



The University of Fiji

ANNUAL REPORT

2015

 **The University of Fiji**
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1.0 MESSAGE FROM THE VICE-CHANCELLOR

Twelve years ago, the Arya Prathinidhi Sabha (APS) grappled with an admirable notion to establish The University of Fiji (UniFiji) as a mark of hopefulness, knowledge, and service for all Fijians. Inspired with prodigious passion, the APS formulated a vision for The University of Fiji, a vision with the productive cultural legacy of yesteryears, the importance of unity in diversity today, with a passionate persistence of that diversity for the future; we must enable this vision to become the real legacy for all Fijians.

At the University Council's invitation to apply for the position of Vice-Chancellor of The University of Fiji, I responded with a formal application. Subsequently, the Joint Committee of the Senate and Council approved my candidacy for the Vice-Chancellor's position. I commenced my tenure as Vice-Chancellor on June 8, 2015.

Through the good auspices of the former Acting Vice-Chancellor Professor Narendra Reddy, I met with the University's Policy group on my first day at work in Fiji. During these early days, I also effected intensive engagement with staff members of each School and Centre for iTaukei Studies as well as the administrative divisions.

Amid interfacing with the staff at my early intervention at the University, I recognized the high level of commitment of all staff of The University of Fiji, and formulated the view that this University will not make any quantum leap without an effective teamwork approach. These initial brief, yet memorable moments, facilitated my adjustments in the next few days and months at the University as well as in Fiji.

In these early days, it became clear to me that a knowledge-based development framework was a necessity for the University to contribute to the development of a knowledge society in Fiji. This framework requires an embrace, a dance, a conversation, and teachable moments with internationalization, interdisciplinarity, and academic-industry collaboration. The University has begun to experience a growing international student population and increasing global collaborations. These include the Pacific-American Climate Fund (PACAM) with funding from the United States Agency for International Development (USAID); Renewable Energy in the Pacific Islands: Developing skills and capacity (EPIC Project) with funding from the European Commission (EC); Monash University School of Medicine's interface with the Umanand Prasad School of Medicine & Health Sciences (UPSM&HS); and The University of Georgia's interactions with UniFiji vis-à-vis the summer activities in services-learning, and eco-tourism and sustainability, provided immense leverage to our global status as South Pacific's global university. These accomplishments and a promising funding capacity will drive us toward realizing our strategic priorities, inclusive of raising the bar on academic standards and quality.

Given that interdisciplinarity is so significant, then it may be advantageous to demonstrate the links between and among the disciplines, or across fields. An alternative mode to make evident the links across disciplines may involve speaking about the birth and growth of a concept in one discipline, and where a different discipline embraces that idea. In addition, there also are examples where academics in one discipline may resist a concept from a different discipline. To address these different conceptions of links among different disciplines may require the use of scientific research. Research centers, an important concept in U.S. tertiary education, contribute considerably to progressing interdisciplinarity. For this University, research centers should be the way forward toward the institutionalization of interdisciplinarity, inclusive of research collaboration. This suggestion, however, requires students at this University to assimilate apposite research expertise and develop the capacity for statistical application functions. It was during this year that I visualized the gross inadequacy of research skills among graduating students. This malady needs correction, necessitating the inclusion of research methodology and statistical applications within an interdisciplinary framework.

Not surprisingly, the concept of academic-industry collaboration, fundamental to a knowledge-based development framework, represents a huge challenge to academics because the university as a conservative concept emanated from medieval origins, apprehensive to change, and that it assumes the belief that it has some kind of exclusive monopoly over the creation and dissemination of new knowledge.

The university's perception that it is the sole architect of new knowledge has no place in today's world. It is possible that the university is experiencing a second revolution where it now accepts the role of the corporate world also as a creator of new knowledge and innovation, reinforcing an increasingly closer relationship between the university and industry. Since the first year in my tenure, The University of Fiji commenced a capacity-building evolution to address resistance to promising and productive change in the interests of The University of Fiji.

Within this context of advancing a knowledge-based development framework for this University, I met with the former Minister for Education Dr. Mahendra Reddy on July 28, 2015 where he provoked questions on the quality of education and proficiency in English at The University of Fiji as well as the higher education pathways for Fiji. Much of what I propose may not happen, unless there is proficiency in English for students and faculty. And so, the University began a conversation on the teaching of English as a second language, among other concerns that advance quality in higher education.

Quality in tertiary education suffers, too, with the application of an erroneous national employability measurement tool in Fiji. This tool places excessive emphasis on a university's capacity to produce graduates for employment that complements their disciplines, unfavorably impacting quality in tertiary education. And so at the beginning, I determined that a worthwhile line of attack must be a focus on students' work-readiness for a career and career building. Using this method, this University is different, in that it holistically strategizes that its graduates must be work-ready for the open world of work. To progress this strategy, I presented a paper on 'Moulding work-ready graduates' at the 2015 Topex Conference.

These work-readiness parameters do require appropriate academic policies to guide their evolution for implementation purposes. And so at its meeting of August 12, 2015, the Senate established the Academic Policy and Regulations Committee that among other things, was advance quality in tertiary education.

And to sustain quality and increase resource capacity, it is critical to assure an affinity with the University's alumni. Within this context, I originated the establishment of The University of Fiji Alumni Association in July, 2015, with the principal purpose of facilitating the immersion of Alumni in the activities of the University. Alumni associations need to support the university's goals, and to strengthen the ties among alumni, the community, and the university itself, a vision similar to that of This University of Fiji.

At the endpoint of the year, the December 2015 Convocation conferred degrees on 148 students. On this occasion, the Umanand Prasad School of Medicine & Health Sciences (UPSM & HS), with three (3) Convocations under its belt, awarded the MBBS degree to 32 students, bringing the total number of the University's of Fiji's medical graduates to 85. And as per the December 2015 Graduation, The University of Fiji's total number of graduates stood at 1,540; these graduates remain persistent endorsements to The University of Fiji's rebranding image of commitment to deepening access and academic excellence at the lowest cost, in its pursuit of building a knowledge society in Fiji.

Finally I want to say that the University's accomplishments for the year 2015 became a reality vis-a-vis the assiduous efforts of the faculty, staff, and the University Council.

Professor Prem Misir
Vice-Chancellor
The University of Fiji
Saweni
Lautoka

TABLE OF CONTENT

No	Topics	Pages
02	Council Members	
03	Student Enrolment	
04	Graduation Data	
05	Staffing	
06	Government Grant Acquittals and Scholarships	
07	Schools & Centres	
08	SOHA	
09	SOST	
10	SOBE	
11	SOL	
12	UPSM	
13	CIRA	
14	University Wide Programme	
15	Marketing and Publicity	
16	IT Services	
17	Research and Publications	
18	Visitors	
19	Master Plan and Physical Facilities	
20	University Events	
21	Vice- Chancellor's Engagement	
22	Conclusion	
23	Financial Report	

2.0 COUNCIL

Name	Appointment by
APPOINTED MEMBERS	
Pt. Bhuwan Dutt	Ex-Officio
Mr Umesh Chand	Arya Pratinidhi Sabha of Fiji
Mr Arun Padarath	Arya Pratinidhi Sabha of Fiji
Pt Narendra Prasad	Arya Pratinidhi Sabha of Fiji
Mr Ravindra Varman	Arya Pratinidhi Sabha of Fiji
Mr Shanti Saroj	Arya Pratinidhi Sabha of Fiji
Mr Agni Deo Singh	Fiji Teachers Union
Mr Abdul Qayyum Khan	Fiji Muslim League
Mr Kamal Shasaiya Mani	Dakshina India Andhra Sangam of Fiji
Mr Swami Tadananda	Rama Krishna Mission
Mr Dewan Chand Maharaj	Shree Sanatan D P Sabha of Fiji
Mr Dalabar Singh	The Sikh Association of Fiji
Mr Manhar Narsey	Gujarat Education Society in Fiji
Mr Filipe Bole	Government – Education Department
Ratu Meli Q Saukuru	Ba Provincial Council
Prof. Altaisaikhan Khasag	Appointed by Senate
Vacant	Executive of Students Association
Vacant	Elected Non Professorial Member
Mr Anil Tikaram	Co-Opted Member
Ms Vasantika Patel	Co-Opted Member
Mr Govind Singh	Co-Opted Member
Mr Padam Raj Lala	Co-Opted Member
Deans of School	Upon Invitation
Pt Kamlesh Arya	In Attendance
Mr Ravineet Sami	In Attendance

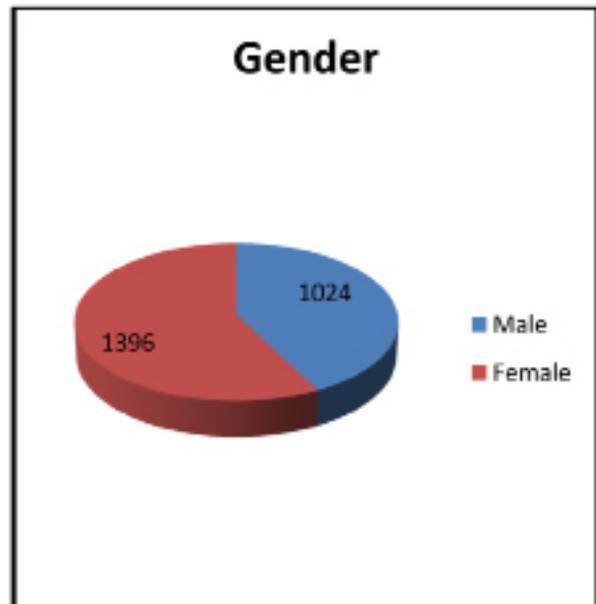
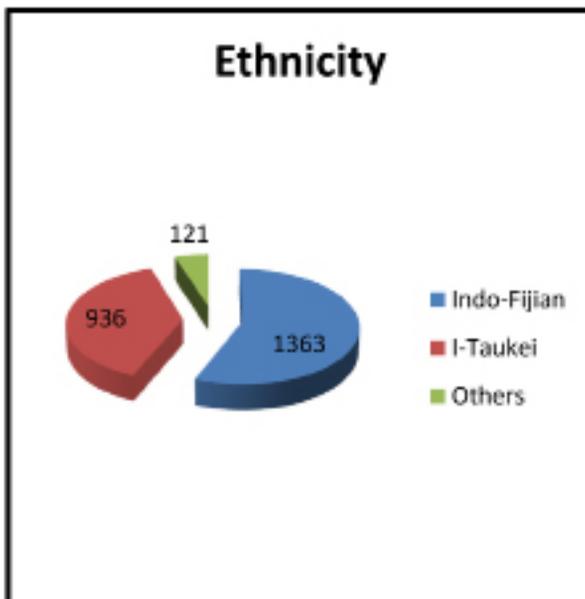
3.0 STUDENT ENROLMENT

A total of 2420 students were enrolled in 2015 and the breakdown of the above is categorized into the following:

- a) Ethnicity and gender;
- b) Home town; and
- c) School/Centres.

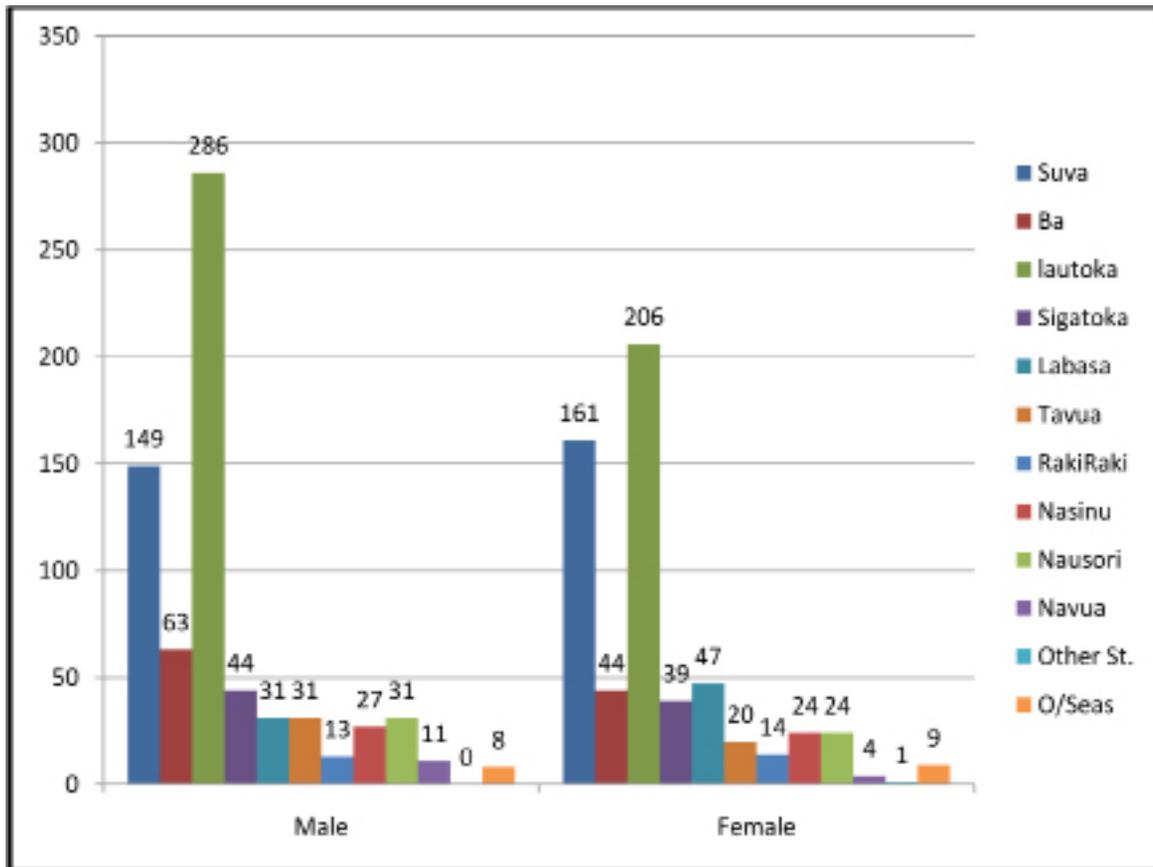
a) Ethnicity and gender

By Ethnicity and Gender	Indo-Fijian	I-Taukei	Others	Total
Female	744	591	61	1396
Male	619	345	60	1024
TOTAL	1363	936	121	2420



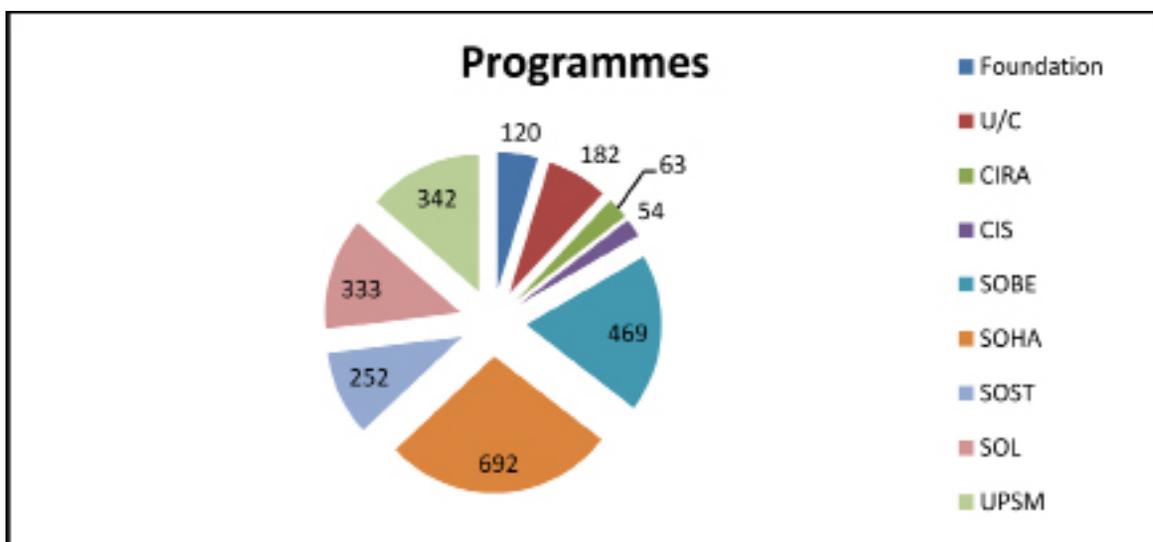
b) Home town (EFTS)

