:

- I) Director of Nursing Services/Registrar NMNP Board of Fiji;
- II) Ministry of Health Clinicians;
- III) WHO;
- IV) TISI Sangam School of Nursing, Labasa;
- V) FNU – School of Nursing; and
- VI) Arya Samaj Organization.

Internal school consultation will involve the Vice Chancellor, Management, Faculty Staff and University Committee.



A. PROGRAMME DESIGN

The programme is designed to a contemporary course, developed in close association with the industry to prepare graduates for a career in nursing management at ward level. It is offered as on campus study and by distance education. The degree is designed to improve and enhance the quality of nursing services including the total delivery of health services in Fiji and the Pacific. The degree should also enable the graduate to be comparable and eligible for nursing registrations in other countries.

B. PROFESSIONAL ACCREDITATION:

The main accrediting bodies for the programme are the following:

1. Fiji Nursing Council; and
2. Fiji Higher Education Commission.

C. PROGRAMME AIM:

The programme aims to upgrade the current qualifications of any practicing nurse in Fiji and the Pacific from a Diploma to a Degree level. Both FNU and TISI are providing nursing education for the Diploma in Nursing and the College of Medicine, School of Public Health with a Bachelor in Public Health Nursing. This Bachelor of Nursing of Nursing Post Registration will address the gap and benchmark with both the Central Queensland University and the University of Southern Queensland who were offering from their

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assigned Fiji campuses from 2000-2005. The James Cook University from Northern Queensland, is the accrediting institution for the current Bachelor of Nursing Sciences degree cross taught with the Fiji School of Nursing and Fiji National University.

The programme is designed to match the current health care/nursing need of the Pacific in addressing the two main focus areas of NCDs & Mental Health. It also prepares mid-level nurses to have the knowledge, attitudes and skills that would allow them to contribute in positive ways within diverse and varying health care contexts in addressing these issues. The programme is a post-graduate programme for nurses - one that aims to equip graduates for active roles in a wide variety of practice contexts including research and continuing education into the Mastery level.

D. ENTRY REQUIREMENT:

The following are the requirements of entry to the programme:

1. Certificate/ Diploma in General & Obstetric Nursing;
2. At least two years of Nursing practice and a Registered Nurse; and
3. Able to pay fees through either FNPf or cash installment.

E. PROGRAMME STRUCTURE:

The following is the tentative program and course schedule.

SUBJECT	FACE TO FACE	DFL	COURSE OFFER
HEALTH SERVICES PROVISIONS	16 WEEKS	2 WEEKS	S1, 2015
TEACHING AND LEARNING HEALTH PROMOTIONS	16 WEEKS	2 WEEKS	S2, 2015
EVIDENCE BASED NURSING PRACTICES	16 WEEKS	2 WEEKS	S1, 2015
RESEARCH METHODS IN HEALTH	16 WEEKS	2 WEEKS	S1, 2015
EPIDEMIOLOGY	16 WEEKS	2 WEEKS	S2, 2015
PSYCHO SOCIAL & MENTAL HEALTH NURSING	16 WEEKS	2 WEEKS	S2, 2015

It must be noted here that there is no clinical component of the programme for the reasons that:

1. The programme has been designed to integrate pre-existing skills and knowledge of Registered nurses to upgrade qualifications of a Certificate/Diploma to a Bachelorette level program; and
2. The Certificate/Diploma (FNU/TISI) qualifications have covered sufficient clinical attachments including hospital, community and special areas of clinical nursing attachments.

F. RESOURCES:

- Staffing Needs = **3 Full Time Staffs**

SUBJECT	FACE TO FACE	DFL	STAFFING
HEALTH SERVICES PROVISIONS	16 WEEKS	2 WEEKS	SL
RESEARCH METHODS IN HEALTH	16 WEEKS	2 WEEKS	SL
EVIDENCE BASED NURSING PRACTICES	16 WEEKS	2 WEEKS	LECTURER
EPIDERMIOLOGY & BIostatISTICS	16 WEEKS	2 WEEKS	LECTURER
TEACHING AND LEARNING HEALTH PROMOTIONS	16 WEEKS	2 WEEKS	LECTURER
PSYCHO SOCIAL & MENTAL HEALTH NURSING	16 WEEKS	2 WEEKS	LECTURER

- Physical - Use current resources (Classrooms) at the University Campuses (Saweni & Samabula).
- Equipment - Teaching aids- use current equipments available at the University.
- Support Service - Library – books need to be ordered in advance before programme begins
 - IT Services - use current arrangements (laboratory, WiFi)
 - Counsellor - use University Counseling Services

New Programme Proposal for Post Graduate Diploma in Cardiac Care Nursing.

Programme Name : Post Graduate Diploma in Coronary Care Nursing.
 Level of Programme : Post-Graduate level-8 of Fiji Qualification Framework.
 Sponsoring Department : Umanand Prasad School of Medicine
 Duration of the Programme : 1 Year
 Proposed Year/Semester of Introduction : 2015/Semester 2
 Proposed Intake : 25
 Proposed Campus to offer Programme : Saweni & Suva
 Proposed Programme Delivery : Face to face

ABRIDGMENT:

The Graduate Diploma course is designed to prepare nurses to meet contemporary challenges in coronary care nursing and interventional cardiology within the specialist field of critical care nursing and to progressively build upon knowledge and skills required to comprehensively care for critically ill patients. The course responds to the demands of health care sector of Ministry of Health and the private sector for nurses with sophisticated speciality skills and knowledge. Graduates are expected to continue their employment in Fiji and the Pacific region and are able to cross credit to Masters in Nursing in local and international tertiary institutions.

CONSULTATION: Consultation with external stakeholders on programme structure and content will include:

1. Director of Nursing Services/Registrar Fiji Nursing Council;

2. Ministry of Health Clinicians;
3. WHO;
4. TISI Sangam College of Nursing, Labasa;
5. FNU – School of Nursing; and
6. Arya Samaj Organization.

Internal school consultation will involve faculty staff and Committee

G. PROGRAMME DESIGN

The course adopts an evidence-informed nursing approach by reviewing, synthesizing and incorporating contemporary professional drivers to ensure that the profession remains dynamic, proactive and responsive in delivering safe, confident, competent and compassionate quality care and excellence in cardiac nursing practice. This course offers experienced cardiac nurses the opportunity to develop their personal and professional autonomy within their areas of practice. It is offered for on campus study and by distance education. The degree should also enable the graduate to be comparable and eligible for specialist nursing registrations in other countries.

H. PROFESSIONAL ACCREDITATION:

The main accrediting bodies for the programme are the following:

3. Fiji Nursing Council
4. Fiji Higher Education Commission

I. PROGRAMME AIM:

The program aims to develop a greater understanding of the principles which underpin the various aspects of current and emerging cardiovascular health care needs in Fiji focusing on the areas of complications of NCDs. It offers registered nurses with an opportunity for personal growth and professional development. Develop skills to enhance their professional practice, including critical analysis, creative thinking, decision making and communication at a nurse specialist level.

J. ENTRY REQUIREMENT:

The following are the requirements of entry to the programme:

1. Certificate/ Diploma in General & Obstetric Nursing;
2. At least two years of Nursing practice as a Registered Nurse; and
3. Able to pay fees through either FNPF or cash installment.

- Staffing

NAME	QUALIFICATION	DESIGNATION	DEPARTMENT	COMMENTS
Staff 1	BSN, Post grad CCU, PG Dip	Senior Lecturer Programme Coordinator	TLDU	Can use B J Iype

- Physical

Use current resources (Classrooms) at the University Campuses (Saweni & Samabula).

- Equipment

Teaching aids - use current equipments available at the University.

- Support Services

Library – books need to be ordered in advance before programme begins

IT Services - use current arrangements (laboratory, WiFi)

Counsellor - use University Counseling Services

13.0 Centre for Indigenous Studies (CIS)

The Centre was officially launched on 17 August 2007 after it commenced offering courses in iTaukei Language and Culture in Semester 2, 2007. Ambassador Filipe Bole was the foundation Director of the Centre and was succeeded by Joji Uluinakauvadra when he was appointed **Minister of Education** in 2007. Mr. Uluinakauvadra retired from the Centre in December 2014 and was farewelled by the University in a special function. Ms Salome Rokuta has been appointed as the Interim Director of the Centre from January 1st, 2015.



