Online Result Portal Guide

Welcome to the Online Result Portal!
Follow these steps carefully to view your results.

This user manual provides step-by-step guidance for students to access their academic results via the University of Fiji Student Self Service portal.

Login Process

1. Open the Student Self Service link provided in your browser.
2. You will be presented with a login screen where you can select the logon method.

Available Login Methods:
- Uni PC Login: Enter your Student No. and Uni PC Password.
- Moodle: Enter your Student No. and Moodle Password.

3. After entering your details, click on the 'Login' button.
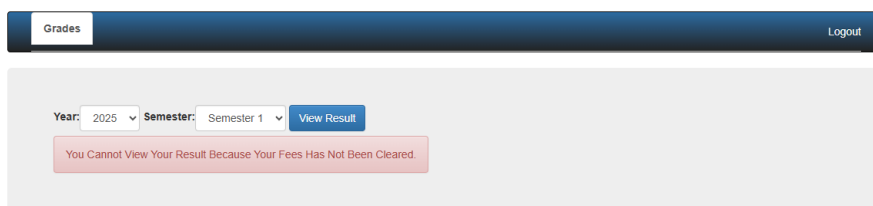4. If you are unable to login, please contact IT Services at: itservices@unifiji.ac.fj

Viewing Results

1. Once logged in, you will see Grades page.
2. Select the appropriate Year and Semester from the dropdown menus.
3. Click 'View Result' to see your grades.

If your fees are not cleared, you will receive an error message:
'You Cannot View Your Result Because Your Fees Has Not Been Cleared.'
In this case, you must settle your fees before you can view your results.

Downloading Results

Students also have the option to download their Notification of Exam Result in PDF format by clicking the 'Download As PDF' button.

⬤ Need Help?

If you encounter any issues:

- 🔲 Email: **itservices@unifiji.ac.fj**