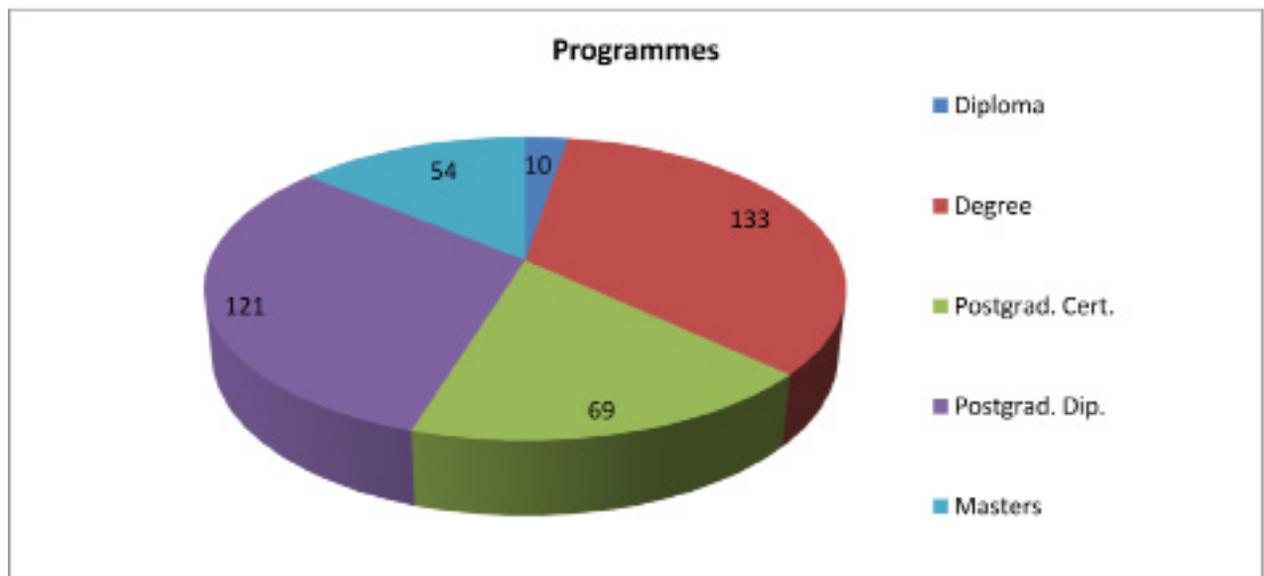
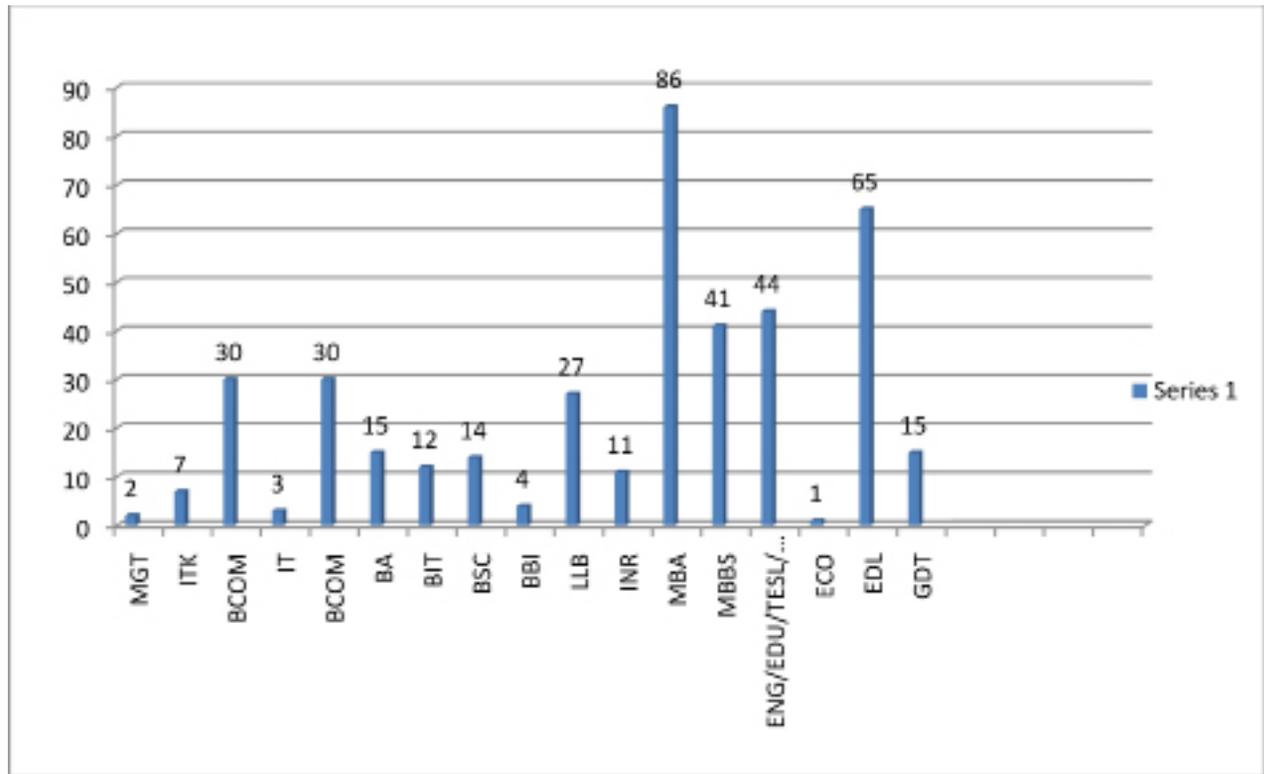
District	Suva Lami	Ba	Nadi	Lautoka	Sigatoka	Labasa Savusavu	Tavua	Ra	Nasinu	Nausori	Navua	Others	Total
Female	149	63	258	286	44	31	31	13	27	31	11	8	952
Male	161	44	156	206	39	47	20	14	24	24	4	9	749
Total	310	107	414	492	83	78	51	27	51	55	15	17	1701



c) School/Centres – 2015 (Head Count)

Programme	Fnd.	U/C	CIRA	CIS	SOBE	SOHA	SOST	SOL	UPSM	Tot.
No.of Students	120	182	63	54	469	692	252	333	342	2506





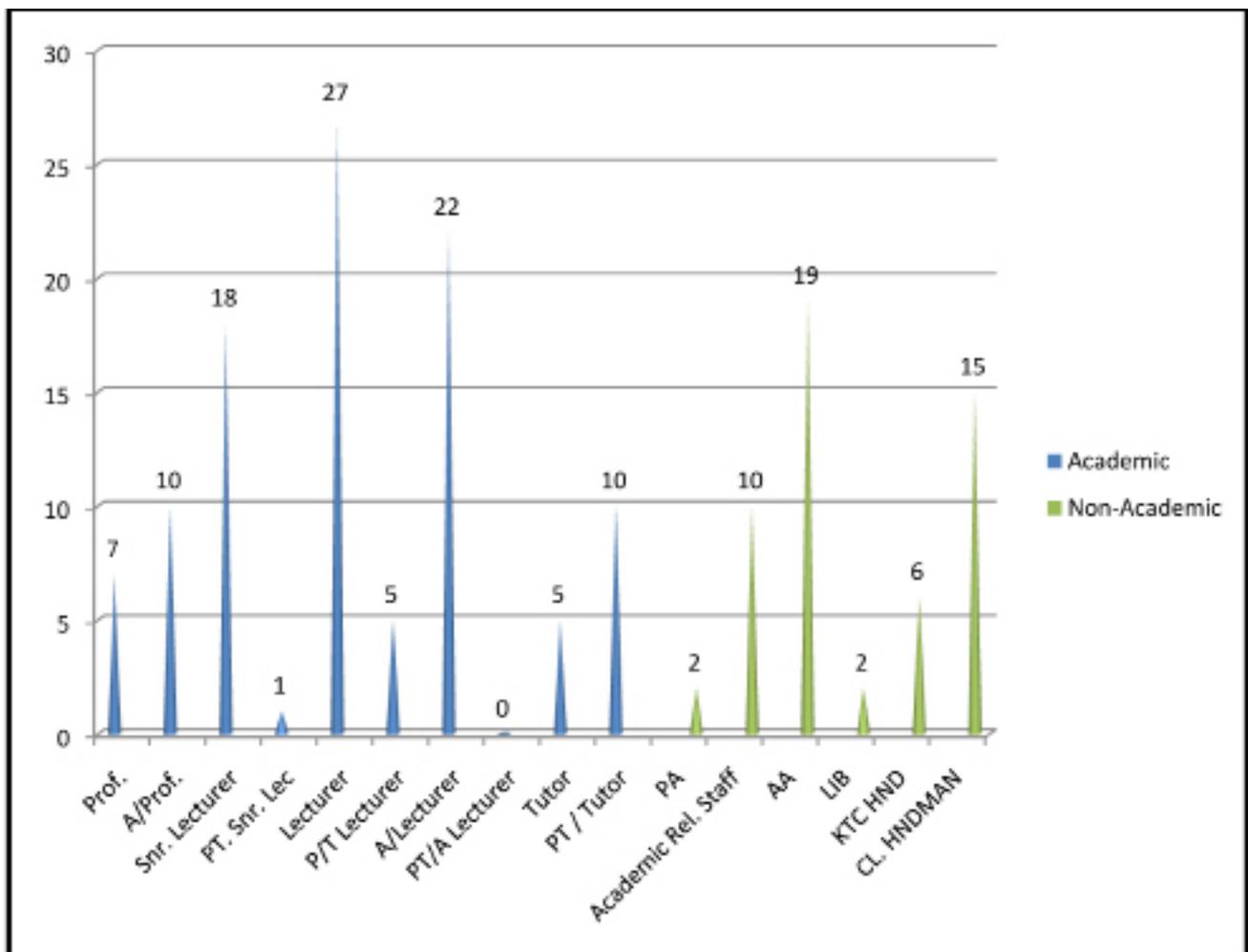
5.0 STAFFING

ACADEMIC STAFF										TOTAL
Prof	A/Prof	Snr Lect	P/T Snr. Lecturer	Lect.	P/T Lect.	Asst. Lect.	P/T Asst. Lecturer	Tutor	P/T Tutor	
7	10	18	1	27	5	22	-	5	10	105

A total 105 Academic Staff under different classification for 2015.

NON – ACADEMIC STAFF						TOTAL
Personal Assistants	Academic Related Staff	Admin. Assistants	Library	Kitchen Hand	Cleaners & Handyman	
2	10	19	2	6	15	54

A total of 54 Non-Academic staff under different classification for 2015.



A total 159 staff under different classification for 2015.

STAFF ARRIVALS– 2015

NOS.	NAME	POSITION	DATE JOINED
1.	Senitiki Vosagaga	Groundsman	29-10-15
2.	Roneel Romit Prasad	Laboratory Technician	26-10-15
3.	Manprit Kaur	Administrative Assistant	26-10-15
4.	Avin Chand	Canteen Staff	06-10-15
5.	Anish Anit Maharaj	GIS Technician	24-08-15
6.	Ronald Razneel Prasad	IT User Assistant	07-08-15
7.	Mere ilivula Raviakara	Cleaner	29-07-15
8.	Mereoni Adiwaqa	Library Assistant	20-07-15
9.	Arjun Kishan Pillay	IT User Assistant	17-07-15
10.	Kaliova Vanueli Tikina	Groundsman	22-06-15
11.	Shayvin Seema Prasad	Canteen Staff	18-06-15
12.	John William Ray Rara	Groundsman	08-06-15
13.	Kirti Bandana Ram	Research Assistant	20-05-15
14.	Shivon Shivani Singh	Finance Assistant	10-06-15
15.	Ashwin Ashika Prasad	Administrative Assistant	10-06-15
16.	Prem Misir	Vice-Chancellor	01-06-15
17.	Prakash Wati	Cleaner	09-04-15
18.	Kelera Alyssa Railoa	Project Assistant - Technical	12-01-15
19.	Rigendra Ashnil Lal	Tutor	16-03-15
20.	Jesmin Nahar	Senior Lecturer	01-03-15
21.	Frances Ruth Irwin	Professor	01-03-15
22.	Danian Rajneel Singh	Tutor	23-02-15
23.	Vincent James Higgins	Associate Professor	22-02-15
24.	Md Tanzim Khorshed	Lecturer	01-02-15
25.	Maria Rocio Valdes Vaccani Cabio	Senior Lecturer	18-01-15
26.	Maria Douglas	P/T Tutor	01-10-15
27.	Tarlochan Singh	P/T Lecturer	31-08-15
28.	Raijieli Vakasau S. Caucau	P/T Tutor	27-07-15
29.	Vikrant Chandra	P/T Lecturer	03-08-15
30.	Jamesh Rattan Nand	P/T Assistant Lecturer	22-07-15
31.	Adi Litia Vereivalu Vateitei	P/T Lecturer	20-07-15
32.	Praveen Kumar Sarup	P/T Lecturer	20-07-15
33.	Mishal Minash Prasad	P/T Research Assistant	04-05-15
34.	Aaron Vinek Dutt	P/T Research Assistant	04-05-15
35.	Neha Darshna Naidu	P/T Teaching Assistant	12-01-15
36.	Matelita Vitivou Korobure	P/T Library Assistant	12-03-15
37.	Ashwin Avinesh Raj	P/T Lecturer	16-02-15
38.	Siddiq Faizal Riyad Koya	P/T Lecturer	19-02-15
39.	Malti Devi	P/T Lecturer	02-02-15
40.	Ashika Lata Prasad	P/T Assistant Lecturer	06-01-15
41.	Joji Vunibola Liga	P/T Assistant Lecturer	06-01-15
42.	Asinate Maria Raga	Student Assistant	17-08-15
43.	Vishal Kumar	Student Assistant	16-03-15

44.	Ana Salaivalu Samasi	Student Assistant	12-03-15
45.	Aneesh Areshma Sundar	Student Mentor	03-03-15
46.	Felix Deepak Kumar Singh	Student Mentor	02-03-15
47.	Mohammed Adil Khan	Student Mentor	17-02-15
48.	Shirani Sonika	Student Mentor	23-03-15
49.	Keshni Lata	Student Mentor	12-01-15
50.	Anisha Zeenal Noor	Student Mentor	12-01-15
51.	Tuisavusavu Valavanua Mata-vesi Lasike	Student Mentor	19-02-15
52.	Richard Ravinesh Gounder	Student Mentor	18-02-15
53.	Waseroma Ratu Donu	Student Mentor	19-02-15
54.	Alumita Nakete	Student Mentor	23-04-15
55.	Monisha Singh	Student Mentor	14-01-15
56.	Mohammed Iftikar Khan	Student Mentor	12-01-15
57.	Komal Kalpanna Sharma	Student Mentor	12-01-15