Participants of i-Taukei Workshop with VC

2.0 Vision and Mission

The major mission is to become the premier Centre for the study of Fiji's indigenous society, including its language, literature, oral protocols, arts, culture and beliefs. The Centre aims to encourage the development of an inclusive and a united Fiji, where its ethnic population can develop a greater understanding of and respect for one another. In pursuance of this important role, the programmes of studies provided by the Centre comprises courses in iTaukei Conversational language taken as a compulsory unit by all who are non-iTaukei students in the Undergraduate Programmes. The centre envisages an united force to encourage the participation of all iTaukei students within the University of Fiji to learn and live the culture of entertainment that iTaukei people are gifted with.

3.0 The Programmes

The Centre for iTaukei Studies offers the following programmes of study:

- Foundation ITK Studies 1 and 11 (within the Social Science Programme);
- Diploma in iTaukei Language and Culture;
- Diploma in Teaching iTaukei Language, Literature and Culture; and
- Degree in iTaukei Language, Literature and Culture.

Entry Requirements

The criteria of entry for all the programmes laid down by the University were followed

4.0 The Course Offerings

The centre offers the following Course in Semesters 1 and 2:

Semester 1

ITKF11	Foundation iTaukei Language Studies 1
ITK111	Spoken iTaukei Language for Beginners
ITK101	Listening & Speaking iTaukei Language
ITK201	Language in Cultural Context
ITK301	Creating Literature in iTaukei language



Centre for iTaukei Studies

1. Diploma in iTaukei Language and Culture
2. Diploma in Teaching of iTaukei Language, Literature and Culture (Secondary)
3. Bachelor of Arts in iTaukei Language and Culture (Double Major LLC)



ITK302	Vanua, Land & People
<u>Semester 2</u>	
ITKF11	Foundation iTaukei Language 11
ITK111	Spoken iTaukei Language for Beginners (Saweni & Suva)
MECT104:	Medical Ethics Culture and terminology
ITK 102	Reading & Writing iTaukei Language 1
ITK202	Ceremonies, Protocol & Oral Traditions
ITK203	Reading & Writing iTaukei Language 11
ITK300	Research Project

Fleximode and Summer Courses

The Diploma in Teaching Courses are offered during the School vacations in May, August, December and January. This programme caters for primary and secondary school teachers and interested individuals.



5.0 The Staff

Director – Mr. Joji Uluinakauvadra attended to all administration for the Centre .Lectured ITK302 in Suva on Saturdays

Lecturer – Mr. Usaia Gauna : Facilitated the following courses during the year: ITK111, ITK201, ITK203, ITK300, ITK304, ITK308 and ITK309

Assistant Lecturer - Salome Rokuta: Facilitated ITKF1, ITKF11; ITK101, ITK102, ITK202, ITK302 and ITK303

Tutor (1): Mrs Merewai Racava - Typing of the research work done by Mr. Amani Racule and Works written by Mr. Joji Uluinakauvadra

Tutor (2) Ms. Amelia Tuilevuka - Typing of the research done by Mr. Alipate Tuidraki, Mr. Amani Racule and Mr. Alivereti Nasokia

Administrative Assistant – Ms. Fouta Aisea: attended to the Centre’s administrative works as directed by Mr. Joji Uluinakauvadra.

6.0 The Students

iTaukei Students from all the four divisions in Fiji took courses that they had enrolled in. Non-iTaukei students took ITK111: Spoken iTaukei Language for Beginners. There were more school leavers than mature students joining the Centre in Semester 1 and 2. However, those students attending the flexi-mode and the summer courses were mostly mature students who have been teaching.

7.0 Summary of Performance

Mr. Usaia Gauna and Salome Rokuta had taken all the 14 lectures except for the ITK302 (Flexi-mode for the Diploma in Teaching students) which Mr. Joji Uluinakauvadra taught on Saturdays in Suva in Semester 2. Almost all the courses were conducted in Saweni Campus except for the ITK111 in Semester 2 and the Flexi-mode and Summer courses that were conducted in Suva. There were more students from the Central and Eastern Division taking the Flexi-mode and Summer courses than those in the Western division, thus the reason for the courses to be on face to face mode in Suva.

8.0 Achievements by Outcomes and Outputs: assessments and results

- Lectures and tutorials were conducted as scheduled by Mr. Usaia Gauna and Mrs. Salome Rokuta with Director, Mr. Uluinakauvadra taking the ITK302 in Suva. Examination papers were prepared, moderated and sent to the Examination Office on the due dates. The majority of students appeared for the final examinations in June and November. There was a request for a special examination for one of the Diploma in Teaching students; it was approved and the student came for the examination.
- The proposals and request for additional majors for the Double Major were approved and will be followed from 2016. The two additions, Management and Information Technology. The current double major with ITK is LLC. CIS staff participated in the School visits, Marketing during the Sugar Festival and during Open Days. The Director, Mr. Usaia Gauna and Ms A. Tuilevuka went to Queen Victoria School in Tailevu during the Careers Expo.
- The University of Georgia's visit had enabled our students to share their cultural experiences. The iTaukei Students entertained the visitors with traditional dances and songs besides an exhibition of the traditional welcome ceremonies where some of the visiting students and lecturers were given the traditional "yaqona" to taste.
- The Easter Celebrations were also held in B200 where the staff and students of the University joined hands to worship and share snacks together.
- An Outreach Programme for two days was conducted by the staff and students at Buruwa Youth Memorial School in Nawaqadamu, Nadi. Sessions were held with the parents and Ms Rokuta and Ms Racava shared "The pathways to achieve dreams and targets" while the University students shared their views to their peers in the four villages on the title "Ways to achieve success in life". The trip was self-funded.
- A Workshop titled: Saving the Endangered Cultural Values' was conducted within Saweni Campus during the Mid-Semester break: September 11th – 12th, 2014. It was attended through invitation by youths, mothers and "Turaga ni Koros" of the following villages: Viseisei; Lauwaki; Lomolomo; Natalau; Koroyaca; and Sabeto. This was funded by the University.
- One of the outcomes for the Workshop appeared when concerned mothers and leaders expressed the need for immediate and urgent steps to be taken to rectify the onslaught of

behavioural problems that are infesting homes, kinship ties and community togetherness and unity. The youths expressed their desires to have leadership programmes and guidance in budgeting resources and management of time.

- Fiji Day was celebrated from 2.00pm to 4.00pm on Friday October by the staff and students in the University in B200. The opportunity to enjoy a multi-cultural afternoon of get-together and sharing snacks has made a difference to the celebration.

9.0 Problems encountered

The personal problems of the students including financial and accommodation had negatively affected their attendance to lectures thus playing a major role on their average and under average grades in the final examination. Quality outputs are emphasized and encouraged despite the students' mismanagement of time. The students' attendance to lectures, tutorials, assignment submissions reflect their poor attitudes to learning as can be seen when they converge in the Computer lab to log into Facebook and Internet websites that are irrelevant to their studies.

*Observations on their whereabouts in the Campus show the mismanagement of quality time on sporting activities that consume most of the students' time. The students are seen in the grounds until the early hours of the evening playing volleyball and are openly viewed by the public who travel by the adjacent Kings Road to and from Nadi, Sigatoka or Suva. The students prioritize sports over their assignments and studies and the lecturers can only advise them on the importance of time management.

10.0 Conclusion

To conclude, I, on behalf of the staff and students of the Centre for iTaukei Studies, wish to register our gratefulness for the support rendered to the Centre by the University administrators and the Council. We pledge to shoulder the responsibilities expected of the staff in enhancing the vision and mission of the University of Fiji.

14.0 CENTRE FOR INTERNATIONAL AND REGIONAL AFFAIRS (CIRA)

1. New Course for Bachelor of Arts iTaukei Language and Culture and LLC

The Board received and considered the following courses for Senate's approval:

ITK204: Expressive and Performing Arts in iTaukei Culture

- The Centre would be inviting talented personnel's for this course.
- Dr Mausio suggested the course should incorporate a topic of intellectual property rights so that the art of the owners are protected.

2. Transfer of a Course from Diploma to Degree Programme

ITK306: Translation, Theory and Practice

This course comes under the Diploma in Teaching iTaukei Language, Literature and Culture programme structure. The Centre requested if this unit could be transferred from the above diploma programme to Bachelor of Arts (Double major in iTaukei Language and Culture) degree programme.

The Board approved this.

3. New courses for Postgraduate Diploma in iTaukei Language and Culture

The Board considered and approved the course outlines of the ITK402, ITK404 and ITK406 for the Postgraduate Diploma in iTaukei Language and Culture programme.

- **UUU407 Advanced Research Methods:** This course runs under the Postgraduate Diploma in Governance and Public Policy programme. The CIS staff members requested if this unit could be an entry for the Postgraduate Diploma in iTaukei Language and Culture programme since the students need to do this unit before they proceed with the other three units. The coordinator of the unit, Dr Asinate Mausio, agreed to this.