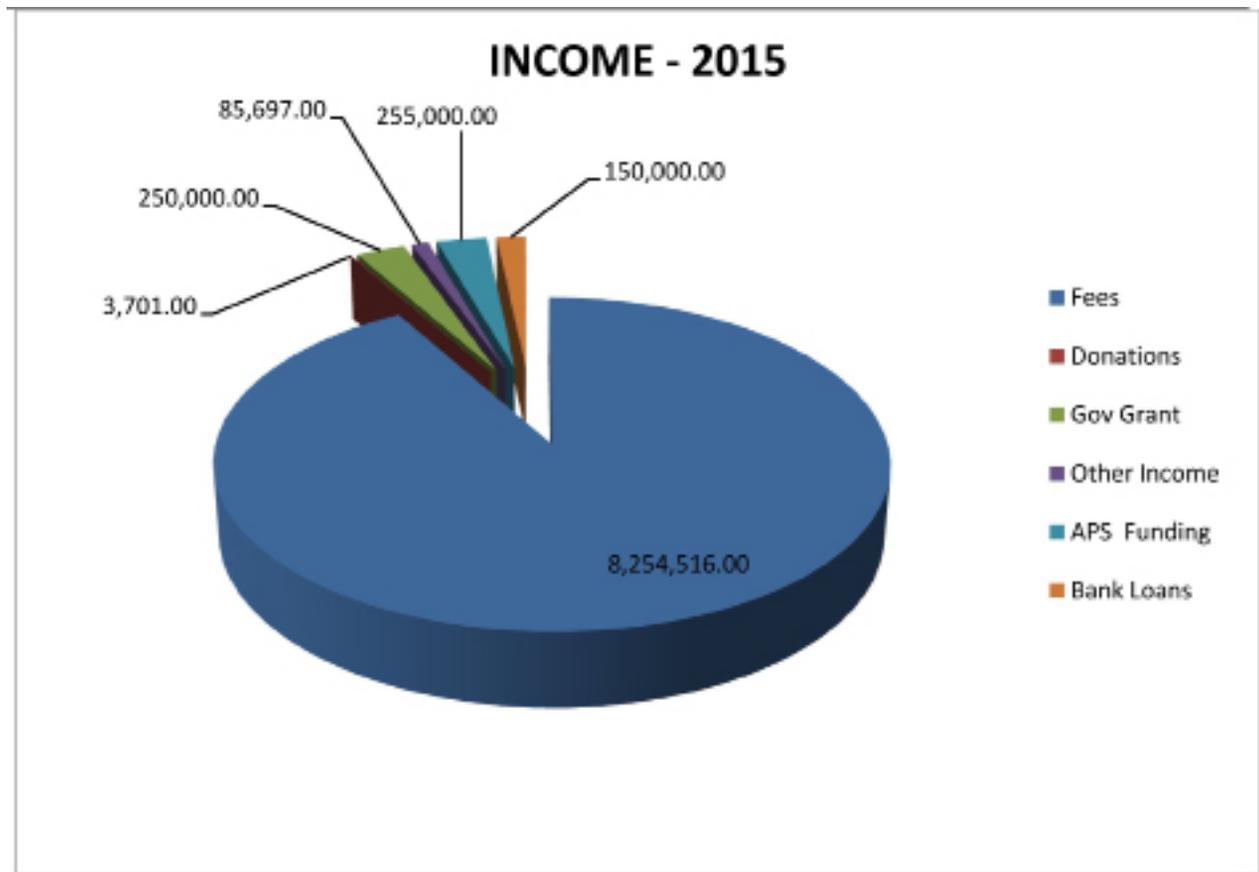
STAFF DEPARTURE– 2015

NOS.	NAME	POSITION	POSITION
1.	Asinate Ciri Mausio	Senior Lecturer	31-12-15
2.	Sarup Prasad	Canteen Staff	09-09-15
3.	John William Ray Rara	Groundsman	09-09-15
4.	Prakash Wati	Cleaner	22-07-15
5.	Ana Salaivalu Samasi	Student Assistant	17-06-15
6.	Mohammed Iftikar Khan	Student Mentor	27-05-15
7.	Komal Kalpanna Sharma	Student Mentor	27-05-15
8.	MD TANZIM KHORSHED	Lecturer	09-12-15
9.	Nirisha Nikita Lal	Administrative Assistant	15-04-15
10.	Marilyn Louise Gibson Am-putch	Administrative Assistant	20-01-15
11.	Ruth Lal	Lecturer	10-07-15
12.	Richard Eric Donaldson	Manager HR	18-09-15
13.	Apisai Kuruyamo Rasoki	Canteen Staff	27-03-15
14.	Richard Kevin Coll	Vice-Chancellor	23-01-15
15.	Julian Ronald Moti	Professor	30-09-15
16.	Shayal	Administrative Assistant	17-07-15
17.	Kieran Edmond James	Professor	30-11-15
18.	Fotagkauriro Haniteterani Aisea	Administrative Assistant	25-09-15
19.	Wilma Cruz	Lecturer	10-07-15
20.	Syed Ghani	Senior Lecturer	31-03-15
21.	Krishneel Reddy	Campus Support Officer	13-03-15
22.	Asish Rashneil Dutt	Administrative Assistant	09-11-15
23.	Priit Kilgas	Senior Lecturer	11-12-15
24.	Ilisapeci Whippy	Lecturer	28-01-15
25.	Joel Trazo	Lecturer	08-07-15

26.	Janmai Jay Udit	Senior Lecturer	30-06-15
27.	Andreen Astika Kiran	Laboratory Technician	24-12-15
28.	Merewai Racava	Tutor	22-01-15
29.	Kavitesh Keshman Reddy	IT User Assistant	15-06-15
30.	Vijayta Singh	Assistant Lecturer	14-02-15
31.	Naomi Roko Marama	Cleaner	09-04-15
32.	Mohammed Irfaaz Ismail	System Administrator	30-11-15
33.	Metuisela Qalo	Research Assistant	20-03-15
34.	Maria Douglas	P/T Tutor	23-12-15
35.	RAIJI ELI VAKASAU S. CAUCAU	P/T Tutor	02-12-15
36.	Adi Litia Vereivalu Vateitei	P/T Lecturer	15-11-15
37.	Praveen Kumar	P/T Lecturer	31-08-15
38.	Neha Darshna Naidu	P/T Teaching Assistant	21-10-15
39.	Matelita Vitivou Korobure	P/T Library Assistant	06-05-15
40.	Ashwin Avinesh Raj	P/T Lecturer	15-06-15
41.	Siddiq Faizal Riyad Koya	P/T Lecturer	15-06-15
42.	Mukesh Kumar	P/T Lecturer	02-12-15
43.	Sarnesh Avilash Deo	P/T Lecturer	30-11-15
44.	Aneesh Areshma Sundar	Student Mentor	27-05-15
45.	Felix Deepak Kumar Singh	Student Mentor	24-06-15
46.	Mohammed Adil Khan	Student Mentor	27-05-15
47.	Shirani Sonika	Student Mentor	29-04-15
48.	Keshni Lata	Student Mentor	10-06-15
49.	Anisha Zeenal Noor	Student Mentor	03-06-15
50.	Tuisavusavu Valavanua Mata-vesi Lasike	Student Mentor	13-05-15
51.	Richard Ravinesh Gounder	Student Mentor	03-06-15
52.	Waseroma Ratu Donu	Student Mentor	03-06-15
53.	Alumita Nakete	Student Mentor	17-06-15
54.	Monisha Singh	Student Mentor	24-06-15

6.0 GOVERNMENT GRANT ACQUITTALS & SCHOLARSHIP

INCOME – 2015							
Funding Agency	Fees	Donations	Gov Grant	Other Income	APS Funding	Bank Loans	TOTALS (\$)
Amount	8,254,516.00	3,701.00	250,000.00	85,697.00	255,000.00	150,000.00	9,960,942.00



8.0 School of Humanities and Arts

1. Introduction

School of Humanities & Arts (SOHA) has established itself as an important School of the University of Fiji with a commendable national and international profile. Its programs in Education, Language, Literature & Communication continue to attract students from year 1 to PhD and EdD levels. This year at the University Graduation we had a number of students graduating in English and Education with post graduate diplomas and degrees apart from undergraduate qualifications. School of Humanities & Arts consists of the Department of Language, Literature & Communications and the Department of Education.

2. Department of Education

The Department is nationally recognized as the provider of cutting edge programmes not offered at other international Universities in the world. The Department offers a Bachelor of Teaching Degree for primary teachers and a Graduate Diploma in Teaching Degree for secondary school teachers. Programmes within the Department of Education prepare graduates for professional careers in teaching, research, and professional practice. Master's studies are offered in Educational Leadership and in Teaching. The Doctor of Education degree for established professional educators provides teachers with advanced skills and internationally recognized qualifications in education. We are driven by a desire to ensure that education helps everyone reach their full potential and contributes to building a knowledge based inclusive society.

2.1 Staffing

The education department had the following staffing in 2015:

Name	Position	Campus
Associate Professor Dr. Wahab Ali	Dean- SOHA	Saweni
Professor Ruth Irwin	Head of Department	Saweni
Ms Prathika Gounder	Lecturer	Saweni
Ms Mohini Devi	Lecturer	Suva
Mr. Ruveni Tuimavana	Lecturer	Saweni
Ms Atelini Bai	Lecturer	Saweni
Ms Nanise Vakarau	Lecturer	Suva
Ms. Rigieta LordAssistant	Lecturer	Saweni

2.2 New Staff

- Professor Irwin Ruth joined the Education Department on 1st March, 2015. She has ample publication record and her appointment has really boosted the morale of the Department.
- Ms. Rigieta Lord also joined the Education Department after the winding up of the Teaching Learning and Development Unit on 10th September, 2015. She has a Bachelors degree in Social Science and a Master of Teaching degree from the University of Fiji.

2.3 Programs Offered by the Department

- Doctor of Education
- Post Masters Certificate in Education
- Postgraduate Diploma in Educational Leadership
- Master of Educational Leadership
- Postgraduate Diploma in Education
- Master of Teaching
- Postgraduate Diploma in Teaching
- Bachelor of Teaching Primary(in service)

2.4 Programme Coordinators

- Professor Irwin Ruth together with Dr. Wahab Ali coordinates the Doctor of Education pro-

- Ms Prathika Gounder and Ms Mohini Devi coordinates the Masters of Educational Leadership programme .
- Mr. Ruveni Tuimavana and Ms Mohini Devi coordinate the Master of Teaching programme
- Mr. Ruveni Tuimavana and Ms Nanise Vakarau jointly coordinate the Bachelor of Teaching (Primary) programme.
- Ms Atelini Bai and Ms Rigieta Lord jointly coordinates the Graduate Diploma in Teaching programme.

2.5 Number of Students Graduated in 2015

Programme	April Graduation	December Graduation
Graduate Diploma in Teaching	10	5
Postgraduate Diploma in Education	2	1
Postgraduate Diploma in Educational Leadership	20	21
Master of Educational Leadership	16	7
Master of Teaching	9	2
Post Masters Certificate in Education	1	1

2.6 Award of Best Department Student for 2015

Mr. Shalendra Kumar Singh was awarded the Recipient of Associate Professor Dr Wahab Ali's prize for excellence in Post –Masters Certificate in Education.

2.7 Posthumous award

Mr. Sanjay Kumar was awarded the Posthumous Master of Educational Leadership Degree in the School of Humanities & Arts. Late Mr. Sanjay Kumar had been a student at the University of Fiji in 2015 and had demonstrated exemplary and outstanding academic achievements in various courses that he had enrolled in. He was enrolled in Master of Educational Leadership Program and had submitted his final project but could not live to see the fruits of his labour and hard work as God had other plans. He was called to rest on 23rd July, 2015.

2.8 Launching of the FTRA Teacher Induction Program

The Fiji Teacher Registration Authority (FTRA) launched its Teacher Induction programme at the University on 27th August, 2016. An intensive two days workshop was held on 27th & 28th August 2015. The Fiji Teachers Registration Authority (FTRA) officially launched its teacher Induction programme at the University of Fiji on Thursday 27th August, 2015. The Chief Guest for the day was the Permanent Secretary for Youth and Sports and the Acting Permanent Secretary for Education Heritage and Culture, Mr. Josefa Sania. The event was also attended by dignitaries' from the Ministry of Education offices in the Central and the Western Division. The chairperson of the Fiji Higher Education Commission, Dr. Richard Wah was also present to grace the historical moment.



Cutting the cake to mark the official launching of the FTRA Induction programme

2.9 Conference Presentation

- Education staff members attended the 39th Annual Pacific Circle Consortium Conference on Global Conversations on Quality Education, Teacher Education & Sustainability hosted by The University of the South Pacific. The Conference was held at the former Great Council of Chief's Building in Nasese on . The following staff members presented papers after their abstracts were accepted by the Conference Secretariat.

Staff Member	Topic
Atelini Bai	What is the Knowledge Based Society and how relevant is the concept to Fijian Teachers?
Ruveni Tuimavana	Rural Education in Fiji. A critical Analysis on the Role of schooling in remote communities
Prathika Gounder	Sustainable Leadership for Quality Education
Ruth Irwin	Climate Change and Education Futures in Fiji
Wahab Ali	Unravelling the inherent complexities of quality education: Emerging implication for policy and practice



Staff members getting ready for a another day at the conference

- Professor Ruth and Ms. Prathika Gounder presented papers at the 2015 Philosophy of Education Society of Australasia (PESA) conference that was held at Melbourne Catholic University in Australia.

2.10 Intensive Holiday Lectures

COURSE	CAMPUS/CENTER	LECTURER
EDU401	RakiRaki	Dr Wahab Ali
EDU404	Labasa	Ms Prathika Goundar
EDU405	Suva	Ms Mohini Devi
EDU220	Saweni	Mr. Ruveni Tuimavana
EDU224	Saweni	Ms Rigieta Lord
EDU326	Saweni/Suva	Mr Ruveni Tuimavana /Ms Nanise Vakarau

The intensive class at the Penang Sangam School kicked off on Monday 17th August 2015 after much anticipation. As a protocol I visited the Rakiraki Education Office and sought their blessings and thanked them for their cooperation and assistance. It was only through their collaboration in creating awareness in the district about the leadership course that there was such a good turnout. Subsequently, I invited the Senior Education Officer Rakiraki, Mr. Isoa Natakutavuki to officially open the intensive class in Rakiraki. In his official address he thanked the University of Fiji for offering such programs during school holidays as it becomes easy and practical for teachers to upgrade their knowledge and skills and become better leaders in their schools.



The Official Welcome by the SEO

2.11 Ministerial Statement/Circular 67

A Ministerial statement was released about the non recognition of 3 of our programs. A circular to this effect was also released by the Ministry of Education. The Education Department refutes the claims and asserts that all of its programmes and courses are of the highest quality and accredited by international professional organizations. The programs are registered with the Fiji Higher Education Commission which ensures that higher education institutions pursue a level of quality, excellence and relevance in higher education that is globally competitive and internationally recognized. The School of Humanities & Arts is offering its widely acclaimed programs namely Master of Teaching and Master of Educational Leadership. Both the programs are endorsed by the University Council and are relevant to the teaching profession. However, an internal audit of the programs and enrolment procedures were undertaken to enhance the quality and delivery of the courses.

2.12 Staff Workload for 2015

The following table shows the staff workload in terms of the units taught by the staff.

Name	Campus	Course	Semester
Ms Nanise Vakarau	Suva	EDU 311	Semester 1
	Suva	EDU 313	Semester 1
	Suva	EDU 316	Semester 1
	Suva	EDU 322	Semester 1
	Suva	EDU 317	Semester 2
	Suva	EDU 327	Semester 2
	Suva	EDU 222	Semester 2
Ms. Mohini Devi	Suva	EDU 406	December Flexi
	Suva	EDU401	Semester 1
	Suva	EDU 310	Semester 1

	Suva	EDU 312	Semester 1
	Suva	EDU 402	Semester 2
	Suva	EDU313	Semester 2
	Suva	EDU 314	Semester 2
	Suva	EDU 315	Semester 2
	Suva	EDU 312	
	Suva	EDU 402	Semester 2
	Suva	EDU313	Semester 2
	Suva	EDU 314	Semester 2
	Suva	EDU 315	Semester 2
Ms. Atelini Bai	Saweni	EDU310	Semester 1
	Saweni	EDU311	Semester 1
	Saweni	EDU312	Semester 1
	Saweni	EDU313	Semester 1
	Saweni	EDU313	Semester 2
	Saweni	EDU314	Semester 2
	Saweni	EDU315	Semester 2
	Saweni	EDU407	Semester 2
Mr. Ruveni Tuimavana	Saweni/Suva	EDU224	December Flexi
	Saweni/Suva	EDU321	December Flexi
	Saweni/Suva	(Blended Mode) EDU220	Semester 1
	Saweni	EDU322	Semester 1
	Saweni	EDU407	Semester 1
	Saweni	EDU326	August Flexi
	Saweni	EDU222	Semester 2
	Saweni/Suva	(Blended Mode) EDU320	Semester 2
	Saweni	EDU327	Semester 2
Ms Prathika Gounder	Saweni	EDU405	December Flexi
	Saweni/Labasa	EDU401	Semester 1
	Saweni	EDU316	Semester 1
	Saweni	EDU408	Semester 1
	Saweni	EDU404	August Flexi
	Saweni	EDU402	Semester 2
	Labasa	EDU402	Semester 2
	Saweni	EDU317	Semester 2
	Saweni	EDU408	Semester 2
Dr. Wahab Ali	Labasa	EDU418	December Flexi
	Suva/Labasa	EDU407	Semester 1
	Suva/ Labasa	EDU408	Semester 1
	Saweni	EDU 784	Semester 1
	Suva/Labasa	EDU407	Semester 2
	Suva/ Labasa	EDU408	Semester 2
	Saweni	EDU 784	Semester 2

Professor Ruth Irwin	Saweni	EDU 782	Semester 1
	Saweni	EDU784	Semester 1
	Saweni	EDU 783	Semester 2
	Saweni	EDU784	Semester 2

3.0 Department of Language and Literature

The Language and Literature Department currently had five teaching staff, Ms. Kamala Naiker, Ms. Manpreet Kaur, Ms. Kathleen Taito, MS. Sanjaleen Prasad, Ms Victoria Reeve, Ms Matilda Gibson. The offerings include an array of options that allow zealous learners to create their own educational path to the BA in English/English Literature. Four exciting undergraduate concentrations give interested learners the opportunity to study an area of English in depth: BA Single Major in Literature and Language, BA Double Major in Literature and Language, Diploma in Literature and Language and Basic English Conversation Course for Beginners and non-English Speakers. We are delighted that we have Korean, Japanese and Chinese students enrolling in this course. For postgraduate courses, the Department offers Postgraduate and Masters Degree in English Literature, Postgraduate and Masters Degree in Teaching English as a Second Language, and Doctor of Philosophy in English Literature.