Below are new courses for the Postgraduate Diploma in iTaukei Language and Culture programme to begin in Semester two, 2014:

- **ITK402 Language Awareness in Cultural Context:** The unit would be a climax of all the undergraduate degree units the students had done.
 - **ITK404 Culture: Contemporary Issues that Impact Cultural Values, Success and Well-Being:** This unit looks in to the factors that affect the lifestyle of iTaukei people and how the culture can be used as a coping mechanism.
 - **ITK406 Advanced Creative Writing: Life Writing -** In this unit the students will be writing their own autobiography.
4. **Mr. Sairusi Vibose (S120072):** The Board proposed if this student could be recommended for unsatisfactory progress as he was prohibited to study this Semester. He was recommended for unsatisfactory progress in the last Board of Studies meeting held on 29th November 2013. Mr. Sairusi Vibose came for enrolment and since Ms Racava was at the desk, he found an opportunity and got himself registered. Ms Racava was unaware about his performance and unsatisfactory progress recommendation. A question was raised whether Mr. Sairusi Vibose was informed by the University that he was suspended for a Semester or not. Ms Manpreet Kaur also informed the Board that Mr. Sairusi Vibose enrolled in LLC111 the previous year but did not appear for classes. Yet, this semester he got enrolled in LLC211 despite not completing the pre-requisite of this unit which is LLC111.
5. The unit EDU318 Professional Experience III was removed by the Education department from the list of requirements for Graduate Diploma in Teaching. Thus currently the Diploma in Teaching iTaukei Language, Literature and Culture is short of one unit since EDU318 was part of this programme structure as well. Therefore, the CIS staff members have been requested to condense the existing course ITK 302 to make up the ten units required for Diploma in Teaching iTaukei Language, Literature and Culture programme.

I. The Board expressed the following concerns:

[Type the document title]

- **Postgraduate Committee:** Dr Mausio expressed her concern regarding the postgraduate and masters studies at Unifiji. She said there are no clear cut policies regarding external supervision and examination of thesis. She requested if the membership of the postgraduate committee could be reviewed as well.
- Ms Salome Rokuta expressed her concerns regarding the small rooms to cater for large number of students. Her ITK101 class consists of 37 students and room B202 is too small to cater for such a large number.

15.0 MARKETING AND PUBLICITY

1. Careers Expo with MoE:

- ✓ 6/6/14 - Ratu Sukuna Memorial College – 14 schools from the Central Division participated, approximately 3000 students.
- ✓ 16/6/14 - Vasist Muni College - 6 high schools from the Navua area participated, approximately 1200 students were attended to by the staff of the University.
- ✓ 19/6/14 - Rabi High School - We did not attend this expo, however all relevant marketing materials were sent to them.
- ✓ 2/7/14 - Koro High School- We did not attend this expo, however all relevant marketing materials were sent to them.
- ✓ 18/7/14 - Penang Sangam College - 6 schools from the Ra and Tavua Education district participated; approximately 1500 students participated. The Student Counselor, Ms. Akisi Ravono, Ms Vineeta Narayan and the Marketing Officer, Ms Prasad attended this expo.



Careers Teaches Workshop - 2014

2. Open Day: The open day was a huge success this year.

- ✓ Saweni Campus - 1-3 July- Total of 26 high schools, 4 more schools compared with last year. Approximately 3048 students.
- ✓ Suva Campus: 7 - 8 July: Total of 10 schools, 3 more schools compared with last year. Appro 1410 students.

[Type the document title]





2014 Open Day at Unifiji

3. **Newspaper advertising**- For semester 1 and semester 2 enrolments, intensive newspaper advertising was done for departments and the programme offering. Summer classes were also published in both national newspapers.
4. **Newsletter** - 3 UniMatters newsletter had been produced this year. Softcopies were emailed to our emailing list whereas the 2000 copies which were printed were distributed to the public.
5. **Radio Spot Adverts** - 5 stations of CFL were used for spot advertisement to market the University for the First Semester Enrolment.
6. **FBCTV Commercials** - TV commercial ran on FBCTV from 10th January to 15th February to market/brand the University. The response was great from the TV commercials for the university.
7. **Marketing Video** - a general 30 seconds marketing video was recorded by professionals that can be used for TV commercials any time.
8. **Publicity** - all events and functions were covered by press.

Fiji Times - 1st May - 8 page lift out concentrating on the 10th year of operation, April graduation and renewable energy updates.

[Type the document title]

Fiji Sun - 12th July - Highlighting 10th year operation, Centre for Smart Technology, Master of Nursing and VC's Doctoral scholarship awards.

Another 8 page supplement was done during April and December graduation saw another 4 page supplement. The Teaching and Research VC's Awards was covered well by both national papers and one carried a four page details of the event. Sir Moti Tikaram Memorial lecture and other public lectures were well covered and also posted on the website and social media.

TV covered graduation, Master of Nursing launch and Sir Moti Tikaram Memorial lecture.

9. **2014 Calendar** - Printed 40,000 2014 calendar and sent 35,000 as Fiji Times inserts and used the remaining in the road show. Calendar had all our programmes offering and was very popular during road show.
10. **Marketing materials:** altogether 22 different brochures were compiled and printed to be used for open days, and other marketing events.
11. **Email blasts:** an email blast was done to our entire distribution list on the programmes offerings at the beginning of the year.
12. **School Magazine advertising** - We had advertised in about 15 school magazines.
13. **Social Media** - the face book proved to be the best communication for the existing and potential new students.
14. **Portable banners** - 14 portable wooden banners were made for different departments and centres. These banners can last us up to 5 years and later the sticker can be changed. The banners assist us when we do outdoor marketing.



16.0 IT SERVICES



2014 Projects

Cafeteria Point of Sale

Implemented library online publication site (Free software)

Moodle upgrade from version 2.0 to version 2.7

17.0 LIBRARY SERVICES

During 2104 library opening hours were as follows:

Thursday	:	8.00am -7.30pm
Friday	:	8.00am - 7.00pm
Saturday	:	9.00am – 4.00pm



Unifiji Library building

Resources:

Print Resources

Books: New copies added in 2014	:	3,900
Total copies	:	20,000

Journals: The Library continued the subscription to eight print journals on accounting

Online Resources: The University Library continued the subscription to the following databases:

ProQuest Central: It provided 10,965 scholarly journals on various subjects through the listed databases;

ABI/INFORM Complete;
Banking Information Source;
Hoover's Company Profiles;
Pharmaceutical News Index;
ProQuest Asian Business & Reference;
ProQuest Biology Journals;
ProQuest Career and Technical Education;
ProQuest Computing;
ProQuest Criminal Justice;
ProQuest Education Journals;
ProQuest European Business;
ProQuest Family Health;
ProQuest Health Management;
ProQuest Nursing & Allied Health Source; and
ProQuest Research Library.

LexisNexis: This is a law database which provided access to judicial case reports and case summaries from courts of New Zealand, Australia and England. Through LexisNexis library had access to the following online resources:

LinxPlus;
New Zealand law Reports;
CaseBase Australia;
Australian Law reports;
Case Search; and
All England Law Report.

HINARI: Through this platform library accessed to a collection of more than 13,550 online journals and 45,800 eBooks on medicine and other subjects from various publishers including Elsevier, Wiley, Cambridge Oxford, Springer, Taylor & Francis, etc.

[Type the document title]

Elsevier (ScienceDirect)		
Journals	:	3,186
eBooks	:	34,394
Wiley Online Library		
Journals	:	1,324
eBooks	:	15,790
Oxford University Press		
Medical Journals	:	149
eBooks	:	10979
Cambridge (Medical Journals)	:	80
Springer (Medical Journals)	:	689
Taylor & Francis (Medical Journals)	:	1005
Lancet (Medical Journals)	:	7

Other databases which were available through HINARI. Most import and relevant of them were Web of Science, Scopus, CINAHL, Informit and Halsbury's Law of England.

EIFL Journals: University Library also provided access to a number of online databases worth of \$85,000 through an agreement with EIFL consortium at free of charge. These databases on various disciplines were available on campus. The most important of them were:

- New England Journal of Medicine;
- Oxford Journals Collection;
- Oxford Dictionary Online;
- Oxford Reference Collection;
- Nature Publication Journals;
- OECD iLibrary; and
- IOP Journal and IMF eLibrary.

IRS: Library organized sessions on Information Research Skill training for various groups of students during the Orientation days and also on other different days convenient to the students. These sessions helped students to find relevant information and to use them effectively.

Library received a donation of more than 70 cartons of books from Bay of Plenty Polytechnic Library, New Zealand. There were other donations of law books from Justice Moti Tikaram and Dr. Ajit Singh.

18.0 COUNSELOR'S REPORT

I. Introduction

The University of Fiji counseling service aims to assist students fulfill their academic, personal and social goals through individual or group sessions. Counseling appointments are scheduled to ensure that they do not interfere with students lecture and tutorial timetables. The service is also available to parents and guardians of the University students. University staff can also access this assistance by arranging appointments directly with the counselor. Approval by the immediate supervisor is a requirement when appointment times fall within normal working hours. Appointments are normally on two folds:

1. On a voluntarily basis or; and
2. Upon referral by a third party.

II. Benefits of the service to UniFiji Students and Staffs

The counseling service provides confidential and non judgmental counseling assistance to enable students and staff address issues that have prevented them from fully participating in their academic performances or work. In the process, they are empowered to access the support that they need. In some instances, coping skills are discussed to enable them to effectively deal with the various difficult emotions that they experience.

III. Referrals

In some instances, when the situation involves the students or staffs personal safety and the safety of others that are involved in the session, referrals are made to the appropriate authorities. The Registrar is informed about the progress of these cases.

IV. Record Keeping

The counseling service maintains records on all individuals, which are not accessible to any person outside the service unless there is a policy or legal obligation to do so.

V. Presenting Issues

These include:

- Academic Performance;
- Stress & Coping;
- Adapting to a new environment (new students);
- Relationships/Sexuality;
- Conflicts/ Family Disputes;
- Anger/ Aggressive behaviours;
- Grief/Loss of a loved one;
- Anxiety/ Depression;
- Attitude Issues/ Deviant behaviours;
- Medical/Substance/Drug Abuse/Overdose; and
- Financial Difficulties.

Extension of Services

On few occasions, invites have been received from schools and NGOs, which have been attended to. The service is also extended to families of students to allow parents and guardians to assist the students at home, particularly with developing an understanding of the students work load. On medical issues, group sessions with the family were conducted at their home or at the hospital. Families have been accommodated in terms of family counseling regarding social issues concerning students. Students have also been guided on financial support offered by the government through direct communication with the TSLB Officers.



Staff attending workshop organized by TLDU



Recipient of the VC Scholarship with VC and staff of Unifiji

19.0 RESEARCH AND PUBLICATIONS

The Research Committee approved the following officers to conduct research on the following research topics:

No.	Schools		Topic	Proposer(s)	Budget
1.	SOBE	(a)	<i>"The Ongoing Disparity between Tertiary Accounting Curricula and Professional Practice – a focus on the Universities in Fiji"</i>	Sandhiya Roy	\$5,555.00
		(b)	<i>"Analysis of Entrepreneurial Activities in Fiji: Support Systems, Growth Potential and Constraints."</i>	Professor Narendra Reddy, Dr. Amaradasa and Avineel Kumar	\$5,150.00
		(c)	<i>"Proposal to assess S&T Capabilities in Fiji."</i>	Dr. Wasantha Amaradasa	\$10,500.00
		(d)	<i>"Corporate governance of State Owned Enterprises: A Qualitative study on the impact of "Wantokism" on the corporate governance practices in Solomon Islands"</i>	Emmanuel Iyabora	\$8,204.00
		(e)	<i>"Trade and Women: Major emphasis on key export areas, investments, education and challenges faced by women in Fiji."</i>	Avineel Kumar and Priteshni Fhand	\$1,900.00
		(f)	<i>"Determinants of exchange rate revisited: the cases of Fiji and Sri Lanka."</i>	Assoc. Professor Tikiri Herath	\$7,000.00
2.	SoHA	(a)	<i>"A Leadership Program's Relevance and its effect on Promotional Opportunities for Teacher Leaders in the South Pacific."</i>	Associate Professor Dr Wahab Ali	\$8,450.00
		(b)	<i>"Practicum Teaching Quality for Educators and Aspiring Teachers in Fiji."</i>	Atelini Bai/Manpreet Kaur	\$10,300.00
		(c)	<i>"Impact of Leaders on the Reform Process in Education Institutions?: A Case study of selected schools in Fiji."</i>	Prathika Gounder	\$13,700.00
		(d)	<i>"Teachers Attitude toward Mathematics in Upper Primary School in Fiji: A Case Study of the Western Primary Schools."</i>	Ruveni Tuimavana/ Nikleshwar Dutt	\$4,320.00
3.	CCCEESD		<i>"Analysis of heavy metal accumulation in fishes around Lautoka and its implications on human health."</i>	Dr. Syed Ghani	\$10,002.00
4.	SOST	(a)	<i>"Integrating solar photovoltaic power in the National Grid – A Study about the possibility of context of Fiji."</i>	Professor Shawkat Ali	\$19,000.00
		(b)	<i>"Performance analysis and forecasting of Fiji Sugar Corporation, Lautoka using simulation and optimization techniques for cost education."</i>	A/Prof Vishwa Maurya	\$22,000.00
		(c)	<i>"Why highly invasive species are successful colonizers of novel environments: investigations of two vertebrate groups."</i>	Dr. Priit Kilgass	\$9,998.26
5.	SoL	(a)	<i>"Compliance with Acceptable Standards for Disabled Persons in Fiji."</i>	Salvin Nand, Humphrey Marau, Ilisapeci Whippy	\$15,000.00
		(b)	<i>"Why World Trade Organization (WTO) Members in the South Pacific Region have not used the WTO dispute Settlement Process at all?"</i>	Wilfred Golmon	\$15,173.00

[Type the document title]

6.	CIS	(a)	<i>“Saving the i-Taukei endangered cultural values Reclaiming/Maximizing self-leadership through cultural values.”</i>	Joji Uluinakauvadra	\$3,435.00
		(b)	<i>“Investigation on Traditional and Spiritual Healing Practices in the Western Division.”</i>	Usaia Gaunavou	\$2,195.00
7.	UPSM	(a)	<i>“Medical Curriculum revision towards achievement of Global Standards.”</i>	Prof. Altaisaikhan Khasag	\$30,000.00
		(b)	<i>“A comprehensive descriptive analysis of the Diabetes prevalence for the Western Divisions of Fiji: Issues and Challenges.”</i>	Prof. Altaisaikhan Khasag, Ms Litiana Kuridrani, A/P James Gugumae	\$25,000.00



20.0 VISITORS

A number of prominent and distinguished individuals visited the Saweni Campus during the period of the report:

- | | | |
|-----------|----------------|--------------|
| 2/19/2014 | Salote Rabuka | FHEC |
| | Anu Rekha | FHEC |
| 3/12/2014 | Cyndae Crook | US Embassy |
| | Dr. Dt Aglivie | RIT Saunders |

[Type the document title]

3/28/2012	De Mikell Gleason	University of Georgia, USA
4/11/2014	Koila Mara Nailatikau	First Lady
	Ratu Epeli Nailatikau	President of Fiji
7/30/2014	Roy Obed	Ministry of Education, Vanuatu
8/25/2014	Dr. Priya Chatyier	Pacific Research Fellow - ANU
10/13/2014	Dr. Jyoitsna Rinha	MNNIT Allahabad UP India
5/8/2014	Cyndae Crook	US Embassy
5/15/2015	Gitesh Sarma	High Commissioner of India, Suva



21.0 MASTER PLAN AND PHYSICAL FACILITIES

The Centre for Smart Technology (CST) was formed in 2014. CST comprises a Centre Director, two research assistants and all academics from the Department of Computer Science and Information Technology hold membership to this center. The cost of refurbishment was \$20,000.

The Unifiji Suva Campus development project worth of \$2.375 Million was approved. The first phase (Foundation) commenced in October 2014 and shall be ready for use by 2015.

22.0 UNIVERSITY EVENTS

1. Teaching Sanskrit

Teaching of Sanskrit shall be offered in 2015 beginning with short courses. Depending on the level of interest this may then be further developed into a diploma or degree level proposal and submitted to FHEC for accreditation.



Hindi Day Celebration 2014



2. International Conference

[Type the document title]

A team from the University led by Professor Shawkat Ali organized and ran a highly successful international conference on Computer Science and Software Engineering held at Plantation Island Resort. The conference was very well attended, and included world leading keynote speakers from the US, Japan, Australia and New Zealand.

3. December Graduation

The University held its second graduation ceremony on Friday 5 December, 2014 officiated by the Chancellor. This year there were graduates from all Schools of study in addition to those from UPSM

4. University Research & Teaching Excellence Awards

The University celebrated its Inaugural Research & Teaching Excellence Awards, officiated by the Chancellor on Friday 5 December at the Hilton, Denarau.