3.1 Programs offered by the Department

- Basic Conversational English for Beginners
- Diploma in English Language and Literature
- Bachelor of Arts (single major in English with either ITK/HIC/MGT and double major in English Language and Literature)
- Postgraduate Diploma in English Literature
- Postgraduate Diploma in Teaching English as a Second Language
- Master of Arts (English Literature)
- Master of Arts (Teaching English as a Second Language)

3.2 University Marketing

The Department took the initiative for the road show and marketing trips to schools. Some of the marketing trips were as follows:

- University marketing at Lautoka Andhra Sangam College – 16th September, 2015.
- Coordinated A Two-Day Workshop in collaboration with Curriculum Framework, MOE. at UniFiji on the ‘Essence of teaching English, iTaukei and Hindi in Classrooms’, 7-8th May, 2015.
- Member/Team Leader of marketing team to Sigatoka Schools and Lautoka Andhra Secondary College 2015
- Addressed Sigatoka Valley on the topic Teenage Suicide.
- Wrote proposal and outline for Professional Writing seminar series targeting local business owners and employers, teachers and postgraduate students. UniFiji Face Book/UniFiji Web Page
- Ms. Kamala Naiker attended a conference in Malaysia on 21st December 2015

3.3 Staff Workload

The following table shows the staff workload in terms of the units taught by the staff.

Name Of Lecturer	Campus	Units	Semester
Kamala Naiker	Suva/Saweni	LLC402	SEM 2, 2015
	Suva/Saweni	LLC323	SEM 2, 2015
	Suva/Saweni	LLC322	SEM 2, 2015
	Saweni	LLC221	SEM 1, 2015
	Saweni	LLC301	SEM 1, 2015
	Saweni	LLC321	SEM 1, 2015
	Saweni	LLC421	SEM 1, 2015
	Saweni	LLC422	SEM 1, 2015

Dr. Victoria Reeve	Suva/Saweni	LLC422	SEM 2, 2015
	Saweni	LLC600	SEM 2, 2015
	Saweni	LLC122	SEM 2, 2015
	Saweni	LLC414	SEM 1, 2015
	Saweni	LLC600	SEM 1, 2015
Ms. Manpreet Kaur	Suva/Saweni	LLC111	SEM 2, 2015
	Saweni	LLC212	SEM 2, 2015
	Saweni	LLC311	SEM 2, 2015
	Saweni	LLC415	SEM 2, 2015
	Saweni	LLC211	SEM 1, 2015
	Saweni	LLC311	SEM 1, 2015
Ms. Sanjaleen Prasad	Suva DFL/Saweni	LLCF12 (L)	SEM 2, 2015
	Saweni	LLC101(L + 1 GRP T)	SEM 2, 2015
	Suva DFL/Saweni	LLC122 (L + 1 T)	SEM 2, 2015
	Suva DFL/Saweni	LLC222	SEM 2, 2015
	Saweni	LLC101	SEM 1, 2015
	Saweni	LLC121	SEM 1, 2015
Ms. Vaciseva Rabonu	Saweni	LLCF12 (T)	SEM 2, 2015
	Saweni	LLC101 (T)	SEM 2, 2015
	Saweni	LLC122 (T)	SEM 2, 2015
	Saweni	LLC101 (T)	SEM 1, 2015
	Saweni	LLCF11(T)	SEM 1, 2015
Ms. Kathleen Taito	Suva	LLC101	SEM 2, 2015
	Suva	LLC416	SEM 2, 2015
	Suva	LLC111	Sem 2,2015
	Suva	LLC101	SEM 1, 2015
	Suva	LLC121	SEM 1, 2015
Ms. Suklesh Bali	Saweni/Suva	HIC401	SEM 2, 2015
	Saweni	HIC323	SEM 2, 2015
	Saweni/Suva	HIC312	SEM 2, 2015
	Saweni	LLC221	SEM 2, 2015
		HIC211	SEM 1, 2015
		HIC212	SEM 1, 2015
		HIC311	SEM 1, 2015
		HIC401	SEM 1, 2015
		HIC403	SEM 1, 2015
Ms. Parvin Lata	Suva	HICF12	SEM 2, 2015
	Suva	HIC102	SEM 2, 2015
	Suva	HIC111	SEM 2, 2015
	Saweni	HICF11	SEM 1, 2015
	Saweni	HIC101	SEM 1, 2015
	Saweni	HIC111	SEM 1, 2015
Mr. Rigendra Lal	Suva	HIC102	SEM 2, 2015
	Suva	HIC111	SEM 2, 2015
	Suva	HIC221	SEM 2, 2015
	Suva	HIC101	SEM 1, 2015
	Suva	HIC111	SEM 1, 2015

3.4 Departmental Activities

3.5 Creative Circle Programmes

Besides the academic excellence of our students, the Creative Circle gives allowance for moments where individuals make contact with the creative spirit, that elusive muse of something exceptionally dazzling to present that flash of inspiration as the masterpiece and allowing their creative imaginations to roam free. In light with ingenuity, each semester, UniFiji Creative Circle celebrates inventive programmes on the insignia: Creativity creates Culture, Culture shapes Values, Values determine the Future. Delighted scores of people are in attendance marveling myriad forms of creativity and this is a testimony of the success of the programme.

3.6 Enrolments

Enrolments continue to be very high for LLC101, the English for Academic Purposes and Foundation English and Study Skills I and II (LLCF11 and LLCF12). The enrolment number for the Department has increased at both undergraduate and postgraduate levels.

3.7 Conclusion

The year was completed on a high note with an increase in student number achieved through the dedication and commitment of the SOHA members. The school hopes to increase the intake in all the programmes in the coming year. The Programmes offered can be taken to a higher level next year with the recruitment of senior staff in the area of Linguistics and Professor in Education. I as the Dean wish to thank the staff members of School of Humanities and Arts for making this year a successful and a productive one.

9.0 School of Science and Technology

1. Received research- and capacity building grants

- Naidu, R. Muller-Karger, F., Ali, S., Ghani, S.S., Kilgas, P., Singh, P., Charan, D., Prasad, R., Geetika. Developing Base Maps of Tropical Aquatic Resources in the Pacific. USAID, Pacific American Climate Fund, climate change adaptation grant to the University of Fiji and University of South Florida– 404 729 USD.
- World Wide Views on Climate and Energy” – global citizen survey under United Nations Framework Convention on Climate Change. 6. June 2015, the University of Fiji, Saweni, Fiji. Organized in collaboration with Danish Board of Technology, French National Commission for Public Debate, Missions Publiques, and Project Survival Pacific. Funded with 6000 EUR by French Embassy, Suva (All staff; Project coordinator: Priyatma Singh).
- UniFiji-McDonald’s Eco-Contest (Western Secondary Schools Quiz Competition) sponsored by McDonald’s Fiji. - 6000 FJD.
- Community structure and behavioral ecology of birds in forest fragments of Viti Levu, Fiji. Fiji Higher Education Commission, University of Fiji Competitive Research Fund, SOST – 4250 FJD.
- A Pilot Study of freshwater quality and its biotic communities in Lautoka/Nadi area. Fiji Higher Education Commission, University of Fiji Competitive Research Fund, SOST – 4250 FJD.
- Revisions were made to “Master of Science in Renewable Energy Management” programme as requested by Fiji Higher Education Commission

2. Study Visit

- Study visit to University of South Florida to Prof. Muller-Karger marine science lab, 6th July- 22nd August, 2015 (Naidu, R).
- Fellowship visit to Moscow, Russia focused on developing capacities of fellows in the area of efficient use of energy resources. The fellowship was divided into several training sessions which included lectures at the Peoples Friendship University of Russia’s (PFUR) Ecological department, online classes at the International center for sustainable energy development (ISEDC) and field trips to institutes, conferences and exhibitions, October, 2015 (Charan, D).

3. International Collaborations

- Renewable Energy in Pacific Islands: Developing Skills and Capacity (EPIC) Project in association with University of Alicante, Spain and University of Papua New Guinea
- World Wide Views on Climate and Energy – global citizen survey under United Nations Framework Convention on Climate Change in collaboration with Danish Board of Technology, French National Commission for Public Debate, Missions Publiques,
- GNSS receiver installation and network connection project in collaboration with Wuhan University, China

4. Workshop Organized

- National workshop – “Renewable Energy in Pacific Islands: Developing Skills and Capacity”, 25– 27 November 2014, the University of Fiji, Saweni, Fiji. Organized by CCCEESD and Science Department (all members) in collaboration with University of Alicante, Spain and the University of Papua New Guinea.

5. Workshop presentations

- Department of Science staff presented at local workshops;
- Prasad, R. and Charan, C. Bio-energy in Fiji. Round Table Meeting - Renewable Energy in Pacific Islands: Developing Skills and Capacity, 25th - 27th November 2014, the University of Fiji, Saweni, Fiji (Oral presentation)
 - Deo, A. Climate Change and Renewable Energy. Round Table Meeting - Renewable Energy in Pacific Islands: Developing Skills and Capacity, 25th - 27th November, 2014. The University of Fiji, Saweni, Fiji (Oral presentation).

- Kilgas, P. How to motivate students? Staff professional development session: Reflection on your teaching – why and how? 5th November 2014, TLDU, the University of Fiji, Saweni, Fiji (Oral presentation).
- Naidu, R., Ali, ABMS, Kilgas, P., Ghani, S.S., Prasad, R., Singh, P., Charan, D., Deo, A., Geetika, Singh, S., Kiran, A. Prasad, R. CCA and SE developments at UoF. National Stakeholder Consultations on Technical and Vocational Education and Training (TVET) for Sustainable Energy (SE) and Climate Change Adaptation (CCA), EU, SPC and USP. 1st-3rd July 2015 at USP, Laucala, Suva.

6. Workshop Participation

Department of Science staff participated at local workshops;

- Forestry Training Consultation Workshop, 26 February, 2015, Tanoa International Conference Room, Nadi.
- Staff professional development session: Discover your teaching values? 5th February 2015, the University of Fiji, Saweni, Fiji. Organised by TLDU
- Fiji Qualifications Framework Level Description and Accreditation Processes, 26 November 2014, the University of Fiji, Saweni, Fiji. Organized by FHEC.
- Professional Development Session, 5 November 2014, the University of Fiji, Saweni, Fiji. Organised by TLDU
- Committee for the accreditation of university qualifications (CAUQ): Evaluators training workshop. Fiji Higher Education Commission, 16-18 September 2014, Japan-Pacific ICT Centre - USP, Suva, Fiji

7. Community engagement

- Consultations with Nabuna and Vanuakula communities in Tavua Fiji, regarding the PACAM proposal: “Sustainable Livelihoods for Nabuna and Vanuakula”, 12 September, 2014, 16 January 2015.
- PACAM consultations with Votua villagers in Maui Bay and Votua villagers in Ba, regarding the PACAM project on “Developing Base Maps of Tropical Aquatic Resources in the Pacific”
- International Day of Forests, 21 March, 2015, Nanukuloa Village, Ra. Organized by Ministry of Fisheries & Forests, Department of Forest
- West Agriculture Show Oratory Contest Evaluation, 5th August 2015 – Participation as the Judging Committee
- Collaboration with Western Charity Alliance (Non government organization- encouraging sustainable agricultural production in the western, Viti Levu)
- Drasa Secondary School - Guest Speaker (Priyatma Singh) for Science weektheme Conserve Life ensure continuity, 3rd July, 2015
- World Water Day celebrations – Environmental awareness event for high school students. 20. March 2015, the University of Fiji, Saweni, Fiji
- National Environment Oratory Contest at The University of Fiji - Chief Guest and speaker (Priyatma Singh), 3rd, June, 2015

8. Infrastructure development

- Proposal of Centre of Renewable Energy (CORE) and the strategic plan submitted to Senate after BOS approval.
- Installation of 1.44 kW Solar PV power plant in the CCCEESD room with battery bank to provide 2.4 days autonomy and a monitoring system, under the EPIC project.





10.0 School of Business and Economics

Department of Management

Recruitments

1. Dr Navneel Prasad was recruited as a Lecturer to the Department of Management and Mr. Nikeel Kumar was recruited as Tutor to the Department of Economics with effect from 1st Jan 2016.

Other:

- Dr Amaradasa served as a member to the Editorial Board of the International Letters of Social and Humanistic Sciences in Poland and serving as a member of the American Association of International Researchers until end of Dec 2015.

-

Research & Publications

The following research projects were conducted by the staff of the management department.

Projects:

- “Analysis of Entrepreneurial Activities in Fiji: Support systems, growth potential and constraints”. This project is continued in 2016.
- “Assessment of S&T capabilities in Fiji”.
- “Trade and Women: Major emphasis on Key Export areas, Investments, Education And Challenges faced by Women in Fiji”.
- “SOE financial management issues”, Honiara, Solomon Islands, April 2015.
- “Corporate governance and ‘wantok system’ influence in the Solomon Islands’ state-owned enterprises” PhD Field Research 1, Honiara, Solomon Islands, December 2014 to February 2015.

Publications & conference papers:

Ranasinghe M.W. Amaradasa, (2015), “Factors Contributing to Success of Business Incubation in Fiji”, accepted for presentation at International Conference on Economics Humanities and Management, June 24-25 , 2015 Kathmandu. (Accepted for presentation but conference was postponed due to the earthquake in Nepal).

Abuazza, W.A., Mihret, D.G., James, K., and Best, P. (2015) ‘The perceived scope of internal audit function in Libyan public enterprises’, *Management Auditing Journal*, 30(6/7), pp 560 – 581.

Tim turpin, Jing A. Zhang, Bessie M. Burgoss and Wasantha Amaradasa, the Chapter on “Southeast Asia and Ocenia” in *World Science Report Oct 2015*, Unesco, Paris.

Sandhiya Roy - Paper acceptance on 29 November 2015 at Sydney International Business Research Conference (March 2016) for presentation titled ‘The Significance of Business Ethics as a Competency Requirement in Fiji’s Accountancy Profession’. Presentation done on 19 March 2016 and paper accepted for publication AAAFR.

Iyabora, E.J. (2015). State-Owned Enterprise Financial Management Issues. Paper presented at the 2015 Pacific Update Conference, University of the South Pacific, Fiji, 15 – 16 July. Available at: <https://devpolicy.crawford.anu.edu.au/png-and-pacific-updates/pacific-update>.

Iyabora, E.J. (2015). State-owned Enterprise Accountability Cycle and Financial Management Issues. Power-point presentation at the State-Owned Enterprise Forum, Honiara, Solomon Islands, 22 April.

Iyabora, E.J. (2015). Planning and Accountability Cycles. Power-point presentation at the Solomon Islands Postal Corporation Conference Room, Honiara, Solomon Islands, 22 January.

Titles of presentations by postgraduate students based on their research projects

Internal Audit, Fraud and Corruption in Fiji.

Audit committees and clause 49 of the listing agreement (India).

Dairy Farming in the Western Division of Fiji – Problems, Prospects & Opportunities.

Service Quality of Tertiary Education in Fiji: Pilot scale project in Unifiji.