The University had its first Staff Excellence Award function at Hilton Hotel.







Farewell for Former VC's; Prof. Dulare and Prof. Richard Coll

23.0 CONCLUSION

The University of Fiji is in its tenth year of inception after the decision of the Arya Pratinidhi Sabha of Fiji to establish a University at Saweni, Lautoka. If one considers the vision of the founders of The University of Fiji at this important juncture, some 10 years after its beginning, it is clear it has made a remarkable progress.

The growth of The University of Fiji has been spectacular by any measures, averaging 30 percent growth rate per annum, the target set in the university's strategic plan.

The evidence for quality comes from the university's sophisticated quality assurance framework, the accreditation and recognition of many programmes by professional associations, and the granting of recognition, and subsequently provisional registration by the Fiji Higher Education Commission.

The university is at crucial stage of its development. It now has a sound cohort of academic staff including a good number of senior staff who provide crucial leadership and good facilities.

The growth in numbers has resulted in on-going investment in new facilities and premises, including substantial developments in Suva to support the School of Law and Education.

In conclusion, The University of Fiji in good heart, has grown from green fields to become an important player in the Fiji higher education sector.

The university has never wavered from commitment to providing quality yet affordable higher education. Long may it prosper!

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“The Lord works in mysterious ways,
and rarely keeps receipts.”

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25.0 FINACIAL REPORT

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014

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SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
GENERAL INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2014

Directors

Kamlesh Arya
Bhuwan Dutt

Kamal Singh
Arun Padarath

Narendra Prasad
Shanti Saroj

Administration

Vice-Chancellor
Professor Richard Coll

Executive Director Finance

Ravineet Sami

Registrar

Ambassador Kamlesh Arya

Bankers

Bank of Baroda, Suva, Fiji.

Westpac Banking Corporation, Suva, Fiji.

Merchant Finance, Suva, Fiji.

Solicitors

M. C. Lawyers

Krishna & Company

Auditors

Ernst & Young, Lautoka, Fiji.

Registered office

The University of Fiji

Private Mail Bag

Saweni

Lautoka.

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2014

In accordance with a resolution of the Board of Directors, the directors herewith submit the statement of financial position of the company as at 31 December 2014, the statement of comprehensive income and statement of cash flows for the year ended on that date and report as follows:

Directors

The names of the directors in office at the date of this report are:

Kamlesh Arya	Arun Padarath	Bhuwan Dutt
Kamal Singh	Narendra Prasad	Shanti Saroj

Principal Activities

The principal activities of the company comprise providing tertiary education for foundation, undergraduate, postgraduate and general education under the trading name of the University of Fiji. The company is an entity limited by guarantee as permitted under the Fiji Companies Act, 1983.

Results

The operating surplus for the year was \$1,078,126 (2013: \$955,265). No income tax was recorded as the company has been granted an exemption from income tax.

Dividends

The directors recommend that no dividend be paid for the year ended 31 December 2014 (2013: Nil).

Reserves

The directors recommend that no transfer be made to reserves within the meaning of the Seventh Schedule of the Companies Act 1983 .

Bad and Doubtful Debts

Prior to the completion of the company's financial statements, the directors took reasonable steps to ascertain that action had been taken in relation to the provision for doubtful debts. In the opinion of directors, adequate provision has been provided for doubtful debts.

As at the date of this report, the directors are not aware of any circumstances, which would render the amount written off for bad debts, or the provision for doubtful debts in the company, inadequate to any substantial extent.

Non-Current Assets

Prior to the completion of the financial statements of the company, the directors took reasonable steps to ascertain whether any non-current assets were unlikely to be realised in the ordinary course of business compared to their values as shown in the accounting records of the company. Where necessary these assets have been written down or adequate provision has been made to bring the values of such assets to an amount that they might be expected to realise.

As at the date of this report, the directors are not aware of any circumstances, which would render the values attributed to non-current assets in the company's financial statements misleading.

Going Concern

The financial statements have been prepared on a going concern basis, which contemplates the continuity of business activities and the realisation of assets and the payment of liabilities in the normal course of business. At 31 December 2014 the company's current liabilities exceeded its current assets by \$169,464. To be able to meet the company's obligations the Arya Pratinidhi Sabha of Fiji will continue to support the company financially by not demanding their loan to be repaid in the near future. To this effect a signed document from the Arya Pratinidhi Sabha of Fiji is being held by the company.

Unusual transactions

Apart from these matters and other matters specifically referred to in the financial statements, in the opinion of the directors, the results of the operations of the company during the financial period were not substantially affected by any item, transaction or event of a material unusual nature, nor has there arisen between the end of the financial period and the date of this report any item, transaction or event of a material unusual nature likely, in the opinion of the directors, to affect substantially the results of the operations of the company in the current financial year, other than those reflected in the financial statements.

Events subsequent to balance date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

Other Circumstances

As at the date of this report:

- a) no charge on the assets of the company has been given since the end of the financial period to secure the liabilities of any other person;
- b) no contingent liabilities have arisen since the end of the financial period for which the company could become liable; and
- c) no contingent liabilities or other liabilities of the company has become or is likely to become enforceable within the period of twelve months after the end of the financial period which, in the opinion of the directors, will or may substantially affect the ability of the company to meet its obligations as and when they

As at the date of this report, the directors are not aware of any circumstances that have arisen, not otherwise dealt with in this report or the company's financial statements, which would make adherence to the existing method of valuation of assets or liabilities of the company misleading or inappropriate.

Directors' Benefits

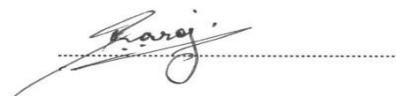
Since the end of the previous financial period, no director has received or become entitled to receive a benefit (other than those included in the aggregate amount of emoluments received or due and receivable by directors shown in the financial statements or received as the fixed salary of a full-time employee of the company or of a related corporation) by reason of a contract made by the company or by a related corporation with the director or with a firm of which he is a member, or with a company in which he has a substantial financial interest.

For and on behalf of the Board and in accordance with a resolution of the Directors.

Dated this day of 2016.



.....
Director



.....
Director

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
STATEMENT BY DIRECTORS
FOR THE YEAR ENDED 31 DECEMBER 2014

As at the date of this report:

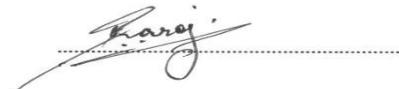
- (a) the accompanying statement of comprehensive income of the company is drawn up so as to give a true and fair view of the results of the company for the year ended 31 December 2014;
- (b) the accompanying statement of financial position of the company is drawn up so as to give a true and fair view of the state of affairs of the company as at 31 December 2014;
- (c) the accompanying statement of cash flows of the company is drawn up so as to give a true and fair view of the cash flows of the company for the year ended 31 December 2014;
- (d) at the date of this statement there are reasonable grounds to believe the company will be able to pay its debts as and when they fall due; and
- (f) all related party transactions have been adequately recorded in the books of the company.

For and on behalf of the Board and in accordance with a resolution of the Directors.

Dated this day of 2016.



.....
Director



.....
Director

INDEPENDENT AUDIT REPORT

To the members of Shiksha (Fiji) Limited T/A The University of Fiji

Scope

We have audited the accompanying financial statements of Shiksha (Fiji) Limited trading as the University of Fiji, which comprise the statement of financial position as at 31 December 2014, the statement of comprehensive income and the statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory notes.

Directors' and Management's Responsibility for the Financial Statements

The directors and management are responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards for small and medium-sized entities and the requirements of the Companies Act, 1983. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Qualification

As disclosed in note 7 of the Financial Statements, land and improvements recorded at a written down value of \$298,808 are recorded as an asset of the company although legal title is in the name of the Arya Pratinidhi Sabha of Fiji.

Audit Opinion

Subject to qualification, in our opinion

- a) proper books of account have been kept by the company, so far as it appears from our examination of those books, and
- b) the accompanying financial statements which have been prepared in accordance with International Financial Reporting Standards for small and medium-sized entities:
 - i) are in agreement with the books of account;

- ii) to the best of our information and according to the explanations given to us:
- a) give a true and fair view of the state of affairs of the company as at 31 December 2014 and of the results and cash flows of the company for the year ended on that date; and
 - b) give the information required by the Fiji Companies Act, 1983 in the manner so required.

We have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit.