Personality development: Assessing the effects of single parent families on students personality.

Financial Literacy awareness among SMEs in Western Division of Fiji.

Influence of i-Taukei culture on entrepreneurial orientation of the i-Taukei (Indigenous Fijian) owned SME businesses in the western division of Fiji.

Sweet No More: Declining Productivity in Fiji

Consultancy services provided:

Conducted four days workshop on “Research development, data management and analysis” for members of the Public Service Commission in Fiji in Aug 2015.

Course Administration

In semester 1 of 2015, the department for the first time offered ECO403 (Advanced Econometrics) coordinated by Professor Tikiri Herath. There were four pioneer students for this course.

Open Day

The departments participated in the University’s Annual Open Day 2015. The Open Day provided a platform for dissemination of course information and address queries.



Ms.Priteshni Chand (left) and Mr. Amit Prakash (right) administering Economics department booth - Open Day 2015.

11.0 School of Law

At the end of 2015, the School of Law has enrolled a total of 331 students both at the Suva and Saweni Campuses.

The School of Law has also witnessed historic feats including the graduation of the first 12 Law Students with their LLB Degree Certificates and subsequently the graduates' admission to the High Court as Barristers and Solicitors on 17 August 2012. This ceremony was highlighted in the country as our substantive Dean Pundit Devendra Pathik appeared as Counsel in Court after 40 years to move the admissions. We also note that all of our Law Graduates have found employment as lawyers in government departments and law firms.

Furthermore the School of Law has now appointed 2 Adjunct Professors namely Judge Ajit Singh who is a District Court Judge at Manukau, Auckland, New Zealand and the most recent appointment is of Assistant Professor Arthur Hoyle of University of Canberra, thanks mainly to the efforts of the Vice-Chancellor.

Another important achievement for the students and staff of the law School this year is the participation of our Moot Team at the Pan Pacific Moot Competition hosted by Waikato University. Notably one of our students was nominated for the award of Best Mooter. It was a matter of concern that the University was not able to make even a token contribution towards this historic accomplishment.

In August 2012, the School's other Adjunct Professor, Judge Ajit S Singh visited both campuses and presented lectures to the students and public. He has already indicated his intentions for similar presentations in Semester 1 of 2013. Mr. Salvin Nand attended 2 international conferences in India and Australia whereby he presented his research papers. He also presented one of his research papers at Saweni Campus last month. This is an area that The School of Law hopes to improve next year in relation to the staff development policy to increase the number of publication and also attendance to conferences. This we can only achieve with the assistance of more senior staff to lead in the area of research and publication.

The School of Law will be farewelling two of its lecturers namely Pamela Luhania Kenilorea from the Suva Campus and Nemani Tuifagalele from the Saweni Campus. These positions as well as other vacant positions will be filled in the next coming weeks. There is an urgent need to get senior staff, especially at the rank of Professor/Associate Professor to provide academic leadership to the School.

1. Orientation Programme: The Suva Campus Orientation Programme was held on 19 March 2012. The Vice Chancellor & Registrar along with Mrs. Sarita Singh, Ms. Rupika Nandan and Dr. Wahab Ali travelled from Lautoka to attend the said programme. A short formal programme proceeded followed with light refreshments which allowed for some interaction between students and the staff.

2. New Lecturers: In the first semester of 2012, the School of Law has appointed 2 new lecturers and continued with 2 part-time lecturers from last year.

- Ms. Rupika Nandan: has been appointed as a full-time lecturer teaching 3 LLB Courses at Saweni Campus.
- Mr. Jay Udit: has been appointed as the first ever Coordinator for Graduate Diploma in Legal Practice which is currently running at Samabula Campus.
- Mr. Jiten Singh: Part Time Lecturer teaching 2 LLB Courses at Samabula Campus.
- Mr. Neel Shivam: Part Time Lecturer who continues to teach this year Property Law in the Samabula Campus.
- We also have Mrs. Kathleen Taito teaching LLC 101 English for Academic Purposes for the first time at the Samabula Campus.

Note that for all these new lecturers have been provided with their own individual offices fully equipped

with computers and internet.

4. Graduate Diploma in Legal Practice: Our first ever Graduate Diploma in Legal Practice Programme for Law Graduates commenced on 19 March 2012 with a total of 13 students. This comprises of 10 of our Law Graduates plus 2 Graduates from USP and 1 from University of Pune, India. The Coordinator is Mr. Jay Udit as afore mentioned.

The GDLP prepares law graduates for admission to the practice of law in the High Court of Fiji. It is a competency skills based course with practical activities/tasks and assessments based on “real life” legal practice scenarios to help law graduates acquire the skills necessary (advocacy, mooting and drafting) to work effectively as an entry level lawyer. It is an intensive 15 weeks program.

The conclusion date for the programme on campus is 22 June 2012. Immediately after the conclusion of the programme applications will be lodged at the High Court of Fiji for the GDLP participants to get admitted to the Bar. Once they are admitted they can now practice as fully fledged lawyers.

5. Graduation: On 13 April 2012 The School of Law celebrated its first batch of Graduates. We were more proud as one of the Law Graduates, namely Hadassah Duaibe gave the speech on behalf of the graduating class of 2011.

On 9th May 2012, the Dean, Devendra Pathik organized a small ceremony for the presentation of awards at the Samabula Campus. Ms. Jamie Bancod was award (\$300.00) prize as the most outstanding student graduating with LLB Degree in 2012. The Best Moot Team of 2010, the Runner Up Moot Team 2010 and the Best Mooter were also awarded their certificates. This ceremony was attended by the Pro Chancellor Pandit Bhuwan Dutt and APS President Pandit Kamlesh Arya.

6. Work on Facilities: Prior to start of Semester 1, Suva Campus carried out some repair work and maintenance in our Library, the reception door, the classrooms, the canteen, staff tea room, the Dean’s toilet sink, fixing my window in staffroom, Air condition and installation of power switches, clearing of water chamber, repairing the tent structures. All repair works were completed before the enrolment date.

At present other works are being undertaken by the Facilities Manager in preparation for the visit of the Fiji Higher Education Commission on 1st June 2012.

7. Library Book Donations: So far we have received two shipments of books donated by Judge Singh, in Auckland, New Zealand.

We have also received correspondence from the Dean School of Law, Waikato University, who has indicated that they are trying to organize the transportation and delivery of more donated books from their law school. This is still pending.

We have already indicated the need for some provision of shelves for the Suva Campus Library to cater for all these new books that have been received.

8. Visitation from New Caledonia Students: On 2nd May 2012 about 22 students from New Caledonia visited the Samabula Campus. We had a formal introduction with the Samabula Campus students and lecturers where our students also presented an item song for the visitors. Thereafter, the Dean arranged for refreshments so all the students could mingle on an informal basis. Whilst the formal programme commenced at around 3.30 p.m., the students and the visitors enjoyed each other’s company and they left the campus around 6 p.m.

We hope that whatever little input we did will help towards the marketing of our University in the region.

9. Proposed Developments: At this point there will be consideration within the department as to whether we can continue with the second session of GDLP in 2012 or not. Some of the current Year 4 Students have indicated to me that they will be submitting a petition seeking for another GDLP session before the end of the year. However this has not been fully discussed and decided yet.

Also the Dean has received a Petition from Law Students from the Saweni Campus seeking Summer School during the semester break. This is yet to be considered fully and decided upon.

Finally, I am grateful to the staff and lecturers for their dedication and effort in ensuring the smooth running of The Law School in this period of significant events and developments.

12.0 Umanand Prasad School of Medicine (UPSM)

UPSM STAFF

Dean

Altaisaikhan Khasag

Administrative Assistant

Michelle Madhuri Kumar

Lab Technician

Muni Padman Nadan

BASIC SCIENCES

Head of Department & Professor in Basic Science

Frederick Merchant

Associate Professor

Abhijit Gogoi

Vincent Higgins

Senior Lecturer

Ricardo Gregorio C. Corpuz III

Lecturer in Pharmacology

Sheemal Shareeka Sharma

COMMUNITY HEALTH AND FAMILY MEDICINE

Head of Department & Senior Lecturer in Community Medicine

Melissa R. Payumo

Senior Lecturer

Bayasgalan Jambaldorj

Maria Alicia S. Lizano

Lecturer

Joel Trazo MD

CLINICAL SCIENCES

Head of Department & Associate Professor in Clinical Sciences

Frangel Chipongian

Associate Professor

James Auto Gugumae

Robert Almazan Bancod

Senior Lecturer

Mirella M. Chipongian

Maria Rocio V. Cabio

Wallejon Paras

Rosario Palo

Lecturer

Dennis G. Buenafe

Gyanendra B Prasad

The MBBS programme was reviewed in mid-2009 (as required by the Fiji Medical Council) by a three-member international team of medical educators, Professor Toshimasa Yoshioka (Team Leader), Professor Daniel Wolpaw and Associate

Professor Terry Wolpaw. The report by the Team was accepted by the Ministry of Health and the Fiji Medical Council. Another review of the medical programme was undertaken in 2010 by a team appointed by the Minister of Health. In mid-2011 a three-person team of medical doctors from Australia, led by Professor Julie Quinlivan, Professor of Medicine at The University of Notre Dame Australia and Professor and senior research affiliate at the University of Adelaide, carried out the third review of the MBBS programme. Other members of the review team included Professor Nicky Hudson, Professor of Community-based Health Education at the University of Wollongong and Dr Michael Wan, Head of Assessment and Senior Lecturer, Medical Education Unit, School of Medicine Sydney, the University of Notre Dame Australia. The three reviews provided the impetus for a comprehensive review of the MBBS curriculum. The revised MBBS curriculum was approved by the Senate and Council in 2011.

In 2013 the MBBS programme was further reviewed by a team of medical educators comprising Professor Alberto B. Roxas – Team Leader, Professor Dr. Nabishah Mohammad, and Associate Professor Michael Wan; the review was very positive about UPSM.

UPSM held its first graduation ceremony in December 2013, with 33 graduates conferred with a MBBS Degree by the University Chancellor His Excellency Ratu Epeli Nailatikau the President of Fiji. In 2014, a total of 20 students graduated and in 2015 a total of 32 students graduated respectively. All graduates were subsequently employed by the Ministry of Health.

The other important information are as follows:

Intake for 2016 : 61 students

Graduating : 32 students (3rd batch Graduating)

All the Local students graduating in 2015 were automatically incorporated into Ministry of Health, Fiji Islands.

Sports Day: Organized by students and staff. Participation by all students into various sporting events (Soccer, Netball)

CCTV cameras installed in all laboratories of UPSM

New appointments:

1. Dr Vincent Higgins as associate professor Microbiology

2. Dr Salik Govind appointed chair of medical advisory board and adjunct professor in public health

Retirement:

Dr Wally Paras: retirement due to his medical condition

Total Number of students : 260

Year 1 70

Year 2 44

Year 3 53

Year 4 37

Year 5 24

Year 6 32

The table below shows postgraduate students per course per location, 129 students enrolled in postgraduate programmes offered by UPSM

Location	PMED 701	PMED 702	PMED 712	PMED 801	PMED 706
SAWENI	10	10	14	5	NOT OFFERED
SUVA	9	12	8	3	NOT OFFERED
LABASA	18	17	10	2	11

PLANNED COURSES: post graduate certificate in Primary health care

RESEARCH

2 researches had been carried out and reports submitted

1. Medical curriculum revision towards achievement of global standards
2. Comprehensive descriptive analysis of the diabetes prevalence for the western division of Fiji: issues and challenges

ONGOING RESEARCH:

1. Building laboratory capacity for high-throughput cell screening technologies
2. UPSM strategic plan
3. Mental health study amongst medical students and staff
4. Prevalence of risk factors for NCDs among staff and students in the University of Fiji: results from a STEPS SURVEY

INSTITUTIONAL REVIEW BOARD for health and medical studies has been established and its TOR has been approved by VC Professor Prem Misir.

UPSM Advisory Board; chaired by Dr Salik Govind

UPSM Retreat from November 20-22nd 2015.

Changes to MBBS Structure:

PSYC 306 moved to year 4 as PSYC 406

FMED 307 moved to year 5 as FMED 507

13.0 Centre for International and Regional Affairs (CIRA)

The Centre for International and Regional Affairs (CIRA) was established to generate new ideas and dialogue on regional and international developments of relevance to Fiji, and their impact on Fiji. CIRA was Fiji's first regional and international policy think-tank, and Mr. Gareth Evans QC, AO, a former long-serving Australian Foreign Affairs Minister and the President of the International Crisis Centre, was CIRA's inaugural Patron. The Centre was launched in June 2006 followed by a workshop on 'Globalization: Challenges to Fiji's Diplomacy'. CIRA began teaching January 2010 with a Postgraduate Certificate in International Relations. This expanded to include a Postgraduate Diploma in International Relations, and a Master of International Relations and Diplomacy. CIRA has established links with a number of overseas institutes. Mr. Robin Nair, currently Fiji's Ambassador to the UAE, was CIRA's founding Honorary Director. He was succeeded in April 2012 by the Professor of Pacific Governance and Diplomacy, Professor Richard Herr.

14.0 University Wide Programmes

1.0 University Wide Programs

The University Wide courses have been designed to establish and maintain links with all the University's schools and campuses for the purposes of encouraging, promoting and coordinating interdisciplinary studies on a campus-wide basis. It is the intent of the University to encourage the development and offering of interdisciplinary courses such as Social Research, Contemporary Fiji and Governance and Ethics.

Courses open for University Wide enrolment is described below. All UUU (University Wide) courses are defined as compulsory courses for purposes of degree requirements for the BA, BCom, and BSc degrees. Credits earned through these courses are generally applied to the degree as compulsory credits.

The compulsory courses are:

UUU100 Social Research

UUU200 Contemporary Fiji

UUU300 Governance and Ethics

1.1 Programs offered by the Department

- Postgraduate Diploma in Governance and Public Policy
- Master of Arts in Governance and Public Policy.

1.2 University Marketing

The Department took the initiative for the road show and marketing trips to schools.

1.3 Staff Workload

The following table shows the staff workload in terms of the units taught by the staff.

Name Of Lecturer	Campus	Units	Semester
Dr. Asinate Mausio	Suva/Saweni	UUU402	SEM 2, 2015
	Suva/Saweni	UUU403	SEM 2, 2015
	Saweni	UUU300	SEM 2, 2015
	Suva/Saweni	UUU401	SEM 1,2015
	Suva/Saweni	UUU407	SEM 1, 2015
	Saweni	UUU300	SEM 1, 2015
Ms. Sandhiya Gounder	Saweni	UUU100	SEM 2, 2015
	Saweni	UUU200	SEM 2, 2015
	Saweni	UUU100	SEM 1, 2015
	Saweni	UUU200	SEM 1, 2015

1.4 Staffing

Dr. Mausio tended her resignation and her last day at work was December 17, 2015. This left a huge gap in the department, thus there is an urgent need for the appointment of a PhD personnel in Public Administration to do justice to the teaching and supervision of the Public Policy and Governance units of the Postgraduate Diploma program in Governance.

1.5 Enrolments

Enrolments continue to be very high for the three compulsory courses at undergraduate level, however, the postgraduate program needs improvement in its marketing

1.6 Conclusion

The year was completed on a high note with an increase in student numbers. Other than this, the program has fared reasonably well in terms of student outcomes and staffing. Stability in the staffing of any teaching program is important. The University Wide Programs hopes to have another experienced and qualified staff in place of Dr. Mausio. The Programmes offered can be taken to a higher level next year with the recruitment of senior staff in the area of Public Policy and Governance.

15.0 LIBRARY REPORT

Introduction: The number of users has increased compared to previous years .The Library holds more than 20,000 books and approximately 20 titles of hard copies of Journals .

The Library opening hours: The Library opens from 8.00am to 7.30pm on Monday to Thursday,8.00am to 7.00pm on Friday and from 9.00am to 4.00pm on Saturdays at the Saweni Campus .

Staffing : The Library has four full time Staff at the Saweni Campus

The University Librarian : Mr. Jose Poulouse

Senior Library Assistant : Mrs. Masiran Kuty

Library Assistants : Ms. Mariam Bi

: Ms. Lavenia Tunakau

Resources: Library purchased 300 new books in 2015.

Donations : The Library received 4 cartons of books from Mrs. Jay Nath of Canada ,9 cartons of Law books from Judge Ajit Singh of Law School,Suva,3 Cartons from American Embassy ,8 cartons from Mr. Mahendra Patel of Motibhai and Company ,12 cartons from Sneh and Sharda of Canada ,81 cartons from Books 4 PNG Kids through Value City ,Suva and 4 cartons Dr.Fred Merchant

Electronic Databases: The Library continues to subscribe to ProQuest, Lexis Nexis , Hinari and AORE. The students and staff are making good use of these databases for their teaching and learning.

The usage statistics shows that the journals on Education are the ones on the highest demand.

EIFL: Through this consortium Library the Library still continues to use the following Databases free of charge:

1. Intellectual Journal Collection
2. Oxford Journals online
3. Oxford Online Dictionary
4. Nature Publication Journals
5. Oxford Reference online
6. New England Journal of Medicine
7. Pediatric Neurology Briefs
8. IOP Science Journals
9. IMF eLibrary
10. OECD Library

Orientation: The Library arranged orientation sessions for the students on the Library Resources, particularly the online resources and access to them.

Open Day: The Library welcomed all the guest students during the open day to the Library and arranged a Library tour .A short presentation on UniFiji online resources was also conducted for the visiting students.

16.0 RESEARCH AND PUBLICATIONS

OCTOBER 2015 - ALLOCATIONS

PROGRESS REPORTS - COMPETITIVE RESEARCH PROPOSALS

No.	Schools		Topic	Proposer(s)	Funds Allocated	Progressive Report	Comments
1.	SoBE		<i>“Corporate Governance Practices and ‘wantok system’ Influence: a Case of Solomon Islands’ state-owned Enterprises.”</i>	Emmanuel J. Iyabora	\$4,000	Report received – 1/4/2016	<ul style="list-style-type: none"> Received grant in 2014 of \$8,204 Comprehensive report submitted for 2014 and 2015-2018 Time frame Nov. 2015 – 30 June 2018 Field work 2 – data collection Dec 2015 – March 2016 Collate all data collected/transcription April 16 – June 16
2.	SoHA	(a)	<i>“Teaching/Learning English Across the Curriculum.”</i>	Kamala Naiker, Sandhiya Gounder and Sanjaleen Prasad	\$3,600	Report received	<ul style="list-style-type: none"> Wrote to Min. of Education for approval of research Received confirmation for one researcher – Jan. 2016 Awaiting permission from Min. of Education.
		(b)	<i>“Contesting Self and Success from an iTaukei Perspective: Before and After Education and Development.”</i>	Ruveni Tuimavana	\$4,000	Report received	<ul style="list-style-type: none"> Field work done in North (Vanua Levu) Data collected from Suva Analyzing data collected from North Will need to make another trip to Suva in the second phase.
3.	SoST	(a)	<i>“Climate Change Adaptation – Women’s Coping Mechanisms in Ba District, Western Viti Levu, Fiji Islands.”</i>	Dr Asinate Mausio, Priyatma Singh, Manpreet Kaur	\$4,000	1 st & 2 nd P/Reports	<ul style="list-style-type: none"> Questionnaires circulated Conducted semi structured interviews in Ba primarily targeting disaster prone localities Time-frame – Oct. 2015 – Oct. 2016
		(b)	<i>An Assessment of Carbon Footprint at the University of Fiji, Saweni Campus – Proposed Green Campus Initiative”</i>	Ramendra Prasad, Dhrishna Charan, Priyatma Singh, Aman Deo, Sanjay Raj Singh	\$4,000	1 st & 2 nd P/Reports	<ul style="list-style-type: none"> Time frame Jan 2016 – May 2017 Collecting data from the IT Dept. Literature review for the paper has been carried out Next phase will collect data from Finance and Facilities Depts.

4.	CIS	<p><i>“Preserving And Sustaining Itaukei (Indigenous) Knowledge, Traditional Skills And Language For The Future Generations.”</i></p> <p>The funds were divided into 3 = \$1,766.00 each</p> <p><i>“Preserving and Sustaining indigenous knowledge, traditional skills and Language in the “Vanua” through Oral Tradition.”</i></p>	Salome Rokuta, Amelia Tuilevuka, Usaia Gaunavou Savai	\$1,766 \$1,766 \$1,733 \$5,265	Reports from Salome R. Amelia Rokotuivuna Usaia G.	<p>Salome Rokuta</p> <ul style="list-style-type: none"> Conducted research in Tavualevu village, Tavua. Arranging interviews with a Tavakubu village r format weaving No time frame <p>Amelia Rokotuivuna</p> <ul style="list-style-type: none"> Interviews and Talonoa sessions have been arranged at Lawaki and Nakabuta villages in Nadroga for March 2016. No time-frame
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		<p><i>“Investigation on Traditional and Spiritual Healing Practices in the Western Division in Fiji.”</i></p>				<p>Usaia Gaunavou</p> <ul style="list-style-type: none"> Estimated date of completion 30 April 2016 50% of work done Traditional and Spiritual healers were interviewed, questionnaires distributed and collected data. Last phase need to interview healers again and explain on questionnaires distributed.
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5.	UPSM	<p><i>“Prevalence of Risk Factors for Non-Communicable Diseases Among Staff and Students in the University of Fiji: results from a STEPS Survey.”</i></p>	Dr. Ricardo G.C. Corpuz III, Dr Bayasgalan Jambaldorj, Sheemal Sharma and Muni Padman Nadan	\$2,080	One page report	<ul style="list-style-type: none"> Equipment ordered No Timeframe given
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JUNE 2015 – ALLOCATIONS

PROGRESS REPORTS - RESEARCH PROPOSALS

\$17,000 has been approved to each of the five Schools, which is a total of \$85,000.

\$3,000 has been approved to each of the 6 Centres, which is a total of \$18,000.

No.	Schools		Topic	Proposer(s)	Funds Allocated	Progressive Report	Comments
1.	SoBE	(a)	<i>“The on-going disparity between Tertiary Accounting Curricula and Professional Practice – a focus on the Universities in Fiji.”</i>	Sandhiya Roy	\$2,940.00	No report	<ul style="list-style-type: none"> Studying for Ph.D Presented a paper at the Conference in Australia, paper published in the “Australian Academy of Accounting and Finance Review” journal. Was allocated funds in 2014 the sum of \$5,555. No reports No acquittals
		(b)	<i>“Analysis of Entrepreneurial Activities in Fiji: Entrepreneurial characteristics, support systems, growth potential and constraints.”</i>	Dr R M Wasantha Amaradasa	\$13,450.00	Report received 4/2/2016	<ul style="list-style-type: none"> Funds were also allocated in 2014 in the sum of \$5,150.00 Commenced project 15/6/15. Three stages of work completed. Stage 4, field work and interviews were being carried out.
2.	SoHA	(a)	<i>“The Impact of changes in Educational Policy on Rural Education in Fiji: curriculum, Pedagogy and Assessment”</i>	Prof. Ruth Irwin, A/P Wahab Ali, Atelini Bai, Ruveni Tuimavana, Prathika Gounder, Mohini Devi, Nanise Vakarau.	\$8,505.00	No report	
		(b)	<i>“Diasporas of the Pacific: Multilateral, Intergenerational and Transnational Contexts.”</i>	Dr Victoria Reeve, Kamala Naiker, Manpreet Kaur, Kathleen Taito, Sulesh Bali, Sanjaleen Prasad, Parvin Lata, Vaciseva Rabonu	\$14,500.00	Report received –	<ul style="list-style-type: none"> Conference scheduled for 22-25 April 2016 Dr Reeve, team leader, resigned \$9,100 advanced by France balance of 5,400

3.	SoST	(a)	<i>“Community structure and behavioral ecology of birds in forest fragments of Viti Levu, Fiji.”</i>	Dr. Priit Kilgas	\$4,224.68	Report received	<ul style="list-style-type: none"> • P/Investigator resigned, will be working in collaboration with Priyatma and Drishna • Completion of field work and research manuscript to be published by Sept. 2016. • Report on the case study of Vunidogoloa Village is yet to be submitted.
		(b)	<i>“A Pilot Study of freshwater quality and its biotic communities in Lautoka/Nadi area.”</i>	Dr Ghani (principal) Aman Deo	\$4,250.00	Report received	<ul style="list-style-type: none"> • 1 page report received advising of equipment arrival and projections for future. • Co-researcher Dr. Ghani has left and Mr Deo would be leaving soon. • Details of acquittal not provided • Future status of the research not known
		(c)	<i>“Addressing the security issues in Big Data Clouds using machine learning techniques.”</i>	MD Tanzim Khorshed	\$8,600.00	No report	<ul style="list-style-type: none"> • The researcher has resigned and left the country. No specific report received.

5.	CCCEES D	(a)	<i>“Analytical monitoring of pilot stand-alone photo-voltaic system installed at the University of Fiji.”</i>	Ramendra Prasad	\$2,970.90	No report	<ul style="list-style-type: none"> • Will be taken over by Priyatma Singh
6.	Centre for Smart Technologies		<i>“Public IP and Data Uplink and Downlink connection for web hosting.”</i>	Prof. Shawkat Ali Mohammed Farik MD Tanzim Khorshed	\$3,000	No Report	
7.	CIS	(a)	<i>“Socio-Economic impact on Education in I’Taukei culture.”</i>	Amelia Tuilevuka	\$1,500	Report received	<ul style="list-style-type: none"> • Questionnaires sent out and some Interviews done
		(b)	<i>“Modification and variation of the traditional customary marriage ceremonies in ‘iTaukei communities in contemporary Fiji.”</i>	Salome Rokuta	\$1,588	No report	
8.	UPSM	(a)	<i>“Antibacteria Activity of Fijian Herbal Plant Against Diabetic Infections Fact or Fiction?”</i>	Dr. Vincent Higgins	\$17,000	Report received	<ul style="list-style-type: none"> • \$6,000 was re-appropriated by the Dean of UPSM for retreat. • Project title changed to reflect the amount given. • Money used for the acquisition of equipment to update the current research lab within UPSM

17.0 VISITORS

18.0 MASTER PLAN AND PHYSICAL FACILITIES

The University began operations in premises provided by the Arya Pratinidhi Sabha of Fiji. A hall was refurbished at a cost of FJ\$500,000, providing a 500 seat lecture theatre. In addition, a library, a continuing education computer laboratory, four large tutorial rooms, computer control room, additional ablutions and a number of staff offices were developed in the main building. A separate 2-storey building was also made available to house two large computer laboratories. A PABX system was installed, and to meet the needs of the increased enrolment in 2007, a 4-level expansion of the initial building was constructed at a cost of FJ\$400,000. Fully furnishing and equipping the additional building space cost an additional FJ\$100,000. The University of Fiji was further supported by the Rajendra-Sahay Trust, who contributed to the purchase of a new site for the University, adjacent to the current building at a cost of FJ\$50,000.

A significant development that took place was that the landowning mataqali had granted consent for the development of the University at the new site under a 99 year lease for education/civic use at a premium of FJ\$100,000. The new campus was developed at this site in phases. The first building to be constructed on the new campus site was the Umanand Prasad School of Medicine (UPSM). This was a 3-level concrete building providing office, teaching and laboratory space. It also contained a computer laboratory for medical students. The building was formally opened October 2009 by the Prime Minister, Voreqe Bainimarama.

The University developed a Campus Master Plan, with the advice of Mr. Felix Riedweg from the Australian Business Volunteer scheme May 2009. The first building constructed following the Master Plan was the 3-storey Information Resource Centre (housing the Library and IT laboratory) funded by the Arya Pratinidhi Sabha. The building was opened in December 2011 by the Minister for Education, Ambassador Filipe Bole.

In 2012, further extensions were carried out to provide more recreational space for students, a conference room and staff office spaces and a major refurbishment of the Finance office and stairways at a cost of FJ\$300,000. In December 2012, a number of University buildings were damaged by Tropical Cyclone Evan, necessitating repairs and reconstruction totaling FJ\$250,000.

Expansion of the Saweni Campus in 2013, was needed to accommodate growing student numbers, and in 2014 a 4-level new extension was built to house the internal medical clinic (basement), a cafeteria (ground floor), a health and wellness fitness centre (first floor) and the Centre for Climate Change, Environment, Energy and Sustainable Development (second floor), at a cost of FJ\$250,000.

19.0 VICE-CHANCELLOR'S ENGAGEMENTS

20.0 CONCLUSION

A number of exciting events and challenges took place in the year 2015. One of the most significant and historic moment for the University of Fiji and the Umanand Prasad School of Medicine is for graduating second batch of 32 doctors.

The University of Fiji is very grateful to Late Dr Umanand Prasad for his vision in establishing the Medical School. He has left a legacy that shall benefit people in Fiji forever.

As we move to the seventh year in the MBBS programmes, we must ensure that what we offer our students is of the highest quality in terms of the curriculum, teaching, assessment, learning support, and resources. It is essential that work commence at the University for its various courses and programmes on offer to be fully accredited.

Furthermore, we have a Staff Policy Committee therefore, we need to develop a comprehensive staff development plan across the university, and also to introduce additional incentives from time-to-time to attract and retain high-quality staff. Incentives might include provision of medical benefits, and subsidizing the fees for courses taken by the children of staff.

Fund-raising, both for our loan scholarship scheme and for capital projects is vital, and we need to make a firm commitment to it, by assigning groups to target specific donors and specific areas.

It is exigent to develop working relationships with the University of the South Pacific and the National University of Fiji so that our students and staff can benefit from the extensive pool of academic expertise available in Fiji. For the growth and development of the University, we need to work in collaboration and partnership with relevant stakeholders.

20.1 FINANCIAL STATEMENTS

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

Contents

Table of contents.....	1
General information.....	2
Directors' report.....	3 - 4
Statement by Directors.....	5
Independent Auditor's Report.....	6 - 7
Statement of comprehensive income.....	8
Statement of financial position.....	9
Statement of cash flows.....	10
Notes to and forming part of the financial statements.....	11 - 20

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
GENERAL INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2015

Directors

Kamlesh Arya
Bhuwan Dutt

Kamal Singh
Arun Padarath

Narendra Prasad
Shanti Saroj

Administration

Vice-Chancellor
Professor Prem Misir

Executive Director Finance
Ravineet Sami

Registrar
Ambassador Kamlesh Arya

Bankers

Bank of Baroda, Suva, Fiji
Westpac Banking Corporation, Suva, Fiji

Solicitors

M. C. Lawyers
Krishna & Company

Auditors

Ernst & Young, Lautoka, Fiji

Registered office

The University of Fiji
Private Mail Bag
Saweni
Lautoka

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2015

In accordance with a resolution of the Board of Directors, the Directors herewith submit the statement of financial position of the company as at 31 December 2015, the statement of comprehensive income and statement of cash flows for the year ended on that date and report as follows:

Directors

The names of the Directors in office at the date of this report are:

- ▶ Mr. Kamlesh Arya
- ▶ Mr. Kamal Singh
- ▶ Mr. Arun Padarath
- ▶ Mr. Narendra Prasad
- ▶ Mr. Bhuwan Dutt
- ▶ Ms. Shanti Saroj

Principal activities

The principal activities of the company in the course of the financial year was to provide tertiary education for foundation, undergraduate, postgraduate and general education under the trading name of the University of Fiji. The company is an entity limited by guarantee as permitted under the Fiji Companies Act, 1983.

Results

The operating surplus for the year was \$1,034,496 (2014: \$1,078,126). No income tax was recorded as the company has been granted an exemption from income tax.

Dividends

The Directors recommend that no dividend be paid for the year ended 31 December 2015 (2014: \$nil).

Reserves

The directors recommend that no transfer be made to reserves within the meaning of the Seventh Schedule of the Companies Act, 1983.

Bad and doubtful debts

Prior to the completion of the company's financial statements, the Directors took reasonable steps to ascertain that action had been taken in relation to the provision for doubtful debts. In the opinion of Directors, adequate provision has been provided for doubtful debts.

As at the date of this report, the Directors are not aware of any circumstances, which would render the amount written off for bad debts, or the provision for doubtful debts in the company, inadequate to any substantial extent.

Non-current assets

Prior to the completion of the financial statements of the company, the Directors took reasonable steps to ascertain whether any non-current assets were unlikely to be realised in the ordinary course of business compared to their values as shown in the accounting records of the company. Where necessary these assets have been written down or adequate provision has been made to bring the values of such assets to an amount that they might be expected to realise.