Emphasis of Matter

Without qualifying the opinion expressed above, attention is drawn to Note 1 of the Financial Statements which refers to the preparation of the company's Financial Statements on a going concern basis and which highlights working capital deficiency for consecutive financial years. This indicates that the continuing viability of the company is dependent upon the continuation of related parties support. Failure to improve working capital may result in the assumption of going concern not being appropriate for the company.

The Financial Statements do not include any adjustments relating to the recoverability and classification of the recorded asset amounts and classification of liabilities that may be necessary should the company be unable to continue as a going concern.

Suva, Fiji
13 December 2016



Ernst & Young
Chartered Accountants

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2014

	Notes	2014	2013
		\$	\$
Income			
Amortisation of deferred income		5,277	5,557
Donations		31,800	16,537
Fees	15	3,057,694	2,334,169
Government grant		3,530,000	3,000,000
Other income	2.1	1,159,856	1,400,729
		<u>7,784,627</u>	<u>6,756,992</u>
Expenditure			
Advertising and marketing		154,584	201,217
Auditors remuneration	2.2	10,533	10,609
Bad and doubtful debts	2.2	280,345	311,753
Bank charges		26,343	13,326
Cleaning and sanitary		49,142	48,401
Council/other meeting cost		7,700	7,165
Depreciation and amortisation		747,709	769,350
Electricity		50,382	50,658
FNPF - employer contributions		233,339	209,319
FNU levy		4,294	4,631
Functions		11,420	10,284
General expenses	21	125,825	58,827
Graduation		41,658	42,096
Insurance		27,021	53,989
Interest	17	419,949	385,911
Legal fees		3,010	23,896
Learning, teaching & research		337,534	-
Photocopier rental		63,695	80,298
Rent and rates	19	29,257	31,760
Repairs and maintenance	18	364,368	303,660
Salaries and wages	16	3,223,032	2,731,387
Security		106,125	108,282
Stationery, printing and postage		74,956	70,518
Telephone, fax and internet		92,815	73,322
Traveling and accommodation	20	221,465	201,068
Total expenditure		<u>6,706,501</u>	<u>5,801,727</u>
Net Surplus for the year		1,078,126	955,265
Balance at the beginning		2,359,405	1,404,140
Total accumulated funds		<u><u>3,437,531</u></u>	<u><u>2,359,405</u></u>

The statement of comprehensive income is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 11 to 22.

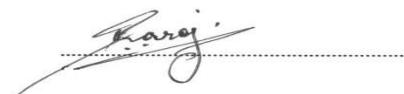
SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2014

	Notes	2014 \$	2013 \$
Current assets			
Cash	3	1,100	1,100
Trade and other receivables	4	689,498	238,648
Inventories	5	211,951	179,003
Prepayments and other assets	6	26,246	34,241
Total current assets		928,795	452,992
Non current assets			
Trade and other receivables	4	344,167	330,798
Property, plant and equipment	7	10,295,202	10,042,749
Held to maturity investment	8	200,000	200,000
Total non current assets		10,839,369	10,573,547
Total assets		11,768,164	11,026,539
Current liabilities			
Trade and other payables	9	586,994	808,990
Deferred income	1(l)	16,788	5,064
Interest bearing borrowings	10	494,477	829,997
Total current liabilities		1,098,259	1,644,051
Non current liabilities			
Interest bearing borrowings	10	6,849,421	6,667,317
Trade and other payables	9	382,953	355,766
Total non current liabilities		7,232,374	7,023,083
Total liabilities		8,330,633	8,667,134
Net assets		3,437,531	2,359,405
Accumulated funds			
Accumulated funds	11	3,437,531	2,359,405
Surplus in shareholders' equity		3,437,531	2,359,405

Signed on behalf of the Board of Directors



Director



Director

The Statement of Financial Position is to be read in conjunction with the notes to and forming part of the Financial Statements set out on pages 11 to 22.

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2014

	Notes	2014 \$	2013 \$
Cash flows from operating activities			
Student fees		2,321,095	2,405,168
Government grants and donation		3,556,523	3,010,147
Other income		1,165,133	1,406,286
Payments to suppliers and employees		(5,271,081)	(4,556,612)
Interest and other costs of finance paid		(419,949)	(385,911)
Net cash flows provided by operating activities	12(i)	<u>1,351,721</u>	<u>1,879,078</u>
Cash flows from investing activities			
Acquisition of property, plant and equipment		<u>(1,198,305)</u>	<u>(1,333,148)</u>
Net cash flows (used in) investing activities		<u>(1,198,305)</u>	<u>(1,333,148)</u>
Cash flows from financing activities			
(Repayment) of related party advances		(400,231)	-
Net proceeds/(repayment) of interest bearing borrowings		<u>384,016</u>	<u>(616,971)</u>
Net cash flows (used in) Financing Activities		<u>(16,215)</u>	<u>(616,971)</u>
Net increase/(decrease) in cash held		137,201	(71,041)
(Overdraft) at the beginning of the year		<u>(145,213)</u>	<u>(74,172)</u>
(Overdraft) at the end of the financial year	12(ii)	<u>(8,012)</u>	<u>(145,213)</u>

The accompanying notes form an integral part of this Statement of Cash Flows.

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014

1. Summary of significant accounting policies

The financial statements have been prepared on a going concern basis, which contemplates the continuity of business activities and the realisation of assets and the payment of liabilities in the normal course of business. At 31 December 2014 the company's current liabilities exceeded its current assets by \$169,464. To be able to meet the company's obligations the Arya Pratinidhi Sabha of Fiji will continue to support the company financially by not demanding their loan to be repaid in the near future. To this effect a signed document from the Arya Pratinidhi Sabha of Fiji is being held by the company.

The financial statements have been drawn up in accordance with International Financial Reporting Standard for Small and Medium-sized Entities issued by the International Accounting Standards Board.

The principal accounting policies adopted by the company are stated to assist in a general understanding of these financial statements. The accounting policies adopted are consistent with those of the previous period except as stated otherwise.

All amounts are stated in Fijian dollars.

a) Basis of accounting

These financial statements have been prepared under the convention of historical cost accounting and do not take into account changing money valued or current valuations of non-current assets unless stated otherwise.

b) Trade and other receivables

Trade receivables are recognized at original invoice amount (inclusive of VAT) less any provision for uncollectible debts. Bad debts are written off during the year in which they become known. A specific provision is raised for any doubtful debts. Aggressive debtors collection is not practiced as the company plans to collect these by retaining graduation certificates unless full payment by the student or any other payment arrangement is made.

c) Cash and cash equivalents

Cash comprise cash at bank and short-term deposits with original maturities of 3 months or less. For the purposes of the statement of cash flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

d) Property, plant and equipment

Plant and equipment is stated at cost, net of accumulated depreciation and/or accumulated impairment losses, if any. Such cost includes the cost of replacing part of the plant and equipment and borrowing costs for long term construction projects if the recognition criteria are met. When significant parts of property, plant and equipment are required to be replaced in intervals, the company recognises such parts as individual assets with specific useful lives and depreciation, respectively. Likewise, when a major inspection is performed, its cost is recognised in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognised in the statement of comprehensive income as incurred.

Depreciation is calculated on a straight-line basis over the estimated useful life of the asset as follows:

Land and buildings	Amortised over the lease
Building	1.25%
Apparatus and Equipment	10%, 20%
Computers	33.33%
Furniture and Fittings	10%
Books	20%

1. Summary of significant accounting policies (continued)

d) Property, plant and equipment (continued)

An item of property, plant and equipment and any significant part initially recognised is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of comprehensive income when the asset is derecognised.

The assets' residual values, useful lives and methods of depreciation are reviewed at each financial year end, and adjusted prospectively, if appropriate.

e) Inventories

Inventories have been valued at the lower of cost or net realisable value after allowances for damaged and obsolete inventory. Cost is determined on an average cost basis.

f) Trade and other payables

Liabilities for trade creditors and other amounts are carried at cost (inclusive of VAT where applicable) which is the fair value of the consideration to be paid in the future for goods and services received whether or not billed to the entity. Amounts payable that have been translated to local currency using the rates of exchange ruling at the end of the financial year.

g) Held to maturity investments

Held to maturity investments are recorded at fair value through the statement of comprehensive income.

h) Value Added Tax (VAT)

The entity was VAT exempt and hence all revenue and expenses are VAT inclusive.

i) Revenue recognition information

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the entity and the revenue can be reliably measured.