As at the date of this report, the Directors are not aware of any circumstances, which would render the values attributed to non-current assets in the company's financial statements misleading.

Unusual transactions

Apart from these matters and other matters specifically referred to in the financial statements, in the opinion of the Directors, the results of the operations of the company during the financial year were not substantially affected by any item, transaction or event of a material unusual nature, nor has there arisen between the end of the financial year and the date of this report any item, transaction or event of a material unusual nature likely, in the opinion of the Directors, to affect substantially the results of the operations of the company in the current financial year, other than those reflected in the financial statements.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015

Events subsequent to balance date

Subsequent to financial year, on 25 August 2016 all Bank of Baroda ("BOB") loans were refinanced by Westpac Banking Corporation ("WBC") amounting to \$3,248,000 at an interest rate of 4.07% and is repayable in 120 equal instalments.

Apart from the above, no matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

Other circumstances

As at the date of this report:

- (i) no charge on the assets of the company has been given since the end of the financial year to secure the liabilities of any other person;
- (ii) no contingent liabilities have arisen since the end of the financial year for which the company could become liable; and
- (iii) no contingent liabilities or other liabilities of the company has become or is likely to become enforceable within the year of twelve months after the end of the financial year which, in the opinion of the Directors, will or may substantially affect the ability of the company to meet its obligations as and when they fall due.

As at the date of this report, the Directors are not aware of any circumstances that have arisen, not otherwise dealt with in this report or the company's financial statements, which would make adherence to the existing method of valuation of assets or liabilities of the company misleading or inappropriate.

Directors' benefits

Since the end of the previous financial year, no Director has received or become entitled to receive a benefit (other than those included in the aggregate amount of emoluments received or due and receivable by Directors shown in the financial statements or received as the fixed salary of a full-time employee of the company or of a related corporation) by reason of a contract made by the company or by a related corporation with the Director or with a firm of which he is a member, or with a company in which he has a substantial financial interest.

For and on behalf of the Board of Directors in accordance with a resolution of the Directors this 3rd day of October 2017.



Director



Director

**SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
STATEMENT BY DIRECTORS
FOR THE YEAR ENDED 31 DECEMBER 2015**

In accordance with a resolution of the Board of Directors of Shiksha (Fiji) Limited T/A the University of Fiji, we state that in the opinion of the Directors:

- (i) the accompanying statement of comprehensive income of the company is drawn up so as to give a true and fair view of the results of the company for the year ended 31 December 2015;
- (ii) the accompanying statement of financial position of the company is drawn up so as to give a true and fair view of the state of affairs of the company as at 31 December 2015;
- (iii) the accompanying statement of cash flows of the company is drawn up so as to give a true and fair view of the cash flows of the company for the year ended 31 December 2015;
- (iv) at the date of this statement there are reasonable grounds to believe the company will be able to pay its debts as and when they fall due; and
- (v) all related party transactions have been adequately recorded in the books of the company.

For and on behalf of the Board of Directors in accordance with a resolution of the Directors this 3rd day of October 2017.

Director 

Director 



Building a better
working world

Bhuwan Investments Ltd Building
1st Floor, 131 Vitogo Parade
Lautoka, Fiji
P O Box Lautoka, Fiji

Tel: +679 666 2433
Fax: +679 666 7282
ey.com

Independent Auditor's Report

To the Members of Shiksha (Fiji) Limited T/A the University of Fiji

Report on the Audit of the Financial Statements

Scope

We have audited the financial statements of Shiksha (Fiji) Limited trading as the University of Fiji ("the Company"), which comprise the statement of financial position as at 31 December 2015 and the statement of comprehensive income and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

Directors' and Management's Responsibility for the Financial Statements

The Directors and Management are responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards for Small and Medium-sized Entities and the requirements of the Companies Act, 1983. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

1. We draw attention to note 7 of the financial statements, which records leasehold land at a written down value of \$295,709 as an asset of the company although, legal title is in the name of the Arya Pratinidhi Sabha of Fiji.
2. We draw attention to note 4 of the financial statements, which records fees in arrears at a total value of \$2,150,252 and a provision for doubtful debts at \$684,376. Procedures undertaken to confirm the fees in arrears balances recorded in the books of account with the student management software (Edu Point) revealed material differences, with no proper explanation from management as to the differences and as such no reliance on the balances could be placed. Accordingly, we do not express an opinion on whether the fees in arrears balances have been fairly recorded in the books of account at year end.
3. We draw attention to note 9 of the financial statements, which records employee leave liabilities at a total value of \$553,139 (2014: \$231,990). We have not been able to obtain sufficient appropriate audit evidence to verify the completeness of employee leave liability balances recorded in the books of account at year end. Accordingly, we cannot and do not express an opinion as to whether employee leave liability balances have been properly recorded in the books of account at year end.

Independent Auditor's Report (continued)

Basis for Qualified Opinion (continued)

4. The company has determined that it is impracticable to establish control over the collection of cash receipts due to the inadequacies in the company's procedures relating to the recording of receipts. Accordingly, as the evidence available to us regarding receipts and banking of cash was limited, our audit procedures with respect to this had to be restricted to the amounts recorded in the financial records. We are therefore unable to express an opinion whether the receipts obtained by the company are complete and properly recorded in the books of account at year end.

Audit Opinion

Subject to the qualifications above and in the preceding page, in our opinion:

- a) proper books of account have been kept by the company, so far as it appears from our examination of those books, and
- b) the accompanying financial statements which have been prepared in accordance with International Financial Reporting Standards for Small and Medium-sized Entities:
 - i) are in agreement with the books of account;
 - ii) to the best of our information and according to the explanations given to us:
 - a) give a true and fair view of the state of affairs of the company as at 31 December 2015 and of the results and cash flows of the company for the year ended on that date; and
 - b) give the information required by the Fiji Companies Act, 1983 in the manner so required.

We have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit.

Suva, Fiji
3rd October 2017



Ernst & Young
Chartered Accountants

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 STATEMENT OF COMPREHENSIVE INCOME
 FOR THE YEAR ENDED 31 DECEMBER 2015

	Notes	2015 \$	2014 \$
Income			
Amortisation of deferred income		213	5,277
Donations		3,701	31,800
Fees	15	3,689,478	3,057,694
Government grant		2,500,000	3,530,000
Other income	3.1	1,853,803	1,159,856
		<u>8,047,195</u>	<u>7,784,627</u>
Expenditure			
Advertising and marketing		147,763	154,584
Auditors' remuneration	3.2	13,080	10,533
Bad and doubtful debts	3.2	29,144	280,345
Bank charges		19,747	26,343
Cleaning and sanitary		59,667	49,142
Council and other meeting cost		5,000	7,700
Depreciation and amortisation		616,303	747,709
Electricity		51,777	50,382
FNPF - employer contributions		268,608	233,339
FNU levy		4,608	4,294
Functions		28,152	11,420
General expenses	21	190,977	125,825
Graduation		38,106	41,658
Insurance		15,794	27,021
Interest	17	383,863	419,949
Legal fees		19,716	3,010
Learning, teaching and research		361,856	337,534
Photocopier rental		73,172	63,695
Rent and rates	19	30,222	29,257
Repairs and maintenance	18	311,858	364,368
Salaries and wages	16	3,791,336	3,223,032
Security		116,351	106,125
Stationery, printing and postage		44,582	74,956
Telephone, fax and internet		212,137	92,815
Traveling and accommodation	20	178,880	221,465
Total expenditure		<u>7,012,699</u>	<u>6,706,501</u>
Net surplus for the year		1,034,496	1,078,126
Balance at the beginning		3,437,531	2,359,405
Total accumulated funds		<u>4,472,027</u>	<u>3,437,531</u>

The accompanying notes form an integral part of this statement of comprehensive.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 STATEMENT OF FINANCIAL POSITION
 AS AT 31 DECEMBER 2015

	Notes	2015 \$	2014 \$
Current assets			
Cash	12(ii)	206,592	201,100
Trade and other receivables	4	1,465,876	689,498
Inventories	5	218,573	211,951
Prepayments and other assets	6	15,713	26,246
		<u>1,906,754</u>	<u>1,128,795</u>
Non current assets			
Trade and other receivables	4	323,003	344,167
Property, plant and equipment	7	11,255,660	10,295,202
		<u>11,578,663</u>	<u>10,639,369</u>
Total assets		<u>13,485,417</u>	<u>11,768,164</u>
Current liabilities			
Trade and other payables	8	467,038	355,004
Deferred income	2.2(j)	16,575	16,788
Employee benefits	9	553,139	231,990
Interest bearing borrowings	10	724,278	494,477
		<u>1,761,030</u>	<u>1,098,259</u>
Non current liabilities			
Interest bearing borrowings	10	6,861,427	6,849,421
Trade and other payables	8	390,933	382,953
		<u>7,252,360</u>	<u>7,232,374</u>
Total liabilities		<u>9,013,390</u>	<u>8,330,633</u>
Net assets		<u>4,472,027</u>	<u>3,437,531</u>
Accumulated funds			
Accumulated funds	11	4,472,027	3,437,531
Surplus in shareholders' equity		<u>4,472,027</u>	<u>3,437,531</u>

Signed on behalf of the Board of Directors

Director

Director

The accompanying notes form an integral part of this statement of financial position.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED 31 DECEMBER 2015

	Notes	2015 \$	2014 \$
Cash flows from Operating Activities			
Student fees		2,915,653	2,321,095
Government grants and donation		2,499,787	3,556,523
Other income		1,854,016	1,165,133
Payments to suppliers and employees		(5,353,075)	(5,271,081)
Interest and other costs of finance paid		(383,863)	(419,949)
Net cash flows provided by Operating Activities	12(i)	<u>1,532,518</u>	<u>1,351,721</u>
Cash flows used in Investing Activities			
Acquisition of property, plant and equipment		(1,768,833)	(1,198,305)
Net cash flows (used in) Investing Activities		<u>(1,768,833)</u>	<u>(1,198,305)</u>
Cash flows from Financing Activities			
(Repayment) of related party advances		(438,046)	(400,231)
Net proceeds from interest bearing borrowings		641,919	384,016
Net cash flows provided by/(used in) Financing Activities		<u>203,873</u>	<u>(16,215)</u>
Net (decrease)/ increase in cash held		(32,442)	137,201
Cash at bank at the beginning of the year		191,988	54,787
Cash at bank at the end of the financial year	12(ii)	<u>159,546</u>	<u>191,988</u>

The accompanying notes form an integral part of this statement of cash flows.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

1. Corporate information

The financial statements of Shiksha (Fiji) Limited trading as the University of Fiji for the year ended 31 December 2017 were authorised for issue in accordance with a resolution of the Directors on 3rd October 2017. The company is an entity limited by guarantee as permitted under the Fiji Companies Act, 1983.

The principal activities of the company are described in Note 26.

2.1 Basis of preparation

The financial statements of the company have been prepared in accordance with International Financial Reporting Standards for Small and Medium-sized Entities (IFRS for SMEs) as issued by the International Accounting Standards Board (IASB).

The financial statements have been prepared under the convention of historical cost accounting and do not take into account changing money valued or current valuations of non-current assets unless stated otherwise. All amounts are stated in Fijian dollars.

2.2 Summary of significant accounting policies

a) Trade and other receivables

Trade receivables are recognized at original invoice amount (inclusive of VAT) less any provision for uncollectible debts. Bad debts are written off during the year in which they become known. A specific provision is raised for any doubtful debts. Aggressive debtors collection is not practiced as the company plans to collect these by retaining graduation certificates unless full payment by the student or any other payment arrangement is made.

b) Cash and cash equivalents

Cash comprise cash at bank and short-term deposits with original maturities of one year or less. For the purpose of statement of cash flows, cash and cash equivalents consist of cash and short-term deposits as defined above, net of outstanding bank overdrafts.

c) Property, plant and equipment

Plant and equipment is stated at cost, net of accumulated depreciation and/or accumulated impairment losses, if any. Such cost includes the cost of replacing part of the plant and equipment and borrowing costs for long term construction projects if the recognition criteria are met. When significant parts of property, plant and equipment are required to be replaced in intervals, the company recognises such parts as individual assets with specific useful lives and depreciation, respectively. Likewise, when a major inspection is performed, its cost is recognised in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognised in the statement of comprehensive income as incurred.

Depreciation is calculated on a straight-line basis over the estimated useful life of the asset as follows:

▶ Land and	Amortised over the lease
▶ Building	1.25%
▶ Apparatus and equipment	10% and 20%
▶ Computers	33.33%
▶ Furniture and fittings	10%
▶ Books	20%

An item of property, plant and equipment and any significant part initially recognised is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of comprehensive income when the asset is derecognised.

The assets' residual values, useful lives and methods of depreciation are reviewed at each financial year end, and adjusted prospectively, if appropriate.

2.2 Summary of significant accounting policies (continued)

d) Inventories

Inventories have been valued at the lower of cost or net realisable value after allowances for damaged and obsolete inventory. Cost is determined on an average cost basis.

e) Trade and other payables

Liabilities for trade creditors and other amounts are carried at cost (inclusive of VAT where applicable) which is the fair value of the consideration to be paid in the future for goods and services received whether or not billed to the entity. Amounts payable that have been translated to local currency using the rates of exchange ruling at the end of the financial year.

f) Value Added Tax (VAT)

The entity was VAT exempt and hence all revenue and expenses are VAT inclusive.

g) Revenue recognition information

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the entity and the revenue can be reliably measured.

Revenue is recognised in the financial statements for the major activities as follows:

i) Government Contributions

The company treats operating contributions received from Government as revenue when the entitlement for the revenue is established.

ii) Student Tuition fees

The company recognises all student tuition fees when due.

h) Foreign currencies

Foreign currency transactions are translated to Fiji dollars at rates of exchange ruling at the dates of the transactions. Amounts receivable and payable in foreign currencies are converted to Fiji currency at the rates of exchange ruling at the balance sheet date. All exchange gains or losses whether realised or unrealised are included in the statement of comprehensive income.

i) Income tax

From 2011, the company is exempt from income tax in accordance with the provision of Section 17 of the Fiji Income Tax Act.

To write off deferred tax from prior years, tax effect accounting is adopted whereby the income tax expense is matched with the accounting profit after allowing for permanent differences. The future income tax benefit relating to tax losses and net cumulative timing differences in the company is not brought to account as an asset unless the benefit is virtually certain of realisation.

Income tax on company's net cumulative timing differences is set aside to the deferred tax account or future income tax benefit account at current rates.

j) Deferred Income

Donations received in the form of property, plant and equipment is treated as deferred income which is recognised as income on a systematic basis over the useful life of the asset.

k) Comparatives

Where necessary, the comparative figures have been adjusted to conform with changes in presentation in the current year.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
 FOR THE YEAR ENDED 31 DECEMBER 2015

3. Revenue and expenses	Notes	2015	2014
3.1 Other income		\$	\$
Interest		1,104	178
EPIC		19,474	18,697
PACAM		1,394	-
French Grant		877	-
Rent		800	-
Surplus from bookshop	13	18,978	18,155
Surplus from canteen	14	7,269	21,291
Surplus from workshop and consultancy		17,183	13,716
Sundry income	22	18,614	22,630
Surplus from UPSM	23	1,351,011	726,357
Surplus from School of Law	24	417,099	338,832
		<u>1,853,803</u>	<u>1,159,856</u>
3.2 Operating expenses		\$	\$
Auditors' remuneration	- audit	12,000	8,500
	- non audit	1,080	-
Doubtful debts		29,144	280,345
Other operating costs		2,795,276	2,774,675
Total operating expenses		<u>2,837,500</u>	<u>3,063,520</u>
3.3 Finance costs		\$	\$
Interest on debt and borrowings		<u>383,863</u>	<u>419,949</u>
4. Trade and other receivables		\$	\$
Fees in arrears		2,150,252	1,373,874
Less provision for doubtful debts		(684,376)	(684,376)
		<u>1,465,876</u>	<u>689,498</u>
Student loan receivables		390,933	382,953
Less provision for doubtful debts		(67,930)	(38,786)
		<u>323,003</u>	<u>344,167</u>
		<u>1,788,879</u>	<u>1,033,665</u>
Disclosed as:			
Current		1,465,876	689,498
Non-current		323,003	344,167
		<u>1,788,879</u>	<u>1,033,665</u>

As at 31 December 2015, trade receivables within initial value of \$29,144 (2014: \$280,345) were impaired and fully provided for.