Revenue is recognised in the financial statements for the major activities as follows:

i) Government Contributions

The company treats operating contributions received from Government as revenue when the entitlement for the revenue is established.

ii) Student Tuition fees

The company recognises all student tuition fees when due.

j) Foreign currencies

Foreign currency transactions are translated to Fiji dollars at rates of exchange ruling at the dates of the transactions. Amounts receivable and payable in foreign currencies are converted to Fiji currency at the rates of exchange ruling at the balance sheet date. All exchange gains or losses whether realised or unrealised are included in the statement of comprehensive income.

k) Income tax

From 2011, The company is exempt from income tax in accordance with the provision of Section 17 of the Fiji Income Tax Act.

To write off deferred tax from prior years, tax effect accounting is adopted whereby the income tax expense is matched with the accounting profit after allowing for permanent differences. The future income tax benefit relating to tax losses and net cumulative timing differences in the company is not brought to account as an asset unless the benefit is virtually certain of realisation.

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2014

k) Income tax (continued)

Income tax on company's net cumulative timing differences is set aside to the deferred tax account or future income tax benefit account at current rates.

l) Deferred Income

Donations received in the form of property, plant and equipment is treated as deferred income which is recognised as income on a systematic basis over the useful life of the asset.

m) Comparatives

Where necessary, the comparative figures have been adjusted to conform with changes in presentation in the current year.

2. Revenue and expenses	2014	2013
2.1 <u>Other income</u>	\$	\$
Interest	178	101
EPIC	18,697	-
Surplus from bookshop	13 18,155	14,453
Surplus from canteen	14 21,291	15,255
Surplus from workshop/Consultancy	13,716	23,227
Sundry income	21 22,630	19,907
Surplus from UPSM	23 726,357	1,158,311
Surplus from School of Law	24 338,832	169,475
	<u>1,159,856</u>	<u>1,400,729</u>
2.2 <u>Expenses</u>		
Auditors' remuneration - audit	8,500	8,500
- non audit	2,033	2,109
Bad debts	-	112,811
Doubtful debts	280,345	198,942
Other operating costs	2,772,642	2,362,067
Total operating expenses	<u>3,063,520</u>	<u>2,684,429</u>
2.3 <u>Finance costs</u>		
Interest	<u>419,949</u>	<u>385,911</u>
3. Cash	\$	\$
Cash on hand	<u>1,100</u>	<u>1,100</u>
4. Trade and other receivables	\$	\$
Fees in arrears	1,373,874	656,467
Less provision for doubtful debts	<u>(684,376)</u>	<u>(417,819)</u>
	<u>689,498</u>	<u>238,648</u>
Student loan receivables	382,953	355,766
Less provision for doubtful debts	<u>(38,786)</u>	<u>(24,968)</u>
	<u>344,167</u>	<u>330,798</u>
	<u>1,033,665</u>	<u>569,446</u>

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2014

	2014	2013
4. Trade and other receivables (continued)	\$	\$
Disclosed as:		
Current	689,498	238,648
Non-current	344,167	330,798
	<u>1,033,665</u>	<u>569,446</u>
Student loan receivables shall be recovered by the company as follows:		
(i) within three years following completion of undergraduate degree;		
(ii) within eighteen months following completion of diploma or one year following completion of certificate; and		
(iii) for any other programme of study, within the equivalent period of time as that normally required for the completion of that programme of study, after the completion of that programme of study.		
5. Inventories	\$	\$
Canteen	7,246	3,057
Bookshop	77,789	69,060
Gowns	126,916	106,886
	<u>211,951</u>	<u>179,003</u>
6. Prepayments and other assets	\$	\$
Deposits	10,443	10,443
Prepayments	15,803	23,798
	<u>26,246</u>	<u>34,241</u>
7. Property, plant and equipment	\$	\$
Leasehold land and Improvements	320,114	318,089
Less provision for amortisation	(21,306)	(18,155)
	<u>298,808</u>	<u>299,934</u>
Buildings	8,511,629	7,946,182
Less provision for depreciation	(427,189)	(325,828)
	<u>8,084,440</u>	<u>7,620,354</u>
Apparatus and equipment	1,778,886	1,573,922
Less provision for depreciation	(1,106,790)	(853,234)
	<u>672,096</u>	<u>720,688</u>
Computers	2,425,116	2,276,547
Less provision for depreciation	(2,023,602)	(1,639,354)
	<u>401,514</u>	<u>637,193</u>
Furniture and fittings	707,520	648,213
Less provision for depreciation	(355,854)	(288,001)
	<u>351,666</u>	<u>360,212</u>
Books	1,292,662	1,123,497
Less provision for depreciation	(871,813)	(719,129)
	<u>420,849</u>	<u>404,368</u>

SHIKSHA (FIJI) LIMITED
T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2014

7. Property, plant and equipment - (continued)	2014	2013
Work in progress	65,829	-
Total written down value	<u>10,295,202</u>	<u>10,042,749</u>
 (i) Reconciliations		
Reconciliations of the carrying amounts of property, plant and equipment by class at the beginning and end of the financial year.		
Leasehold land and Improvements	\$	\$
Carrying amount at beginning	299,934	303,012
Additions	2,025	-
Depreciation expense	<u>(3,151)</u>	<u>(3,078)</u>
	298,808	299,934
 Buildings	 \$	 \$
Carrying amount at beginning	7,620,354	6,953,584
Additions	565,447	760,986
Depreciation expense	<u>(101,361)</u>	<u>(94,216)</u>
	8,084,440	7,620,354
 Apparatus and equipment	 \$	 \$
Carrying amount at beginning	720,688	803,023
Additions	204,963	152,254
Depreciation expense	<u>(253,555)</u>	<u>(234,589)</u>
	672,096	720,688
 Computers	 \$	 \$
Carrying amount at beginning	637,193	716,020
Additions	148,569	338,057
Depreciation expense	<u>(384,248)</u>	<u>(416,884)</u>
	401,514	637,193
 Furniture and fittings	 \$	 \$
Carrying amount at beginning	360,212	397,263
Additions	59,307	26,387
Depreciation expense	<u>(67,853)</u>	<u>(63,438)</u>
	351,666	360,212
 Books	 \$	 \$
Carrying amount at beginning	404,368	396,134
Additions	169,166	173,678
Depreciation expense	<u>(152,685)</u>	<u>(165,444)</u>
	420,849	404,368
 Work in progress	 65,829	 -
Total written down value	<u>10,295,202</u>	<u>10,042,749</u>

SHIKSHA (FIJI) LIMITED
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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2014

10. Interest bearing borrowings (continued)

- (vi) Registered Second Mortgage No. 165905 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: NL No. 35/209.
- (vii) Registered First Mortgage No. 175627 by the Trustee for Fiji of the Arya Pratinidhi Sabha of Fiji over L 164935.
- (viii) Registered First Mortgage No. 120273 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: CT 6207.
- (ix) Registered Second Mortgage No. 245312 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: CL 102489.

The loan is repayable at \$31,527 per month and interest rate of 5.5% per annum.

(b) Loan from Bank of Baroda

The loan from the Bank of Baroda is secured by:

- (i) First Registered Mortgage over CT No. 25684 situated at Ratu Mara Road, Samabula.
- (ii) First Registered Mortgage over Native Lease no. 5003530 situated at Lot 1 Saweni, Lautoka.
- (iii) Lien over term deposit aggregating \$208,893 standing in the name of Sabha.
- (iv) Demand Promissory Note to be signed by the Trustees of the Arya Pratinidhi Sabha of Fiji.

The loan is repayable at \$44,195 per month and interest rate of 5.5% per annum.

(c) Internal Loans

Internal loans are loans from the Arya Pratinidhi Sabha of Fiji at an interest rate of 5.5% that have been used to supplement the capital and operating requirements of the company. These loans are not due for repayment in the near future and the Arya Pratinidhi Sabha of Fiji and its entities will continue to provide supplementary funding for ongoing financial requirements of the company.

11. Accumulated funds

The Company operates under the "University of Fiji Decree 2011" to serve the post secondary educational needs of the communities of Fiji and any other global communities' that wish to receive tertiary education at the company. The transfer of legal ownership from a company by guarantee to an educational institute has not been effected at the date of the financial statements.