Student loan receivables shall be recovered by the company as follows:

- (i) within three years following completion of undergraduate degree;
- (ii) within eighteen months following completion of diploma or one year following completion of certificate; and
- (iii) for any other programme of study, within the equivalent period of time as that normally required for the completion of that programme of study, after the completion of that programme of study.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
 FOR THE YEAR ENDED 31 DECEMBER 2015

	2015	2014
5. Inventories	\$	\$
Canteen	12,311	7,246
Bookshop	80,093	77,789
Gowns	126,169	126,916
	<u>218,573</u>	<u>211,951</u>

As at 31 December 2015, \$nil (2014: \$nil) was recognised as an expense for inventories write down.

	\$	\$
6. Prepayments and other assets		
Deposits	7,843	10,443
Prepayments	7,870	15,803
	<u>15,713</u>	<u>26,246</u>

7. Property, plant and equipment

	Leasehold land	Buildings and work in progress	Apparatus, equipment and computers	Furniture and fittings	Books	Total
Cost	\$	\$	\$	\$	\$	\$
At 1 Jan 2013	318,089	7,946,182	3,850,469	648,213	1,123,497	13,886,450
Additions	2,025	631,276	353,532	59,307	169,166	1,215,306
At 31 December 2014	320,114	8,577,458	4,204,001	707,520	1,292,663	15,101,756
Additions	-	1,500,947	166,729	33,300	71,558	1,772,534
At 31 December 2015	320,114	10,078,405	4,370,730	740,820	1,364,221	16,874,290
Depreciation and impairment						
At 1 Jan 2013	18,155	325,828	2,492,588	288,001	719,129	3,843,701
Depreciation charge	3,151	101,361	637,803	67,853	152,685	962,853
Disposals	-	-	-	-	-	-
At 31 December 2014	21,306	427,189	3,130,391	355,854	871,814	4,806,554
Depreciation charge	3,099	105,352	495,045	69,470	139,110	812,076
Disposals	-	-	-	-	-	-
At 31 December 2015	24,405	532,541	3,625,436	425,324	1,010,924	5,618,630
Net book value:						
At 31 December 2015	<u>295,709</u>	<u>9,545,864</u>	<u>745,294</u>	<u>315,496</u>	<u>353,297</u>	<u>11,255,660</u>
At 31 December 2014	<u>298,808</u>	<u>8,150,269</u>	<u>1,073,610</u>	<u>351,666</u>	<u>420,849</u>	<u>10,295,202</u>

	\$	\$
8. Trade and other payables		
Creditors and accruals (current)	467,038	355,004
Student loans payable (non-current)	390,933	382,953
	<u>857,971</u>	<u>737,957</u>

	\$	\$
9. Employee leave liability		
Balance at 1 January	231,990	276,831
Arising during the year	550,462	506,183
Paid during the year	(229,313)	(551,024)
Balance at 31 December	<u>553,139</u>	<u>231,990</u>

A liability has been recognised for employee benefits associated with outstanding annual leave balances.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
 FOR THE YEAR ENDED 31 DECEMBER 2015

			2015	2014
			\$	\$
10. Interest bearing borrowings				
	<i>Effective</i>	<i>Maturity</i>		
<u>Current</u>	<i>interest rate</i>			
Bank overdraft	1.2%	On demand	47,046	9,112
Westpac Banking Corporation	5.5%	2015	-	12,808
Westpac Banking Corporation	5.5%	2024	94,145	89,338
Westpac Banking Corporation	5.5%	2024	61,605	58,828
Bank of Baroda	5.0%	2020	120,476	112,018
Bank of Baroda	5.0%	2020	65,895	60,909
Bank of Baroda	5.0%	2021	165,001	151,464
Bank of Baroda	5.0%	2025	170,110	-
			<u>724,278</u>	<u>494,477</u>
<u>Non Current</u>				
Westpac Banking Corporation	5.5%	2024	1,486,890	1,576,912
Westpac Banking Corporation	5.0%	2024	622,262	674,262
Bank of Baroda	5.0%	2020	332,719	454,847
Bank of Baroda	5.0%	2020	254,137	321,113
Bank of Baroda	5.0%	2021	845,924	1,014,291
Bank of Baroda	5.0%	2025	949,545	-
Arya Pratinidhi Sabha of Fiji	5.5%	On demand	2,369,950	2,807,996
			<u>6,861,427</u>	<u>6,849,421</u>

(a) Details of securities of the interest-bearing loan from Westpac Banking Corporation:

The loan from Westpac Banking Corporation is guaranteed by the Trustees of the Arya Pratinidhi Sabha of Fiji as mortgagor on the following properties:

- ▶ Registered First Mortgage No. 183671 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: Title CL 130305.
- ▶ Registered Second Mortgage No. 399237 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: Title NL 11105.
- ▶ Registered First Mortgage No. 123354 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: NL 35/209.
- ▶ Registered First Mortgage No. 446242 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: NL 21299.
- ▶ Registered Second Mortgage No. 443325 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: CL No.
- ▶ Registered Second Mortgage No. 165905 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: NL No. 35/209.
- ▶ Registered First Mortgage No. 175627 by the Trustee for Fiji of the Arya Pratinidhi Sabha of Fiji over L 164935.
- ▶ Registered First Mortgage No. 120273 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: CT 6207.
- ▶ Registered Second Mortgage No. 245312 by the Trustees of the Arya Pratinidhi Sabha of Fiji over: CL 102489.

The loan is repayable at \$23,036 per month and interest rate of 5.5% per annum.

(b) Details of securities of the interest-bearing loan from Bank of Baroda:

The loan from the Bank of Baroda is secured by:

- ▶ First Registered Mortgage over CT No. 25684 situated at Ratu Mara Road, Samabula.
- ▶ First Registered Mortgage over Native Lease no. 5003530 situated at Lot 1 Saweni, Lautoka.
- ▶ Lien over term deposit aggregating \$213,594 standing in the name of Sabha.
- ▶ Demand Promissory Note to be signed by the Trustees of the Arya Pratinidhi Sabha of Fiji.

The loan is repayable at \$53,700 per month and interest rate of 5.0% per annum.

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
 FOR THE YEAR ENDED 31 DECEMBER 2015

10. Interest bearing borrowings (continued)

(c) Internal Loans

Internal loans are loans from the Arya Pratinidhi Sabha of Fiji at an interest rate of 5.5% that have been used to supplement the capital and operating requirements of the company. These loans are not due for repayment in the near future and the Arya Pratinidhi Sabha of Fiji and its entities will continue to provide supplementary funding for ongoing financial requirements of the company.

11. Accumulated funds

The company operates under the "University of Fiji Decree 2011" to serve the post secondary educational needs of the communities of Fiji and any other global communities' that wish to receive tertiary education at the company. The transfer of legal ownership from a company by guarantee to an educational institute has not been effected at the date of the financial statements.

12. Notes to the statement of cash flows

(i) Reconciliation of surplus to net cash inflows from Operating Activities:

	2015	2014
	\$	\$
Operating surplus	1,034,496	1,078,126
Add non-cash items:		
Amortisation of deferred income	(3,914)	(5,277)
Depreciation	812,076	962,853
Provision for doubtful debts	29,144	280,375
Net cash provided by Operating Activities before change in assets	<u>1,871,802</u>	<u>2,316,077</u>
Changes in operating assets and liabilities:		
(Increase) in trade and other receivables	(784,358)	(744,594)
Decrease in prepayments and other assets	10,533	7,995
(Increase) in inventories	(6,622)	(32,948)
Increase in employee benefits	321,149	-
Increase/(decrease) in trade and other payables	120,014	(194,809)
Net cash flows provided by Operating Activities	<u><u>1,532,518</u></u>	<u><u>1,351,721</u></u>

(ii) Reconciliation of cash:

For the purpose of the statement of cash flows, cash comprises of cash at bank. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

	\$	\$
Grant account	5,492	-
Cash on hand	1,100	1,100
Held to maturity investment	200,000	200,000
	<u>206,592</u>	<u>201,100</u>
Bank overdraft	(47,046)	(9,112)
	<u><u>159,546</u></u>	<u><u>191,988</u></u>

13. Bookshop trading account

	\$	\$
Bookshop sales	99,005	98,583
Less: Cost of Sales		
Opening stock	77,789	69,060
Purchases	70,991	79,082
Wages	11,340	10,075
	<u>160,120</u>	<u>158,217</u>
Less: Closing stock	(80,093)	(77,789)
	<u>80,027</u>	<u>80,428</u>
Surplus transferred to statement of comprehensive income	<u><u>18,978</u></u>	<u><u>18,155</u></u>

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
 FOR THE YEAR ENDED 31 DECEMBER 2015

14. Canteen trading account	\$	\$
Canteen sales	365,611	361,861
Less: Cost of Sales		
Opening stock	7,246	3,057
Purchases	289,597	274,471
Rent	8,000	7,200
Wages	61,368	63,088
	<u>366,211</u>	<u>347,816</u>
Less: Closing stock	(7,869)	(7,246)
	<u>358,342</u>	<u>340,570</u>
Surplus transferred to statement of comprehensive income	<u>7,269</u>	<u>21,291</u>
15. Fees	\$	\$
Tuition fees	3,426,466	2,931,757
General fees	263,012	125,937
	<u>3,689,478</u>	<u>3,057,694</u>
16. Salaries and wages	\$	\$
Senior management	747,656	642,787
Administration and support staff	706,411	376,550
Per diems	156,311	162,140
Academic staff	2,180,958	2,041,555
	<u>3,791,336</u>	<u>3,223,032</u>
17. Interest	\$	\$
Interest on bank loans	231,740	265,917
Interest on internal loans	152,123	154,032
	<u>383,863</u>	<u>419,949</u>
18. Repairs and maintenance	\$	\$
Building maintenance	196,746	323,233
Compound maintenance	6,380	7,001
Equipment maintenance	108,732	34,133
	<u>311,858</u>	<u>364,368</u>
19. Rent and rates	\$	\$
Land rental	16,333	15,960
Office rental - Administration/Finance	7,200	8,400
Water rates	6,689	4,897
	<u>30,222</u>	<u>29,257</u>
20. Travelling and accommodation	\$	\$
Local traveling and accommodation	81,053	148,477
Overseas travelling and accommodation	97,827	72,988
	<u>178,880</u>	<u>221,465</u>

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015

	2015	2014
	\$	\$
21. General expense		
Sub OHS	159,884	20,422
Valuation Fees	-	8,050
Penalties	-	16,814
Medical	3,286	398
Immigration - work permit fees	-	14,476
Fiji Institute of Accountants	-	8,540
Fiji Teacher Registration Board	-	250
Fiji Medical and Dental Council	200	200
Fiji Higher Education Commission (FHEC) fees	150	6,000
Tertiary Scholarships and Loans Board	-	10,381
Hire charges	24,240	3,166
Staff development	3,217	37,128
	<u>190,977</u>	<u>125,825</u>
22. Sundry income	\$	\$
Hire charges	6,253	8,348
Library receipts	11,301	11,972
Student lockers	1,060	2,310
	<u>18,614</u>	<u>22,630</u>
23. Umanand Prasad School of Medicine (UPSM) account	\$	\$
Income		
Interest	4,700	4,500
MBBS fees	3,453,338	2,700,796
	<u>3,458,038</u>	<u>2,705,296</u>
Less expenditure		
Advertising	12,185	18,000
Bad and doubtful debts	-	30
Bank charges	64	2,428
Cleaning and sanitary	17,446	28,000
Depreciation	174,387	189,286
Electricity	13,797	12,000
Functions and meetings	1,459	700
FNPF - employer contributions	122,493	85,760
Insurance	23,144	22,038
Interest	26,743	34,157
Photocopier rental	8,539	23,500
Rent	59,800	55,200
Repairs and maintenance	59	24,500
Salaries and wages	1,423,125	1,345,760
Security	30,000	30,000
Stationery and printing	21,126	21,000
Telephone, fax and internet	25,218	12,000
Travelling and accommodation	147,442	74,580
	<u>2,107,027</u>	<u>1,978,939</u>
Surplus transferred to statement of comprehensive income	<u>1,351,011</u>	<u>726,357</u>

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
 FOR THE YEAR ENDED 31 DECEMBER 2015

24. School of Law	2015	2014
Income	\$	\$
Law fees	1,111,700	982,495
	<u>1,111,700</u>	<u>982,495</u>
Less expenditure		
Advertising	10,282	12,000
Cleaning and sanitary	12,593	12,000
Depreciation	21,386	25,858
Electricity	9,866	2,400
Functions and meetings	70	2,950
FNPF - employer contributions	47,020	32,150
Photocopy	7,500	15,000
Rent	18,000	18,000
Repairs and maintenance	3,322	29,750
Salaries and wages	504,607	424,560
Security	30,000	30,000
Stationery and printing	11,156	12,000
Travelling and accommodation	3,759	8,995
Telephone, fax and internet	15,040	18,000
	<u>694,601</u>	<u>643,663</u>
Surplus transferred to statement of comprehensive income	<u>417,099</u>	<u>338,832</u>

25. Related party disclosures

The Directors of Shiksha (Fiji) Limited during the financial year were:

- ▶ Mr. Kamlesh Arya
- ▶ Mr. Kamal Singh
- ▶ Mr. Arun Padarath
- ▶ Mr. Narendra Prasad
- ▶ Mr. Bhuwan Dutt
- ▶ Ms. Shanti Saroj

Related party balances

Included in payables at year end is the following related party balances:

(a) <u>Non-current</u>	\$	\$
Internal loan from the Arya Pratinidhi Sabha of Fiji	<u>2,369,950</u>	<u>2,807,996</u>
During the year, Shiksha (Fiji) Limited traded with its related entities, the Arya Pratinidhi Sabha of Fiji and Pundit Vishnu Deo Memorial College. The amounts included in the determination of net surplus that resulted from transactions with related entity were as follows:		
	\$	\$
Interest on internal loan	<u>152,123</u>	<u>154,032</u>
<u>Pundit Vishnu Deo Memorial College</u>	\$	\$
Rent expense	<u>15,200</u>	<u>15,600</u>
<u>DAV Girls College</u>	\$	\$
Rent expense	<u>18,000</u>	<u>18,000</u>
<u>Key management compensation</u>	\$	\$
Salaries and wages	<u>243,332</u>	<u>125,500</u>

SHIKSHA (FIJI) LIMITED T/A THE UNIVERSITY OF FIJI
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS (continued)
 FOR THE YEAR ENDED 31 DECEMBER 2015

26. Principal business activities

The principal activities of the company in the course of the financial year was to provide tertiary education for foundation, undergraduate, postgraduate and general education under the trading name of the University of Fiji. The company is an entity limited by guarantee as permitted under the Fiji Companies Act, 1983.

	2015	2014
	\$	\$
27. Contingent liabilities		
Contingent liabilities at balance date are as follows:-		
(i) Indemnity guarantee provided for immigration bond	11,894	11,894
(ii) Indemnity guarantee provided for staff bond	54,466	118,014
	<u>66,360</u>	<u>129,908</u>

28. Capital commitments

Capital commitments for the financial year 2015 is \$2,000,000. (2014: \$2,200,000). This relates to the expansion of the Suva Campus. This will be financed through a secured loan from the Bank of Baroda and internal loan from Arya Pratinidhi Sabha of Fiji.

29. Subsequent events

Subsequent to financial year, on 25 August 2016 all Bank of Baroda ("BOB") loans were refinanced by Westpac Banking Corporation ("WBC") amounting to \$3,248,000 at an interest rate of 4.07% and is repayable in 120 equal instalments.

Apart from the above, no matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

30. (a) Loan scheme

This scheme is operated by The University of Fiji's Loans Committee as per the approval of the Council and specific request of the donors. Scholarships are granted on application to students who are facing financial hardship but demonstrate academic excellence.

(b) Students loan funds

This fund is operated by The University of Fiji's Scholarships and Loans Committee as per the approval of the Council. The students loan fund is a pool of donor funds which are disbursed as loans to students who face financial hardships but have satisfactory academic performance. Recipients enter into an undertaking to repay.