12. Notes to the statement of cash flows	2014	2013
(i) Reconciliation of surplus to net cash inflows from Operating Activities:		
Operating surplus	\$ 1,078,126	\$ 955,265
Add non-cash items:		
Amortisation of deferred income	(5,277)	(6,390)
Depreciation	962,853	977,649
Provision for doubtful debts	280,375	198,942
Items classed as investing activities:		
Movement in payables for property, plant and equipment	-	(118,214)
Net cash provided by Operating Activities before	<u>2,316,077</u>	<u>2,007,252</u>
Changes in operating assets and liabilities:		
(Increase) in trade and other receivables	(744,594)	(110,894)
(Increase) in prepayments and other assets	7,995	(17,049)
(Increase) in Inventory	(32,948)	(21,602)
(Decrease)/increase in trade and other payables	(194,809)	21,371
Net Cash Flows provided by operating activities	<u><u>1,351,721</u></u>	<u><u>1,879,078</u></u>

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12. Notes to the statement of cash flows (continued)

(ii) Reconciliation of cash:

For the purpose of the statement of cash flows, cash comprises of cash at bank. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

	2014 \$	2013 \$
Bank overdraft	(9,112)	(146,313)
Cash on hand	1,100	1,100
	<u>(8,012)</u>	<u>(145,213)</u>
13. Bookshop trading account	\$	\$
Bookshop sales	98,583	135,772
Less: Cost of Sales		
Opening stock	69,060	58,014
Purchases	79,082	124,203
Wages	10,075	8,162
	<u>158,218</u>	<u>190,379</u>
Less: Closing stock	(77,789)	(69,060)
	<u>80,428</u>	<u>121,319</u>
Surplus transferred to statement of comprehensive income	<u>18,155</u>	<u>14,453</u>
14. Canteen trading account	\$	\$
Canteen sales	361,861	263,456
Less: Cost of Sales		
Opening stock	3,057	2,401
Purchases	274,471	201,544
Rent	7,200	-
Wages	63,088	47,313
	<u>347,816</u>	<u>251,258</u>
Less: Closing stock	(7,246)	(3,057)
	<u>340,570</u>	<u>248,201</u>
Surplus transferred to statement of comprehensive income	<u>21,291</u>	<u>15,255</u>
15. Fees	\$	\$
Tuition fees	2,931,757	2,233,375
General fees	125,937	100,794
	<u>3,057,694</u>	<u>2,334,169</u>
16. Salaries & wages	\$	\$
Senior management	642,787	695,350
Administration and support staff	376,550	345,750
Per diems	162,140	131,245
Academic staff	2,041,555	1,559,042
	<u>3,223,032</u>	<u>2,731,387</u>

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	2014	2013
17. Interest	\$	\$
Interest on bank loans	265,917	232,324
Interest on internal loans	154,032	153,587
	<u>419,949</u>	<u>385,911</u>
18. Repairs & maintenance	\$	\$
Building maintenance	323,233	255,960
Compound maintenance	7,001	10,750
Equipment maintenance	34,133	36,950
	<u>364,368</u>	<u>303,660</u>
19. Rent and rates	\$	\$
Land rental	15,960	15,480
Office rental - Administration/Finance	8,400	8,400
Water rates	4,897	7,880
	<u>29,257</u>	<u>31,760</u>
20. Travelling and accommodation	\$	\$
Local traveling and accommodation	148,477	139,082
Overseas travelling and accommodation	72,988	61,986
	<u>221,465</u>	<u>201,068</u>
21. General expense	\$	\$
Sub OHS	20,422	18,448
Valuation Fees	8,050	-
Penalties	16,814	6,424
Medical	398	502
Immigration - work permit fees	14,476	10,094
Fiji Institute of Accountants	8,540	-
Fiji Teacher Registration Board	250	-
Fiji Medical & Dental Council	200	-
Fiji Higher Education Commission (FHEC) fees	6,000	-
Tertiary Scholarships & Loans Board	10,381	-
Hire charges	3,166	-
Staff development	37,128	23,359
	<u>125,825</u>	<u>58,827</u>
22. Sundry income	\$	\$
Hire charges	8,348	9,492
Library receipts	11,972	9,705
Student lockers	2,310	710
	<u>22,630</u>	<u>19,907</u>
23. Umanand Prasad School of Medicine (UPSM) account	\$	\$
Income		
Donation	-	166,000
Interest	4,500	4,500
MBBS fees	2,700,796	2,666,563
	<u>2,705,296</u>	<u>2,837,063</u>

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23. Umanand Prasad School of Medicine (UPSM) account (continued)	2014	2013
Less expenditure	\$	\$
Advertising	18,000	5,565
Bad and doubtful debts	30	58,623
Bank charges	2,428	1,907
Cleaning and sanitary	28,000	23,750
Depreciation	189,286	179,478
Electricity	12,000	8,046
Functions and meetings	700	300
FNPF - employer contributions	85,760	78,929
Insurance	22,038	13,254
Interest	34,157	39,997
Photocopier rental	23,500	23,724
Rent	55,200	50,000
Repairs and maintenance	24,500	19,908
Salaries and wages	1,345,760	1,093,660
Security	30,000	29,750
Stationery and printing	21,000	12,161
Telephone, fax and internet	12,000	6,000
Travelling and accommodation	74,580	33,700
	<u>1,978,939</u>	<u>1,678,752</u>
Surplus transferred to statement of comprehensive income	<u>726,357</u>	<u>1,158,311</u>
24. School of Law		
Income	\$	\$
Deferred income	-	833
Law fees	982,495	748,840
	<u>982,495</u>	<u>749,673</u>
Less expenditure		
Advertising	12,000	6,475
Bad and doubtful debts	-	72,411
Cleaning and sanitary	12,000	5,420
Depreciation	25,858	28,821
Electricity	2,400	1,336
Functions and meetings	2,950	1,517
FNPF - employer contributions	32,150	23,487
Photocopy	15,000	17,164
Rent	18,000	18,000
Repairs and maintenance	29,750	14,617
Salaries and wages	424,560	323,610
Security	30,000	32,960
Stationery and printing	12,000	9,765
Travelling and accommodation	8,995	7,865
Telephone, fax and internet	18,000	16,750
	<u>643,663</u>	<u>580,198</u>
Surplus transferred to statement of comprehensive income	<u>338,832</u>	<u>169,475</u>

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25. Related party disclosures

The Directors of Shiksha (Fiji) Limited during the financial year were:

Kamlesh Arya	Kamal Singh	Narendra Prasad
Bhuwan Dutt	Arun Padarath	Shanti Saroj

Related party balances

Included in payables at year end is the following related party balances:

(a) <u>Non-current</u>	\$	\$
Internal loan from the Arya Pratinidhi Sabha of Fiji	<u>2,807,996</u>	<u>3,208,227</u>

During the year, Shiksha (Fiji) Limited traded with its related entities, the Arya Pratinidhi Sabha of Fiji and Pundit Vishnu Deo Memorial College. The amounts included in the determination of net surplus that resulted from transactions with related entity were as follows:

	2014	2013
	\$	\$
Interest on internal loan	<u>154,032</u>	<u>153,587</u>
<u>Pundit Vishnu Deo Memorial College</u>	\$	\$
Rent expense	<u>15,600</u>	<u>10,800</u>
<u>DAV Girls College</u>	\$	\$
Rent expense	<u>18,000</u>	<u>18,000</u>
<u>Key management compensation</u>	\$	\$
Salaries and wages	<u>125,500</u>	<u>-</u>

26. Principal business activities

The principal activities of the company comprise providing tertiary education for foundation, undergraduate, postgraduate, Masters, Doctoral and general education.

27. Contingent liabilities

Contingent liabilities at balance date are as follows:-

(i) Indemnity guarantee provided for immigration bond	11,894	-
(ii) Indemnity guarantee provided for FEA performance bond	<u>118,014</u>	<u>-</u>
	<u>129,908</u>	<u>-</u>

28. Capital commitments

Capital commitments for the financial year 2014 is \$2,200,000. (2013: \$2,600,000). This relates to the expansion of the Suva Campus. This will be financed through a secured loan from the Bank of Baroda and internal loan from Arya Pratinidhi Sabha of Fiji.

29. Subsequent events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

30. Going concern

The financial statements have been prepared on a going concern basis, which contemplates the continuity of business activities and the realisation of assets and the payment of liabilities in the normal course of business. At 31 December 2014 the company's current liabilities exceeded its current assets by \$169,464. To be able to meet the company's obligations the Arya Pratinidhi Sabha of Fiji will continue to support the company financially by not demanding their loan to be repaid in the near future. To this effect a signed document from the Arya Pratinidhi Sabha of Fiji is being held by the company.

31. (a) Loan scheme

This scheme is operated by The University of Fiji's Loans Committee as per the approval of the Council and specific request of the donors. Scholarships are granted on application to students who are facing financial hardship but demonstrate academic excellence.

(b) Students loan funds

This fund is operated by The University of Fiji's Scholarships and Loans Committee as per the approval of the Council. The students loan fund is a pool of donor funds which are disbursed as loans to students who face financial hardships but have satisfactory academic performance. Recipients enter into an undertaking to repay.